



The Presbytery of Prospect Hill

**Meeting Packet
for the Stated Meeting of the
Presbytery of Prospect Hill**



October 21, 2023

**Lakeshore Center at Okoboji
Milford, Iowa**

DOCKET
Presbytery of Prospect Hill Stated Presbytery Meeting
Lakeshore Center at Okoboji
October 21, 2023

9:00 a.m. Registration and Coffee Fellowship

9:30 a.m. Orientation for New Commissioners

10:00 a.m. Call to Order with Prayer and Land Acknowledgment Eric Olsen

Statement of Quorum

Introduce First Timers and Guests

Approve Excused Absences

Seat Corresponding Members

Intent to Introduce New Business

Approve Docket

Worship with Communion

 Memorial of Teaching and Ruling Elders

 Offering to the Ministry of Lakeshore Center

Approve Consent Agenda

- Presbytery Moderator's Report – p. 3
- Committee on Preparation for Ministry Report – p. 4
- Personnel Commission Report – p. 5
- Presbyterian Women Report – p. 11

Approve Minutes of

- March 25, 2023 Stated Meeting – p. 13
- April 27, 2023 Called Meeting – p. 20

Council

- Council Retreat Report

Jan Christensen

Nominating Committee

- Approve 2024 Slate – p. 25

Mark Bedford

Order of the Day: 12:00 p.m. Lunch Break

12:45 p.m. Resume Meeting

Executives' Reports

Administrative Executive & Stated Clerk

Annika Lister Stroope

- 2022 Minutes Reviews – p. 31
- Harassment and Anti-Racism Policies – p. 32

Pastor to the Presbyteries

Ian McMullen

Mission Executive

Amgad Beblawi

Budget and Finance Committee

Bill Bruce

- Receive August 31, 2023, Financial Report - p. 36
- Approve 2024 Budget – p. 45

Commission on Ministry – p. 46

David Koehler

- Family Medical Leave – p. 48
- LeMars Plymouth Administrative Commission Final Report – p. 49
- Carroll First Administrative Commission Final Report – p. 51
- Dismissal of LeMars Plymouth and Carroll First Commissions with Thanks

Touching Base: Joys, Concerns & What's Happening

New Business

- 2023 Presbytery Meeting Dates
 - Saturday, February 24, 2024, location TBD
 - Saturday, October 26, 2024, at Lakeshore Center

Installation of 2024 Moderator and Vice Moderator

Eric Olsen

Closing Hymn

Adjournment

Moderator Report
Presbytery Prospect Hill
Eric Olson
Oct. 2023

It has been my honor to serve in the role of Moderator this year. Leadership has been a part of my life and though I usually fit into those clothes comfortably, this was a more challenging fit than I had imagined. Thanks to the amazing people of faith that I have been able to lean on over my time, I have found my way along this journey.

I give thanks to Jan Christensen and Michael Gewecke for their patience and their strength of leadership. We have begun some work together that hopefully can grow and flourish as new Moderators arrive.

I was installed as Moderator at the March meeting at home in my own Lakeside Presbyterian in Storm Lake. Surrounded by a congregation that has accepted and welcomed me, and carrying my Star Word of "Belonging" I continued my service to the Presbytery.

While Moderator, I oversaw the closing of Carroll church and the celebration of the community of worship there. Such things are difficult but grace can be found and hope can arise when we gather together. I also presided over the Presbytery as we worked through the many new changes to the Book of Order and voted as one body to accept the changes that the GA225 had worked hard to create. All on Zoom, which has become a stable and inclusive vehicle for communication and gathering during this era of Covid/post-Covid.

Jan, Michael and I began to meet, together with the amazing Tri-Presbytery leadership team to discern and begin discussions on ways to re-vision Presbytery of Prospect Hill and its role, and its future. Asking hard questions and seeking honest answers, I am excited to see where the new teams that come after me will take this and how it will build a new future for the people, churches and leaders in it.

As I move into the role of Moderator of the Council, I will hopefully begin to learn more and I know I will need to lean on everyone across the Presbytery (especially Jennifer).

Thank you for your faith in me and allowing me to serve you all

Eric

Committee on Preparation for Ministry Report

October 2023

Members: RE Gwen Detlefsen; RE Kathy Francis; TE Cambria Kaltwasser; TE Jennifer Olson;
TE Dave Ullom;

With prayer and deep discussion, the committee has been re-evaluating the process to serve as a Commissioned Ruling Elder (CRE). We are consulting with other presbyteries and learning what is working for them. Ideally, we would like to have a similar application and process for the Tri-Presbyteries.

At this point, we have one CRE applicant with whom we have met with and are working with. As we consider creative ways to fill empty pulpits, we are constantly mindful of respecting Reformed Theology, having a working knowledge of the Old and New Testaments, Presbyterian polity, and offering good pastoral care. Understanding that a CRE does not need a seminary education, there must still be a basic criteria of knowledge, skills, and a sense of call that is affirmed by others.

We currently do not have anyone in the process for Minister of Word and Sacrament. As always, we ask you to keep your eyes and hearts open for people in your congregation whom you might invite to explore a possible call to ministry, whether as a CRE or Minister of Word and Sacrament.

Empty pulpits and few candidates are a challenge across the country are facing, especially in small towns and rural areas. However, necessity is the mother of invention, so new and creative models for ministry are popping up in other presbyteries. We are eager to see where God is leading us.

Respectfully submitted,
Jennifer Olson, Moderator

UPP Personnel Commission Report

Submitted by Jeff Stanley, Commission Moderator
October 10, 2023

- Surveys were sent out to leaders in each of the three Presbyteries in May to assess the shared staffing model, with results compiled and currently being reviewed by Executives and Personnel Commission members. Results and recommended actions will be shared during the October and November Leadership Council and Presbytery Meetings. A total of 77 completed surveys were received.
- The Personnel Commission is meeting at Lakeshore Center on October 19 to complete staff performance reviews, approve the action plan arising from the survey results, and begin to plan 2024 activities and actions.
- Financials for the Personnel Commission from the latest August reports:
 - Actual revenue and expenses generally on target versus budget, with a net negative income of \$5,015 for the month of August and a positive net income of \$30,303 for the year.
 - Current balance in the UPP checking account is \$262,257 with restricted and allocated liabilities of \$66,481 and unrestricted funds of \$195,777. Personnel Commission and Executives are recommending a distribution of roughly \$150,000 in unrestricted funds be returned to the three Presbyteries based upon annual percentage of funding. Distribution of funds should be made no later than November 30.



Tri-Presbytery Survey Results

September 2023



Executive Summary – Tri-Presbytery Survey Data

- Surveys distributed to Presbyteries in mid-May
- Completed surveys received between May 23 and July 13
- 77 completed surveys received
 - Des Moines – 26
 - NCI – 27
 - PPH – 24
 - Feedback received across Teaching Elders, Session Clerks, Commissioned Ruling Elders, and Ruling Elders
- General mood of the respondents leans more concerned about the present and future
 - Decreasing membership across the tri-presbyteries and broader church family
 - Large number of vacant pulpits, especially in rural churches, with trend continuing to worsen
 - Churches closing or consolidating, especially in rural areas
 - Reduced funding undermining leaders' ability to support the Presbyteries and support structures
 - COVID measures still lingering, isolating church leaders and making cohorts and face-to-face communications more difficult



Executive Summary – Tri-Presbytery Survey Data



- Positive Feedback
 - Strong centralized Executive and Staff Team
 - Knowledgeable and helpful
 - Generally working on the right things, although the scope is broadly spread across a wide geography
 - Enhanced services offered to each Presbytery (Missions, Financial Reporting, Clerk of Session support and expertise)
 - Greater support for churches/parishes in crisis
 - A centralized staff structure reduces the cost across all three Presbyteries versus individual Presbytery staff
- Areas to improve
 - Executives stretched thin across a broader geography – is this a long-term viable structure?
 - Churches in crisis are getting support, but what about the churches not in crisis. They still need assistance and support
 - Despite cost savings generated by moving to a centralized structure, we may still not be able to afford it
 - We need to become more proactive in addressing the obstacles facing our faith, versus our current reactive state
 - How do we increase the pool of younger pastors and leaders who will lead the next generation?
 - How do we create a broader utilization plan for technology and social media?
 - Need to improve the monthly newsletter and make it more relevant to the readership

Presbytery of Prospect Hill



Clerks of Session

- **What is going well:** Nothing in particular- just a general sense of things going well
- **What is not going well:** Staff stretched thin.
- **Support needs:** Technology support
- **Priorities should be:** Guidance for church growth/vitality.

Commissioned Ruling Elders

- **What is going well:** nothing in particular- just a general sense of things going well
- **What is not going well:** Staff stretched thin.
- **Priorities should be:** Support for churches looking for pastors or those closing/recently closed.

Presbytery of Prospect Hill



Ruling Elders

- **What is going well:** Staff availability; cost sharing; Staff good at their jobs.
- **What is not going well:** Staff stretched thin.
- **Support needs:** Support for churches looking for pastors; support for committees; per capita education.
- **Priorities should be:** Small churches and their importance to the larger presbytery; Increased connections between churches; churches going through transitions.
- **Suggestions:** Better and more understanding of what the presbytery does- communication with everyone.

Teaching Elders

- **What is going well:** Shared resources; staff expertise;
- **What is not going well:** Staff stretched thin.
- **Support needs:** Support for closing churches; Support for future planning- leadership training, visioning.
- **Priorities should be:** Creative solutions to shortage of clergy; growing/vital churches (minimize time and effort spent on non-viable churches); leadership development.

Presbyterian Women in Prospect Hill Presbytery
2023 Fall Coffees ~ September 16, 2023
Trinity Presbyterian Church, Wall Lake, Iowa
Memorial Presbyterian Church, Cherokee, Iowa

Presbyterian Women in Prospect Hill Presbytery met Saturday, September 16th at Trinity Presbyterian Church, Wall Lake in the morning and Memorial Presbyterian Church, Cherokee in the afternoon for fall coffees/gatherings. Theme for the coffees was, *"Widening the Circle"*. *Ephesians 4:32*.

Twenty-four women and two men were in attendance at Wall Lake and 20 women at Cherokee.

Audrey Scholten, moderator welcomed everyone, lit the Christ Candle and led us in prayer.

Brenda Wilson, led devotions (Ephesians 20 & 21) at Wall Lake and Audrey Scholten led devotions at Cherokee from the *"Pray the Day"* booklet. CALM, the mid-afternoon prayer, Psalm 62: 5-8.

The PWPPH officers Mary Bomgaars, Audrey Fenton, Gladys Schmidt and Brenda Wilson were introduced.

Audrey Scholten, moderator encouraged everyone to pick up information at the registration table.

- *"Pray The Day"* booklet which helps you pray and gives ideas for prayers throughout the day.
- *Save the Date* postcard – The 2024 Churchwide Gathering of Presbyterian Women, August 8-11, 2024 to be held in St. Louis, Missouri.
- Overview of the 2023-2024 PW/Horizons Bible study, *"Sacred Encounters", The Power and Presence of Jesus Christ in Luke-Acts*.
- Matthew 25: Ministries. Save the pill bottle project.
- Presbyterian United Church of Christ, Friendship Circle's *"Do Day"* project for the *Gather Our Children's Home* on the Pine Ridge Reservation at Porcupine, SD.

Efi Latsoudi from the Greek Island of Lesbos was introduced as speaker. Efi is one of the 2023 PC (USA) International Peacemakers traveling throughout the U.S. this fall, sharing her experiences of peacemaking in this world. She is a human rights activist who serves refugees and asylum seekers in Greece. Efi brings a message of solidarity and inclusion that has developed through her work as co-founder of Lesbos Solidarity.

Coordinating Team Board

The Coordinating Team is seeking more members to join them. It is a "fun" group and meets only twice a year, plus the Fall Coffees/Gatherings.

Marion Medical Mission

Gladys Schmidt, South Cluster leader, spoke about the Marion Medical Mission organization that puts shallow wells in rural villages in Malawi, Tanzania and Zambia, Africa. This mission provides safe drinking water and also gives the knowledge, skills and tools to manage and maintain the protected water source, so that safe drinking water continues.

Skit

A short humorous skit promoting the 2024 Churchwide Gathering of Presbyterian Women, August 8-11, 2024 in St. Louis, Missouri was given by the Coordinating Team. Encouraged everyone to put it on their calendars.

Closing

Audrey Scholten, moderator, extinguished the Christ candle and closed with prayer.

The PW women at Wall Lake and Cherokee were thanked for hosting the coffees and serving such a variety of delicious goodies.

The Coordinating Team presented Efi with a gift and thanked her for sharing her International Peacemaking efforts with us.

\$50.00 will be contributed to the Cluster churches who hosted the meetings. This money will be given in support of their church or community.

Together as Presbyterian Women we are a team of Christ serving Him.

Audrey Scholten, Moderator

Mary Bomgaars, Secretary

Audrey Fenton, Treasurer

Gladys Schmidt, South Cluster Leader

Rosie Herman, North Cluster Leader

Brenda Wilson, Mission Interp/Peace & Justice/Historian

**The Presbytery of Prospect Hill
Stated Meeting of the Presbytery
Saturday, March 25, 2023**

The Presbytery of Prospect Hill met for a regularly called meeting on Saturday, March 25, 2023, at Lakeside Presbyterian Church, Storm Lake, Iowa. This was a hybrid meeting, with Minister members and Ruling Elder commissioners attending both in person and via videoconference.

Moderator TE Jan Christensen called the meeting to order with prayer at 10:00 a.m. She invited the newly-elected Moderator, RE Eric Olson, to lead the Presbytery in an acknowledgement of the original inhabitants of the land on which the Presbytery was meeting, the Chippewa, Ojibway, and as many as 30 others.

A quorum was present, as established by both live and electronic registration.

Church	Teaching Elder/CP	Occupation Code	Present/Absent/Excused	Ruling Elder
Alta, First	Rev. Denise Parrello	151	P	A
Armstrong, First	Rev. Suzanne Wobig	101	P	A
Auburn, United	Vacant		----	Kathy Vonnahme
Battle Creek, First	Vacant		----	A
Breda, Wheatland	Vacant		----	A
Bronson, Elliott Creek	Rev. Ken Meissner		A	Linda Reese
Carnarvon, Emmanuel	Vacant		----	A
Carroll, First	Rev. Rikki Sorensen	101	P	Kathy Francis
Cherokee, Memorial	Vacant		----	Margaret Woltman
Cleghorn, First	Vacant		----	Cheryl Plagman
Denison, United	Vacant		----	Allen Olson
Estherville, First	Rev. Dr. Dave Ullom	101	E	A
Glidden, First	Rev. Anna Small	101	P	Elaine Crawford
Hawarden, Associated	Rev. Judith Wascher		A	A
Ida Grove, Westminster	CRE Shari O'Bannon	107	P	A
Lake City, Union	Rev. Randy Russom	101	P	Patricia Carroll
Lake Park, First	Vacant		----	A
Lawton, Community	Rev. Ken Meissner		A	A

Church	Teaching Elder/CP	Occupation Code	Present/Absent/Excused	Ruling Elder
<u>LeMars, Presbyterian UCC</u>	Rev. Jan Christensen	101	P	Steve Beveredge
<u>Manilla, United</u>	Rev. Lori Shannon		A	A
<u>Manning, First</u>	Rev. Anna Small	101	P	Bonnie Schmidt
<u>Odebolt, First</u>	Vacant		-----	Ruth Ann Mohr
<u>Paullina, First</u>	Rev. Sheryl Puderbaugh		P	A
<u>Ringsted, First</u>	Rev. Suzanne Wobig	101	P	A
<u>Rockwell City, St. Paul's</u>	Vacant		-----	A
<u>Sac City, Unity</u>	Rev. Missy Erickson	151	P	A
<u>Schaller, First</u>	Rev. Michael Sydnor	101	P	Julie Langner
<u>Sioux City, Faith United</u>	Rev. David Koehler	101	P	A
<u>Sioux City, First</u>	Rev. Mark Bedford	101	P	A
<u>Sioux City, Westlawn</u>	Vacant		-----	A
<u>Sioux City, Westminster</u>	Vacant		-----	Duane Brown
<u>So. Sioux City, First</u>	Rev. Beth Hamilton	101	P	Juliana Mayne
<u>Spirit Lake, First</u>	Rev. Clint Loveall	101	P	A
<u>Spirit Lake, First</u>	Rev. Michael Gewecke	103	P	-----
<u>Storm Lake, Lakeside</u>	Rev. Jennifer Olson	101	P	Scott Wulfekuhler Gayle Miller
<u>Vail, United</u>	CRE Rebecca Brown	107	P	Faylenne Slechta
<u>Wall Lake, Trinity</u>	CRE Lue Baker	107	P	A
<u>Westside, United</u>	CRE Rebecca Brown	107	P	A

Other Ministers on the Roll of Presbytery				
Specialized Ministry and At-Large				
Rev. Donna Gray	At-Large		P	
Rev. Dr. Cambria Kaltwasser	Northwestern College	644	A	
Rev. Jason Cunningham			P	

Honorably Retired				
Rev. Richard Francis		299	P	
Rev. Duane Queen		299	P	
Rev. Ken Fells		299	P	
Rev. Marshall Brown		299	P	
Rev. Kevin Freese		299	E	
Presbytery Staff				
Rev. Dr. Annika Lister Stroope	Administrative Executive & Stated Clerk		P	
Amgad Beblawi	Mission Executive		P	
Rev. Ian McMullen	Pastor to the Presbyteries		P	
Jeannie Stolee	Office Manager		P	
Presbytery Committee Members Present				
Eric Olson	Moderator of Presbytery		P	
Bill Bruce	Budget & Finance Chair		P	
Mason Goodenow	Budget & Finance		P	
Guests and Others				
Kendall Von Glan	Lake City Union		P	
Sherry Koehler	Sioux City Faith United		P	
Marj Feltman	Paullina First		P	
Peter Sorenson	Carroll First		P	
Bill Crawford	Glidden First		P	
Mickey Van Baale	Newton First		P	

Abbreviations:

TE=Teaching Elder or Minister of the Word and Sacrament

RE=Ruling Elder

CRE=Commissioned Ruling Elder

HR=Honorably Retired

TE Jennifer Olsen, Pastor of Lakeside Presbyterian Church, welcomed the Presbytery. She introduced Samuel, the church cat. Samuel showed up at the church on a cold night when the choir was rehearsing and has never left. He now attends worship “and is better behaved than some human church members.”

Administrative Executive and Stated Clerk TE Annika Lister Stroope declared the presence of a quorum.

First-time Commissioners and guests were introduced.

By consent, the Presbytery approved excused absences.

There were no Corresponding Members.

No new business was introduced.

The docket was approved with two changes: a report from Lakeshore Center, and a report from the Nominating Committee following lunch.

CRE Shari O’Bannon and TE Ricarda (Rikki) Sorensen led the Presbytery in worship. TE Clint Loveall preached a sermon based on Joshua 4:1-9. Outgoing Moderator TE Jan Christensen led the Presbytery in a service of Installation of the Moderator, RE Eric Olson, and the Vice-Moderator, TE Michael Gewecke. An offering of \$467.00 was received for Presbyterian Disaster Assistance’s work with the Turkey-Syria Earthquake recovery. TE Rikki Sorensen, TE Jennifer Olson, CRE Shari O’Bannon and TE Duane Queen served Holy Communion. Barb Wells was the organist for the service, and the Lakeside Bell Choir provided special music.

RE Eric Olson assumed the duty of Moderator.

M/S/C to approve the Consent Agenda:

Moderator’s Report (see Appendix)

Personnel Commission Report (see Appendix)

Presbyterian Women Report (see Appendix)

Nominating Committee Report (see Appendix)

M/S/C to approve the minutes of the October 22, 2022, meeting, with the following corrections:
RE Eric Olson is a member of Lakeside Church, Storm Lake, and TE Christine Kaplunas played the violin.

TE Jan Christensen reported for the Council. On behalf of the Council, she moved that the Manual of Operations be amended to include the Moderator of the Nominating Committee as a member of the Council. The motion passed.

RE Bill Bruce gave the report of the Budget and Finance Committee. M/S/C to approve the financial report (see Appendix). On behalf of the Committee, Bill moved that the Presbytery authorize the Budget and Finance Committee to initiate teams of two Elders (ruling and/or teaching) active in the Presbytery of Prospect Hill to meet with each church Session of Prospect Hill to review Presbytery Per Capita contributions and related information. Information would be compiled and reviewed by the Budget and Finance Committee, Presbytery Council and Presbytery for determination of any follow-up action(s) to occur. The motion carried.

TE David Koehler gave the report of the Commission on Ministry (see Appendix).

TE David Koehler gave the report of the Administrative Commission for LeMars Plymouth Presbyterian Church (see Appendix). One change has been made to the disbursement schedule in the report: 10% to Shared Mission Support of the Presbytery, 40% to the Cemetery Corporation.

TE Richard Francis gave the report of the Administrative Commission for First Presbyterian Church, Carroll, Iowa (see Appendix).

Executives' Reports

- Mission Executive RE Amgad Beblawi
 - Amgad lifted up the work of the PC(USA)'s world mission, especially the work along the US/Mexico border led by Mission Co-Worker Mike Adams. He encouraged the members of the Presbytery to participate in the Presbytery trip to the border, and to encourage congregational members to participate.
 - He also encouraged the Presbytery to participate in the Israel/Palestine pilgrimage.
 - The Presbytery has applied for a Presbyterian Peacemaker to visit the Presbytery in September. More information will be available later.
- Pastor to the Presbyteries TE Ian McMullen
 - Ian reported that good work is being done in all the congregations of the Presbytery.
 - He encouraged the Ruling Elders to step up and take leadership in the miniseries of the churches. He reported that the University of Dubuque Theological Seminary will be offering online courses for REs who wish to consider serving as Commissioned Ruling Elders. There is also the Academy which offers similar courses, and we partner with the United Methodist Church in their training.
 - Ian encouraged the Presbytery to support the Lakeshore Center with contributions, and to send their children to the summer camping program.

The Presbytery recessed for lunch at 11:57 a.m. The Moderator led the Presbytery in prayer for the meal.

The Presbytery reconvened at 12:46 p.m.

TE Mark Bedford reported for the Nominating Committee. He placed RE Phil Havens in nomination to serve on the Commission on Ministry, Class of 2025. There were no nominations from the floor. M/S/C to cease nominations. Phil was elected to the position.

Administrative Executive and Stated Clerk TE Annika Lister Stroope presented her report:

- She expressed her appreciation for the work of the Nominating Committee.
- She pointed out that the Presbytery's accounting services are now being provided by the Synod of Lakes and Prairies, and their report is in the packet.
- Micky Van Baale is serving as a temporary office help for the Presbyteries.
- Annika expressed her thanks to those who reported congregational statistics for 2022.
- She called the Presbytery's attention to the specially called meeting of the Presbytery to be held via the Zoom videoconferencing platform on April 27, 2023. The purpose of the meeting will be to vote on the Amendments to the Constitution of the Presbyterian Church (U.S.A.). This meeting will be held in conjunction with the Presbyteries of North Central Iowa and Des Moines so that the staff can present the Amendments to all three presbyteries before the presbyteries break into individual meetings for the vote.
- M/S/C to approve a 7:00 p.m. start time for the April 27, 2023, called meeting.

The Moderator introduced TE Sheryl Puderbaugh, Stated Supply Pastor at First Presbyterian Church, Paullina.

TE Randy Russom reported for Lakeshore Center at Okoboji. Registration for all summer camps is available on-line. The spring work day will be April 28 and 29.

TE Richard Francis gave the report of the Missional Witness Committee (see Appendix). He introduced Sherry Koehler, who reported on her trip to Gambela, Ethiopia, to visit the Nursing School that the Presbytery has been supporting.

M/S/C to include the text of TE Clint Loveall's sermon in the minutes (see Appendix).

TE Ian McMullen, Pastor to the Presbyteries, led the Presbytery in a Celebration of Retirement for the Rev. Ricarda Sorensen.

The Moderator led the Presbytery in a time of sharing joys, concerns, and congregational news. Pastor to the Presbyteries led the Presbytery in prayer for the joys and concerns.

The Presbytery joined in singing "To God Be the Glory" as a closing hymn. TE Marshall Brown accompanied the singing on the piano.

The Moderator led the Presbytery in a closing prayer. M/S/C to adjourn the meeting at 1:40 p.m.

A called meeting of the Presbytery of Prospect Hill will be on 7:00 p.m. Thursday, April 27, 2023, in the evening via zoom to consider amendments to the Constitution of the PC(USA).

The Iowa Presbyterians Gathering will be Saturday, August 26, 2023.

The next stated meeting of the Presbytery of Prospect Hill will be Saturday, October 21, 2023, at Lakeshore Center at Okoboji.

The following written reports were also received and are included as Appendices:

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**The Presbytery of Prospect Hill
Called Meeting of the Presbytery
Thursday, April 27, 2023**

The Presbytery of Prospect Hill met for a called meeting on Thursday, April 27, 2023. The meeting was held via the Zoom videoconferencing platform.

The Presbytery was joined via Zoom by the Presbyteries of Des Moines and North Central Iowa. The purpose of the meeting was to vote on the Amendments to the Constitution of the Presbyterian Church (U.S.A.). The Amendments had been approved by the 225th General Assembly (2022) and recommended to the presbyteries for their affirmative or negative votes.

The meeting was opened with prayer by TE Kristine Kaplunas, Moderator of the Presbytery of North Central Iowa at 7:03 p.m. She acknowledged the original inhabitants of the land on which the presbyteries exist today.

A quorum was present, as established by electronic registration.

Church	Teaching Elder/CP	Occupation Code	Present/Absent/Excused	Ruling Elder
Alta, First	Rev. Denise Parrello	151	P	A
Armstrong, First	Rev. Suzanne Wobig	101	P	A
Auburn, United	Vacant		-----	A
Battle Creek, First	Vacant		-----	Mason Goodenow
Breda, Wheatland	Vacant		-----	A
Bronson, Elliott Creek	Rev. Ken Meissner		A	A
Carnarvon, Emmanuel	Vacant		-----	A
Cherokee, Memorial	Vacant		-----	Tim DeStigter
Cleghorn, First	Vacant		-----	A
Denison, United	Vacant		-----	Robert Lyons
Estherville, First	Rev. Dr. Dave Ullom	101	P	A
Glidden, First	Rev. Anna Small	101	P	A
Hawarden, Associated	Rev. Judith Wascher		A	A
Ida Grove, Westminster	CRE Shari O'Bannon	107	P	A
Lake City, Union	Rev. Randy Russom	101	P	Kendall Von Glan
Lake Park, First	Vacant		-----	A

Church	Teaching Elder/CP	Occupation Code	Present/Absent/Excused	Ruling Elder
Lawton, Community	Rev. Ken Meissner		A	A
<u>LeMars, Presbyterian UCC</u>	Rev. Jan Christensen	101	P	Bobbi Bendickson
<u>Manilla, United</u>	Rev. Lori Shannon		A	A
<u>Manning, First</u>	Rev. Anna Small	101	P	Darci Opperman
<u>Odebolt, First</u>	Vacant		----	Matt Raasch
<u>Paullina, First</u>	Rev. Sheryl Puderbaugh		P	A
<u>Ringsted, First</u>	Rev. Suzanne Wobig	101	P	A
<u>Rockwell City, St. Paul's</u>	Vacant		----	A
<u>Sac City, Unity</u>	Rev. Missy Erickson	151	A	A
<u>Schaller, First</u>	Rev. Michael Sydnor	101	P	A
<u>Sioux City, Faith United</u>	Rev. David Koehler	101	A	Connie Sponder
<u>Sioux City, First</u>	Rev. Mark Bedford	101	P	Juliana Mayne
<u>Sioux City, Westlawn</u>	Vacant		----	A
<u>Sioux City, Westminster</u>	Vacant		----	A
<u>So. Sioux City, First</u>	Rev. Beth Hamilton	101	P	A
<u>Spirit Lake, First</u>	Rev. Clint Loveall	101	P	A
<u>Spirit Lake, First</u>	Rev. Michael Gewecke	103	P	----
<u>Storm Lake, Lakeside</u>	Rev. Jennifer Olson	101	P	Sue Fritcher Rhonda Ringgenberg
<u>Vail, United</u>	CRE Rebecca Brown	107	P	A
<u>Wall Lake, Trinity</u>	CRE Lue Baker	107	P	A
<u>Westside, United</u>	CRE Rebecca Brown	107	P	A

Other Ministers on the Roll of Presbytery				
Specialized Ministry and At-Large				
Rev. Donna Gray	At-Large		P	
Rev. Dr. Cambria Kaltwasser	Northwestern College	644	A	
Rev. Jason Cunningham			A	

Honorably Retired				
Rev. Marshall Brown		299	P	
Rev. Ken Fells		299	P	
Rev. Richard Francis		299	P	
Rev. Kevin Freese		299	P	
		299	E	
Presbytery Committee Members Present				
Eric Olson	Moderator of Presbytery		P	
Bill Bruce	Budget & Finance Chair		P	
Guests and Others				
Kelly Claude	Estherville First		P	
Bill Crawford	Glidden First		P	
Elaine Crawford	Glidden First		P	
Presbytery Staff				
Rev. Dr. Annika Lister Stroope	Administrative Executive & Stated Clerk		P	
Amgad Beblawi	Mission Executive		P	
Rev. Ian McMullen	Pastor to the Presbyteries		P	
Jeannie Stolee	Office Manager		P	

Abbreviations:

TE=Teaching Elder (Minister of the Word and Sacrament)

RE=Ruling Elder

CRE=Commissioned Ruling Elder

HR=Honorably Retired

M/S/C=moved, seconded, and carried

PPH=Presbytery of Prospect Hill

NCI=Presbytery of North Central Iowa

PDM=Presbytery of Des Moines

Administrative Executive and Stated Clerk TE Annika Lister Stroope introduced the process for introducing the Amendments and for discussion and voting.

Commissioners to the 225th General Assembly were TE Jennifer Olson (PPH), RE Lue Baker (PPH), TE John Molacek (NCI), TE Kristin Pike (PDM), and RE Mickey Van Baale (PDM).

TE Kristin Pike, Commissioner to the 225th General Assembly from the Presbytery of Des Moines, introduced Amendments 22-A through 22-S, Amendments to the Form of Government.

TE Jennifer Olson, Commissioner to the 225th General Assembly from the Presbytery of Prospect Hill, introduced Amendments 22-T through 22-BB, Amendments to the Directory for Worship.

Commissioners RE Mickey Van Baale (Presbytery of Des Moines) and RE Lue Baker (Presbytery of Prospect Hill) added comments on the General Assembly process.

TE John Molacek, Commissioner to the 225th General Assembly from the Presbytery of North Central Iowa, introduced Amendments 22-CC through 22-GG, Rules of Discipline.

The three presbyteries broke into separate virtual rooms for discussion and voting.

Moderator RE Eric Olson led the Presbytery of Prospect Hill in prayer.

M/S/C to approve excused absences.

RE Richard Francis was placed in nomination to serve as Clerk Pro Tem. There were no nominations from the floor. M/S/C to cease nominations and elect Richard Francis as Clerk Pro Tem.

M/S/C to approve the Docket.

The Consent Agenda includes all 33 Amendments.

These Amendments were removed from the Consent Agenda:

- 22-A
- 22-B
- 22-U
- 22-X, Y, Z

M/S/C to approve the Consent Agenda as modified.

Amendment 22-A was introduced for discussion. M/S/C to end discussion. The Amendment was approved.

Amendment 22-B was introduced for discussion. M/S/C to approve the Amendment.

Amendment 22-U was introduced for discussion. M/S/C to approve the Amendment.

Amendment 22-X was introduced for discussion. M/S/C to approve the Amendment.

Amendment 22-Y was introduced for discussion. M/S/C to approve the Amendment.

Amendment 22-Z was introduced for discussion. M/S/C to approve the Amendment.

M/S/C to adjourn the meeting at 9:26 p.m. The Moderator called on Vice Moderator TE Michael Gewecke to close the meeting in prayer.

PRESBYTERY OF PROSPECT HILL
Nomination Committee Report, 10-21-23

PREVIOUS OFFICERS

CLASS OF 2026

PRESBYTERY OFFICERS

Vice Moderator

RE Suzan Stewart

BUDGET AND FINANCE

RE Bill Bruce

RE Craig Levine

RE Bill Bruce

RE Craig Levine

COMMISSION ON MINISTRY

RE Lue Baker

TE Kevin Freese

TE David Koehler

TE Anna Small

TE Jan Christensen

TE Clint Loveall

TE Anna Small

COMMITTEE ON PREPARATION FOR MINISTRY

RE Kathy Francis

TE David Ullom

RE Kathy Francis

(leave open for new pastor)

LAKESHORE CENTER MINISTRY BOARD

RE Tim Barrett

RE

RE Ruth Ann Mohr

RE Phyllis Attema

MISSIONAL WITNESS COMMITTEE

TE Marshall Brown

RE Eric Olson

TE Beth Hamilton

RE Kendall Von Glan

NOMINATION COMMITTEE

(nominated by the Council)

RE Janine Kock

TE David Koehler

PERMANENT JUDICIAL COMMISSION

RE Wanda Freese

TE David Koehler

TE C. Kaltwasser (class of '28)

RE J. Mayne (class of '29)

PERSONNEL COMMISSION

RE Jeff Stanley

TE Kevin Freese

COMMISSIONERS TO SYNOD

RE Peter Sorensen

RE Bill Crawford

GENERAL ASSEMBLY

REPRESENTATIVES

TE Commissioner

RE Commissioner

YAAD

TE Mark Bedford

RE Shari O'Bamon

(no applicants)

Presbytery Leaders & Committees

Presbytery of Prospect Hill

2024

PERSONS SHOWING IN GREEN ARE THOSE UP FOR ELECTION

Presbytery Officers

Class	Name	Status/Church	Phone	Email
2024	TE Michael Gewecke, Presbytery Moderator	Moderator	320-266-2414	michael@fpcspiritlake.org
2024	RE Suzan Stewart	Vice Moderator		
2026	TE Annika Lister Stroope	Stated Clerk	402-942-1636	annika@presbyteries.org
2026	RE Bill Bruce	Treasurer	608-604-2501	bbruce9@live.com

Presbytery Council

Rep.	Name	Status/Church	Phone	Email
Council Mod.	RE Eric Olson	Denison United	712-269-4597	oleolson09@gmail.com
Presbytery Moderator	TE Michael Gewecke	Spirit Lake First	320-266-2414	michael@fpcspiritlake.org
Presbytery Vice Mod	RE Suzan Stewart	Vice Moderator		
COM		Sioux City Faith	712-730-4478	faithupc@outlook.com
Budget	RE Bill Bruce	Denison United	608-604-2501	bbruce9@live.com
CPM	TE Jennifer Olson	Denison United	317-797-5860	pastorjennolson@gmail.com
Personnel		Sioux City First	712-540-9037	jeffrey.stanley85@gmail.com
Missional Witness	TE Richard Francis	Retired	712-265-1167	richard_franc18@hotmail.com
Nominating	TE Mark Bedford	Sioux City First	309-644-0794	pastor@1stpresby.com
Staff	RE Amgad Beblawi	Mission Exec.	502-592-3223	amgad@presbyteries.org
Staff	TE Ian McMullen	Pastor to Presby.	515-450-7534	ian@presbyteries.org
Staff	TE Annika Lister Stroope	Admin. Exec.	402-942-1636	annika@presbyteries.org

Budget & Finance (5 Members)

Class	Name	Status/Church	Phone	Email
2024(2)	RE Mason Goodenow	Battle Creek First	712-369-1332	masongoodenow@gmail.com
2024(1)	RE Cyndi Rock-Raasch	Odebolt First	712-830-8124	cyndir71@gmail.com
2025(1)	TE Suzanne Wobig	Armstrong First & Ringsted First	563-580-7538	swobig@ringtelco.com
2026(2)	RE Bill Bruce, Chair	Denison United	608-604-2501	bbruce9@live.com
2026(2)	RE Craig Levine	Sioux City First	712-202-3100	clevine@ibew231.com
Staff	TE Annika Lister Stroope	Admin. Executive	402-942-1636	annika@presbyteries.org

The number in () behind a class denotes if they are in their 1st or 2nd term.

Commission on Ministry (10 Members)

Class	Name	Status/Church	Phone	Email
2024(2)	RE Rebecca Brown	Carroll First	712-292-4222	rebecca.brown51401@gmail.com
2024(2)	TE Michael Sydnor	Schaller First	712-275-4691	mdsydnor@schallertel.net
2024(1)	TE Richard Francis, Sec.	Retired	712-265-1167	richard_franc18@hotmail.com
2025(2)	RE Marj Feltman	Paullina First	712-229-3467	felzmd@tcaexpress.net
2025(1)	RE Susan Logsdon	S. City Westminster	712-253-6743	sll311@wiatel.net
2025(1)	RE Phil Havens			philhavens@gmail.com
2026(2)	TE Anna Small	Glidden First	503-847-1938	annadeesmall@gmail.com
2026(1)	TE Jan Christensen	LeMars PUCC	712-541-3582	puccpastor@premieronline.net
2026(1)	TE Clint Loveall	Spirit Lake First	712-330-1333	clint@fpcspiritlake.org
2026(1)				
Staff	TE Ian McMullen	Pastor to Presby.	515-450-7534	ian@presbyteries.org

Committee on Preparation for Ministry (5 Members)

Class	Name	Status/Church	Phone	Email
2024(2)	RE Gwen Detlefsen	Manning First	515-490-0941	detlefsengwen@gmail.com
2024(2)	TE Cambria Kaltwasser	Northwestern College	609-510-3579	cambria.kaltwasser@nwciova.edu
2025(2)	TE Jennifer Olson, Chair	Storm Lake Lakeside	317-797-5860	pastorjennolson@gmail.com
2026(2)	RE Kathy Francis	Carroll First	712-265-1240	spanishquilt@gmail.com
2026				
Staff	TE Ian McMullen	Pastor to Presby.	515-450-7534	ian@presbyteries.org

Congregational Vitality (3 Members)

Class	Name	Status/Church	Phone	Email
2024(1)	TE Beth Hamilton	S. Sioux City First	309-644-0729	baham4@aol.com
2025(2)	TE Michael Gewecke	Spirit Lake First	320-266-2414	michael@fpcspiritlake.org
2026				

The number in () behind a class denotes if they are in their 1st or 2nd term.

Lakeshore Center Ministry Board

This board consists of representatives of 3 presbyteries

(PPH in Yellow; NCI in Blue; MN Valley in Green)

Class	Name	Status/Church	Phone	Email
2024(1)	RE Nancy Janssen	Lake City Union	712-830-8610	najanssen@hotmail.com
2025(2)	TE Randy Russom	Lake City Union	712-660-2596	revslick71@gmail.com
2026(1)	RE Ruth Ann Mohr			
2026(1)	RE Phyllis Attema			
2024(1)	TE David Keltman	Retired	319-331-3570	davidkeltman@gmail.com
2024(1)	RE Susan Tucker	Ames Collegiate	515-231-5692	stuckersusan@gmail.com
2024(1)	RE Leigh Carson	Conrad First	Q	presby1@heartofiowa.net
2025(1)	TE Bill Kem	Clarion United	515-293-2104	revkem@goldfieldaccess.net
	RE Mary Winter	Fulton First, MN	507-360-1976	marywinter77@gmail.com
Staff	TE Ian McMullen	Pastor to Presby.	515-450-7534	ian@presbyteries.org

Missional Witness Committee (5 Members)

Class	Name	Status/Church	Phone	Email
2024(2)	TE Richard Francis, Mod.	Retired	712-265-1167	richard franc18@hotmail.com
2023(1)	TE Marshall Brown	Retired	712-292-4222	marshall.brown@mchsi.com
2025(1)	TE Donna Gray	At-Large	712-320-3143	donnag537@gmail.com
2025(2)	RE Sherry Koehler	S. City Faith	712-730-2968	sherryk@cableone.net
2026(1)	RE Kendall Von Glan		712-790-2217	classicfarm@westianet.net
2026(1)	TE Beth Hamilton	So. S. City First	309-644-0729	baham4@aol.com
Staff	RE Amgad Beblawi	Mission Exec.	502-592-3223	amgad@presbyteries.org

Nominating Committee (5 Members)

Class	Name	Status/Church	Phone	Email
2024(1)	RE Lesleigh Wiese	Lake Park First	712-320-3013	lesleigh63@gmail.com
2024(2)	RE Phyllis Lewis	Denison United	712-269-7181	phyl617@yahoo.com
2025(1)	TE Randy Russom	Lake City Union	712-660-2596	revslick@hotmail.com
2026(2)	RE Janine Kock	Westside United	712-790-2855	observer@westianet.net
2026(1)	TE David Koehler	Sioux City Faith	712-730-4478	faithupc@outlook.com
Staff	TE Annika Lister Stroope	Admin. Exec.	402-942-1636	annika@presbyteries.org

The number in () behind a class denotes if they are in their 1st or 2nd term.

Permanent Judicial Commission (7 Members)

Class	Name	Status/Church	Phone	Email
2025	TE Jennifer Olson	Denison United	317-797-5860	pastorjennolson@gmail.com
2025	RE Wayne Seaman	Glidden First	712-792-5321	seamanws@yahoo.com
2026	RE Michelle Scranton	Carroll First	712-790-9391	mjacklie@hotmail.com
2027	TE Mark Bedford	Sioux City First	309-644-0794	pastor@1stpresby.com
2027	RE Janine Kock	Westside United	712-790-2855	observer@westianet.net
2028	TE Cambria Kaltwasser	Special. Min.	609-510-3579	cambria.kaltwasser@nwciowa.edu
2029	RE John Mayne		712-277-1434	jmayne@maynelaw.com

Personnel Commission (PPH in Yellow; NCI in Blue; DM in Green)

Class	Name	Status/Church	Phone	Email
2024(1)	RE Pat Penning	LeMars PUCC	712-540-0704	ppenningdm@gmail.com
2025(2)	TE Jennifer Olson	Storm Lake Lakeside	317-797-5860	pastorjennolson@gmail.com
2026(1)	TE Kevin Freese	Retired	712-371-2244	revkevfrees@gmail.com
2023(1)	RE Judy Klepfer	Cedar Falls Cedar Heights Comm.	612-501-7041	judy.klepfer@gmail.com
2023(2)	TE Gordon Moen	Retired	515-391-0006	gnmoen70@gmail.com
2025(1)	RE Steve Hulsebus	Fort Dodge First	515-408-3130	shulse60@gmail.com
2023(1)	RE Lori Schrader Bachar	Ankeny		lori.schraderbachar@gmail.com
2024(2)	TE Shamaine Chambers King, Chair	Windsor Hts. Windsor	515-865-9927	shamaine@windsorpc.org
2025(1)	RE Dave McInally	Clive Heartland	814-332-5134	dmcinally@ccc.edu
Staff	TE Annika Lister Stroope	Admin. Exec.	402-942-1636	annika@presbyteries.org

Presbyterian Women

Name	Office	Phone	Email
Audrey Scholten	Moderator	712-546-7608	akscholten@yahoo.com
Audrey Fenton	Vice Moderator / Treasurer / PW Reps / Synod	712-276-6322	wayneaudrey@aol.com
Natalie Wulfsen	Historian/Horizons		
Brenda Wilson	Mission Interp / Peace & Justice	712-540-9008	lee4@yahoo.com
Rose Herman	Search Comm. & North Cluster Leader / Together in Service	712-358-1226	rosemherman54@gmail.com
Gladys Schmidt	Search Comm. & South Cluster Leader	712-653-3728	gladysschmidt40@gmail.com
Mary Bomgaars	Secretary	712-546-6470	mbbomgaars@yahoo.com
Janet Ross	Together in Service	712-239-4423	bobjanetia@gmail.com

The number in () behind a class denotes if they are in their 1st or 2nd term.

Commissioners to Synod

Class	Name	Status/Church	Phone	Email
2024(2)	TE Michael Sydnor	Schaller First	712-275-4691	mdsydnor@schallertel.net
2026(1)	RE Bill Crawford	Glidden First	319-350-5912	wrc@netins.net

Commissioners to General Assembly and Bills & Overtures Task Force

Class	Name	Status/Church	Phone	Email
2024-5	TE Mark Bedford	Sioux City First	309-644-0794	pastor@1stpresby.com
2024-5	RE Shari O'Bannon	Ida Grove Westminster	712-299-0397	slwo1956@gmail.com
2024-5	YAAD			

The number in () behind a class denotes if they are in their 1st or 2nd term.



Synod *of* Lakes & Prairies

September 25, 2023

GREETINGS in the name of our Lord Jesus Christ,

I'm writing this to you, the members of the Presbytery of Prospect Hill to commend your Stated Clerk, Annika Lister Stroope for her work on the 2022 minutes.

The minutes and were approved with a minor exception. The following silences were noted: There was no record of the presbytery's determination and communication of its plan to ensure parity between ministers and elders (G-3.0301) and the presbytery did not record a celebration of the Lord's Supper during at least one stated meeting (G-3.0301b).

Again, I want to commend Annika for her diligent and faithful work. If you have any questions/concerns, please let me know.

In Christ,

Rev. Pamela Prouty

Stated Clerk, Synod of Lakes and Prairies

2115 Cliff Drive Eagan, MN 55122 - 651-357-1142 - pprouty@lakesandprairies.org

Harassment Policy

1. Introduction: As the Church of Jesus Christ, love is the rule of our relationships.
 - a. Jesus said, “In everything do to others as you would have them do to you; for this is the law and the prophets,” (Matt. 7:12), and “By this everyone will know that you are my disciples, if you have love for one another.” (John 13:35).
 - b. The Book of Order states, “The Church is to be a community of love, where sin is forgiven, reconciliation is accomplished, and the dividing walls of hostility are torn down.” (F-1.0301, “The Calling of the Church: the Church is the Body of Christ”)
 - c. Because we believe this, and because we seek to live it out in all aspects of our personal and corporate life, we believe that harassment in all its forms is incompatible with who we are as followers of Jesus.
2. What is harassment?
 - a. Harassment, simply put, is “*repeated unwanted behavior*.” To take the parts in reverse order:
 - b. *Behavior*: harassment consists of words or actions that demean, threaten, offend, or humiliate another person.¹ This could include, but is not limited to, name-calling in private or public, or in electronic communication such as email; offensive or demeaning social media posts (see the presbytery’s Social Media Policy); stalking; and mockery of another person’s appearance, demeanor, gender, or racial/ethnic identity.
 - c. *Unwanted*: teasing or humorous language that might appear offensive to an observer is characteristic of some relationships, but if the person who is being teased in this way finds that teasing offensive or demeaning, it has crossed the line into harassment. In these cases intention is irrelevant; it is how the language is received that is crucial.
 - d. *Repeated*: in an emotionally-charged setting, a person may use insulting or demeaning language. Ideally, this leads to apology, forgiveness, and reconciliation. But when the insulting or demeaning language is repeated, it becomes harassment.
3. How do we prevent harassment in the Church?
 - a. Jesus is our model for how we treat each other. But we don’t always live up to that standard. That means we must begin with ourselves in stopping harassment of our fellow believers. One way is to ask ourselves before we speak in a meeting or write in an email, “will what I am about to say or write tend to build up the community or break down the community?” More

¹ This language is adapted from the National Archives document, “Factsheet about Workplace Harassment,” <https://www.archives.gov/files/eo/policy/facts-about-workplace-harassment.pdf>

specifically, “have I fallen into a pattern of using dismissive or demeaning language toward this person or this group?” This does not preclude legitimate criticism; it does mean that when criticism is necessary, it must be done in genuine love and concern not only for the body as a whole but also for the individual.

- b. Jesus is our model for how we treat each other. But we don’t always live up to that standard. That means that we acknowledge together that harassment in all its forms is wrong, and we commit ourselves to repentance and genuine reconciliation whenever harassment occurs.
 - c. Jesus is our model for how we treat each other. But we don’t always live up to that standard. Those in positions of power like pastors, ruling elders, and youth leaders are particularly tempted to use insulting or demeaning language to those with less power. Men are more likely to harass women. If we are in a position of power, we need to test our words and actions by Jesus’ standards.
4. What do we do when harassment takes place?
- a. Jesus’ words in Matthew 18:15-19 are a good place to begin:
If another member of the church sins against you, go and point out the fault when the two of you are alone. If the member listens to you, you have regained that one. But if you are not listened to, take one or two others along with you, so that every word may be confirmed by the evidence of two or three witnesses. If the member refuses to listen to them, tell it to the church; and if the offender refuses to listen even to the church, let such a one be to you as a Gentile and a tax collector.
 - b. If you are being harassed, or if you witness harassment, call it out, if possible. It may be that the person engaging in harassing behavior will recognize their fault, repent and apologize.
 - c. If that doesn’t work, others should be brought in.
 - d. Finally, the session should counsel with the person engaging in harassing behavior. If that doesn’t lead to repentance and reconciliation, it may be necessary to initiate a Disciplinary Process under Chapter VII of Church Discipline section of the Book of Order, always remembering the purpose of church discipline (D-1.0301) and the duty to conciliate and mediate whenever appropriate (D-1.04)
5. This policy takes effect when it is approved by the session/presbytery council. The session/council will review it every three years and change it as necessary to fulfill the requirements of the Book of Order. Each session member will be provided with a written copy of this policy. *The policy will be included in the Presbytery Manual of Operations.*

This policy statement is by its nature stated in negative terms. At the same time, it is written to be consistent with the Statement of Ethical Conduct of the Presbyterian Church (U.S.A.),² in the belief that those who adhere to the ethical conduct set forth in that document will avoid the kind of harassing behavior the present document is meant to deal with.

² The Standards of Ethical Conduct can be downloaded here: [Standards of Ethical Conduct PCUSA](#)

Anti Racism Policy (Diversity)

F-1.0403 states, *Unity in Diversity*:

“As many of you as were baptized into Christ have clothed yourselves with Christ. There is no longer Jew or Greek, there is no longer slave or free, there is no longer male and female; for all of you are one in Christ Jesus. And if you belong to Christ, then you are Abraham’s offspring, heirs according to the promise” (Gal. 3:27–29).

The unity of believers in Christ is reflected in the rich diversity of the Church’s membership. In Christ, by the power of the Spirit, God unites persons through baptism regardless of race, ethnicity, age, sex, disability, geography, or theological conviction. There is therefore no place in the life of the Church for discrimination against any person. The Presbyterian Church (U.S.A.) shall guarantee full participation and representation in its worship, governance, and emerging life to all persons or groups within its membership. No member shall be denied participation or representation for any reason other than those stated in this Constitution.

Racism is the opposite of what God intends for humanity. It is the rejection of the other, which is entirely contrary to the Word of God incarnate in Jesus Christ. Racism is a lie about our fellow human beings, for it says that some are less than others. Because of our biblical understanding of who God is and what God intends for humanity, the PC(USA) must stand against, speak against and work against racism. (GA policy reference)

G-3.0106 requires each Council to adopt an anti-racism policy.

As a congregation within the PCUSA we will:

1. Seek to welcome and be open to all people (believers)
2. Educate ourselves to seek awareness of our own behavior and biases and the impact on our community of faith and the wider community.
3. Seek resources (curriculum, worship, preaching and music) which are reflective of all ethnic and racial backgrounds.
4. Study Matthew 25 materials and resources to increase our awareness of systemic racism and its impact. (<https://www.presbyterianmission.org/ministries/matthew-25/matt-25-resources/>)
5. Review our hiring practices to identify and address unintentional or systematic racism.

Presbytery of Prospect Hill

Statement of Financial Position

				c	f		
8/31/2023				Prior Year-end	Current Yr.	Unallocated	
				12/31/2022	8/31/2023	YTD Earnings	YTD Balance
Assets							
	Cash and Investments	1000	Checking	\$85,036	\$143,357		
		1200	Edward Jones CDs	\$75,014	\$76,256		
		1301	New Covenant Acct 1 - unrestrict	\$421,550	\$463,623		
		1302	New Covenant Acct 2 - with res	\$136,011	\$144,908		
			Total Cash and Investments	\$717,611	\$828,144		
	Accounts Receivable	1401	Accounts Receivable UPP	\$264	\$30		
	Fixed Assets	1501	Asset: First PC, Carroll	\$0	\$0		
			Total Assets	\$717,875	\$828,174		
Liabilities							
	Accounts Payable	2002	Accounts Payable - Synod P/C	\$2,037	\$1,907		
		2003	Accounts Payable - Synod acctg	\$500	\$500		
			Total Accounts Payable	\$2,537	\$2,407		
	Pass-through Payables	2501	Payable: GA Mission	\$1,725	\$54		
		2502	Payable: Synod Mission	\$1,767	\$96		
		2503	Payable: One Great Hour	\$1,091	\$200		
		2504	Payable: Pentecost	\$0	\$213		
		2505	Payable: Peacemaking	\$138	\$0		
		2506	Payable: Christmas Joy	\$490	\$0		
		2507	Payable: Disaster Relief	\$1,466	\$461		
		2508	Payable: GA Designated	\$0	\$0		
		2509	Payable: Theo. Educ. Fund	\$1,153	\$250		
		2510	Payable: Lakeshore Center	\$1,990	\$150		
		2511	Payable: Sudanese Nurses	\$0	\$715		
		2512	Payable: Presb Desig	\$0	\$0		
		2513	Payable: tbd	\$0	\$0		
			Total Pass-through Payables	\$9,821	\$2,139		
			Total Liabilities	\$12,358	\$4,546		
Net Assets							
	Unrestricted	3000	YTD Unallocated Earnings	-\$142,917	\$118,111	\$58,233	
		3100	Prior Years' Unrest Net Assets	\$690,785	\$547,868		
			Total Unrestricted Net Assets	\$547,868	\$665,978		\$606,100
	Dedicated Accounts	2401	Dedicated - Church Revital.	\$20,247	\$20,247	-\$4,000	\$16,247
		2402	Dedicated - Lakeshore Center	\$12,500	\$12,500	\$0	\$12,500
		2403	Dedicated - Pastoral Assist	\$1,110	\$1,110	\$0	\$1,110
		2404	Dedicated - Youth Triennium	\$3,400	\$3,400	\$0	\$3,400
		2405	Dedicated - GA Meeting	\$500	\$500	\$0	\$500
		2406	Dedicated - Presb Peacemaking	\$6,060	\$6,060	-\$90	\$5,970
			Dedicated Account Total	\$43,817	\$43,817	-\$4,090	\$39,727
	Designated Net Assets	3701	Desig. Net Asset - Reserve	\$0	\$0	\$0	\$0
		3703	Desig. Net Asset Synod Grant	\$6,701	\$6,701	\$0	\$6,701
			Designated Net Asset Total	\$6,701	\$6,701	\$0	\$6,701
	Restricted Net Assets	3804	Rest Net Asset Cong. Dev.	\$79,986	\$79,986	\$0	\$79,986
		3805	Rest Net Asset CPM Scholar	\$25,701	\$25,701	\$0	\$25,701
		3806	Rest Net Asset Chambang	\$0	\$0	\$0	\$0
		3807	Rest Net Asset Mental Health	\$769	\$769	\$0	\$769
		3808	Rest Net Asset Academy Scholar	\$676	\$676	\$0	\$676
		3809	Rest Net Asset Holck Fund	\$0	\$0	\$63,968	\$63,968
			Restricted Net Asset Total	\$107,131	\$107,131	\$63,968	\$171,100
			Total Net Assets	\$705,517	\$823,628		\$823,628
			Total Liabilities and Net Assets	\$717,875	\$828,174		\$828,174

Presbytery of Prospect Hill						
Statement of Financial Activities			d	f		h
8/31/2023			MTD Actual (This Yr)	YTD Actual (This Yr)	Remain. Budget (This Yr)	Annual Budget (This Yr)
	8					
Presbytery Operations and Missions			8/31/2023	8/31/2023		12/31/2023
Operating Support	4001	Presb Support - Per capita	\$4,877	\$92,979	\$108,157	\$201,136
	4002	Presb Support - Shared Mission	\$370	\$23,400	\$3,763	\$27,163
	4003	Presb Support - Synod Support	\$833	\$6,667	\$3,333	\$10,000
	4004	Presbytery Support - Donations	\$125	\$1,175	(\$1,175)	\$0
	4005	Presbytery Support - Other	\$0	\$0	\$5,000	\$5,000
	4101	Interest Checking & Savings	\$52	\$148	(\$148)	\$0
	4102	Interest - Edward Jones CDs	\$0	\$1,242	(\$410)	\$832
	4204	Income: Donated Property Value	\$0	\$50,000	(\$50,000)	\$0
	4601	Gain/(Loss) on Property Sale	\$0	(\$3,864)	\$3,864	\$0
		Operating Revenues	\$6,270	\$171,760	\$72,371	\$244,131
Operating Costs	5001	Per Capita Remittances to GA	\$3,415	\$30,644	\$10,332	\$40,976
	5002	Per Capita Remittances to Syno	\$1,907	\$15,253	\$7,627	\$22,880
	5101	Ops - PPH monument maintenance	\$0	\$16	(\$0)	\$16
	5102	Ops- GA meeting	\$0	\$0	\$0	\$0
	5103	Ops- Presbytery meeting	(\$100)	\$446	(\$96)	\$350
	5104	Ops - Moderator expense	\$0	\$0	\$500	\$500
	5105	Ops - Council Administration	\$0	\$0	\$500	\$500
	5106	Ops - COM Administration	\$0	\$9,035	(\$4,035)	\$5,000
	5107	Ops - COM background checks	\$0	\$0	\$0	\$0
	5108	Ops- Com training	\$0	\$0	\$0	\$0
	5109	Ops- COM meeting expen	\$0	\$0	\$0	\$0
	5110	Ops - CPM Administration	\$0	\$141	\$859	\$1,000
	5111	Ops- CPM Scholarships	\$0	\$0	\$0	\$0
	5112	Ops - Budget & Finance	\$58	\$58	\$192	\$250
	5113	Ops - COR Administration	\$0	\$0	\$100	\$100
	5114	Ops - Nominating Administratio	\$0	\$0	\$250	\$250
	5117	Ops - Mission Administration	\$0	\$0	\$100	\$100
	5118	Ops - Cmte Cong Vitality Admin	\$0	\$0	\$100	\$100
	5124	Ops - Accounting fees	\$500	\$4,680	\$2,320	\$7,000
	5125	Ops - Technology costs	\$0	\$0	\$0	\$0
	5128	Ops - Insurance	\$0	\$1,348	\$1,482	\$2,830
	5136	Ops - Permanent Judicial Comm	\$0	\$0	\$100	\$100
	5139	Ops - operating fees	\$0	\$27	(\$27)	\$0
	5140	Ops - UPP shared staff	\$9,624	\$76,989	\$38,495	\$115,484
	5601	Property Expense: Carroll	\$3,110	\$3,110	(\$3,110)	\$0
		Operating Costs	\$18,512	\$141,746	\$55,690	\$197,436

Presbytery of Prospect Hill						
Statement of Financial Activities			d	f		h
8/31/2023			MTD Actual (This Yr)	YTD Actual (This Yr)	Remain. Budget (This Yr)	Annual Budget (This Yr)
	8					
Mission Outlays	5200	Mission & Ministry	\$0	\$0	\$0	\$0
	5201	M&M Mission and Witness	\$0	\$3,600	\$11,400	\$15,000
	5202	M&M Youth Triennium	\$0	\$0	\$1,700	\$1,700
	5203	M&M - Trips, workshops, events	\$0	\$0	\$5,000	\$5,000
	5204	M&M Camp Support	\$1,769	\$14,152	\$7,076	\$21,227
	5205	M&M - Theo Trg & Scholar	\$0	\$0	\$0	\$0
	5206	M&M - Lay Academy	\$0	\$5,000	(\$2,500)	\$2,500
	5208	M&M - Buena Vista Chaplin	\$0	\$0	\$0	\$0
		Mission Outlays	\$1,769	\$22,752	\$22,676	\$45,427
		Total Operations & Mission Costs	\$20,281	\$164,498	\$78,366	\$242,863
		Net Operations & Missions	(\$14,011)	\$7,263	(\$5,995)	\$1,268
Dedicated Support and Outlays						
Program & Dedicated Support	4400	tbd	\$0	\$0		
	4401	Inc Church Revitalization	\$0	\$0		
	4402	Inc Lakeshore Center	\$0	\$0		
	4403	Inc Pastoral Assistance	\$0	\$0		
	4404	Inc Youth Triennium	\$0	\$0		
	4405	Inc GA Meeting	\$0	\$0		
	4406	Inc Presb Peacemaking	\$0	\$135		
		Program and Dedicated Support	\$0	\$135		
Program & Dedicated Outlays	5400	tbd	\$0	\$0		
	5401	Exp Church Revitalization	(\$3,108)	\$4,000		
	5402	Exp Lakeshore Center	\$0	\$0		
	5403	Exp Pastoral Assistance	\$0	\$0		
	5404	Exp Youth Triennium	\$0	\$0		
	5405	Exp GA Meeting	\$0	\$0		
	5406	Exp Presb Peacemaking	\$225	\$225		
		Program and Dedicated Outlays	(\$2,883)	\$4,225		
		Net Changes in Dedicated Accounts	\$2,883	(\$4,090)		

Presbytery of Prospect Hill						
Statement of Financial Activities			d	f		h
8/31/2023			MTD Actual (This Yr)	YTD Actual (This Yr)	Remain. Budget (This Yr)	Annual Budget (This Yr)
	8					
Pass-through Receipts and Remittances						
Pass-through Receipts	4500	Remits: Net Clearing	\$0	\$0		
	4501	Remits: GA Mission	\$54	\$7,205		
	4502	Remits: Synod Mission	\$96	\$6,587		
	4503	Remits: One Great Hour	\$200	\$11,131		
	4504	Remits: Pentecost	\$213	\$1,103		
	4505	Remits: Peacemaking	\$0	\$274		
	4506	Remits: Christmas Joy	\$0	\$4,582		
	4507	Remits: Disaster Rel.	\$461	\$5,116		
	4508	Remits: GA Desig.	\$0	\$7,112		
	4509	Remits: Theo. Educ Fund	\$250	\$1,750		
	4510	Remits: Lakeshore Center	\$150	\$17,401		
	4511	Remits: Sudan Nurses	\$715	\$1,655		
	4512	Remits: Presb Desig	\$0	\$0		
	4513	Remits: tbd	\$0	\$4,744		
		Total Pass-through Receipts	\$2,139	\$68,659		
Pass-through Remittances	5500	Expense - NetClearing	\$0	\$0		
	5501	Expense: GA Shared Mission	\$54	\$7,205		
	5502	Expense: Synod Mission	\$96	\$6,587		
	5503	Expense: One Great Hour	\$200	\$11,131		
	5504	Expense: Pentecost	\$213	\$1,103		
	5505	Expense: Peacemaking	\$0	\$274		
	5506	Expense: Christmas Joy	\$0	\$4,582		
	5507	Expense: Disaster Relief	\$461	\$5,116		
	5508	Expense: GA Designated	\$0	\$7,112		
	5509	Expense: Theo. Educ. Fund	\$250	\$1,750		
	5510	Expense: Lakeshore Center	\$150	\$17,401		
	5511	Expense: Sudan Nurses	\$715	\$1,655		
	5512	Expense: Pres. Desig	\$0	\$0		
	5513	Expense: tbd	\$0	\$4,744		
		Total Pass-through Remittances	\$2,139	\$68,659		
		Net Pass-throughs	\$0	\$0		
Unallocated Investment Gains and Losses						
	4301	Inv Inc New Covenant Unrest	\$0	\$42,072		
	4302	Inv Inc New Covenant Restrict	\$0	\$8,898		
		Net Unallocated Investment Gains/Losses	\$0	\$50,970		
Unallocated Changes to Net Assets						
Designated Net Asset income	4701	Des. Net Asset Inc. Reserve	\$0	\$0		
	4702	Des. Net Asset Inc. tbd	\$0	\$0		
	4703	Des. Net Asset Inc. Synod Grnt	\$0	\$0		
		Total Income	\$0	\$0		
Designate Net Asset Expenses	5701	Des Net Asset Exp. Reserve	\$0	\$0		
	5702	Des Net Asset Exp. Tbd	\$0	\$0		
	5703	Des Net Asset Exp. Syn Grant	\$0	\$0		
		Total Expenses	\$0	\$0		
		Net income Designated Net Assets	\$0	\$0		

Presbytery of Prospect Hill						
Statement of Financial Activities				d	f	h
8/31/2023				MTD Actual (This Yr)	YTD Actual (This Yr)	Remain. Budget (This Yr)
	8					Annual Budget (This Yr)
Restricted Net Asset Income	4804	Rest NA inc Cong Development		\$0	\$0	
	4805	Rest NA inc CPM Scholarship		\$0	\$0	
	4806	Rest NA inc Chambang		\$0	\$0	
	4807	Rest NA inc Mental Health		\$0	\$0	
	4808	Rest NA inc Academy Scholarshp		\$0	\$0	
	4809	Rest NA Inc Holck Fund		\$0	\$63,968	
		Total Income		\$0	\$63,968	
Restricted Net Asset Expenses	5804	Rest NA Exp Cong Development		\$0	\$0	
	5805	Rest NA exp CPM Scholarship		\$0	\$0	
	5806	Rest NA expense Chanbang		\$0	\$0	
	5807	Rest NA exp Mental Health		\$0	\$0	
	5808	Rest NA exp Academy Scholarshp		\$0	\$0	
	5809	Rest NA exp Holck Fund		\$0	\$0	
		Total Expenses		\$0	\$0	
		Net Income Restricted Net Assets		\$0	\$63,968	
		Unallocated Changes to Net Assets		\$0	\$63,968	
Consolidated Activities		YTD Operating and Missions Surplus (Deficit)		(\$14,011)	\$7,263	
		YTD Increase (Decrease) in Dedicated Accounts		\$2,883	(\$4,090)	
		YTD Unallocated Investment Gains (Losses)		\$0	\$50,970	
		YTD Unallocated Changes to Net Assets		\$0	\$63,968	
		Total Financial Activities		(\$11,128)	\$118,111	

Presbytery of Prospect Hill**Account Reconciliation****As of Aug 31, 2023****1000 - Checking****Bank Statement Date: August 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance				178,250.66
Add: Cash Receipts				
Less: Cash Disbursements			(43,483.12)	
Add (Less) Other				8,589.19
Ending GL Balance				143,356.73
Ending Bank Balance				157,493.39
Add back deposits in transit				
Total deposits in transit				
(Less) outstanding checks				
	Aug 16, 2023	1879	(14,079.11)	
	Aug 23, 2023	1882	(57.55)	
Total outstanding checks				(14,136.66)
Add (Less) Other				
Total other				
Unreconciled difference				0.00
Ending GL Balance				143,356.73

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Prospect Hill Presbytery Church Remittance Reporting																						1/1/2023	to	8/31/2023	
		Per Cap Est 2023	Per Capita	Mission GA	Mission Synod	Mission Pby	One Great Hour	Peacemaking GA	Peacemaking Presb Share	Pentecost	Christmas Joy	Theological Education	Lakeshore Center	Designated (includes hunger)	GA Disaster Relief										
Income GL			4001	4501	4502	4002	4503	4505		4504	4506	4509	4510	4508	4507										
Expense GL				5501	5502		5503	5505		5504	5506	5509	5510	5508	5507										
	A/P GL			2501	2502		2503	2505	2406	2504	2506	2509	2510	2508	2507										
Totals:			92,978.84	7,204.75	6,586.54	23,399.51	11,131.37	273.85	134.88	1,102.74	4,581.75	1,750.00	17,401.13	7,112.00	5,115.68	178,773.04									
City, Cong name	PIN																								
Hawarden, Associated	2640	\$ 3,577.90	300.00	40.00	34.00	126.00	110.00									610.00									
Lawton, Community	2644	4641.60																							
Bronson, Elliot Creek	2635	1450.50	1,450.50													1,450.50									
Carnarvom, Emmanuel	9160	1353.80	1,353.80													1,353.80									
Sioux City, Faith United	15104	7639.30																							
Vail, Vail United	2663	3046.05	967.00				200.00									1,167.00									
Odebolt, First	2651	4931.70	1,868.25							213.00	208.00	250.00				2,539.25									
Paullina, First	2652	5560.25						117.21	57.73		50.10		1,152.00			1,377.04									
Sac City, First	2653	4158.10	9,398.85													9,398.85									
Schaller, First	2655	2852.65	1,982.35				1,215.17				986.16					4,183.68									
Sioux City, First	2656	17599.40	10,266.27	1,916.67	1,691.67	5,141.66							1,166.69			20,182.96									
Alta, First	2631	1112.05	823.84				195.00				120.00					1,138.84									
Battle Creek, First	2634	14359.95	9,573.28		400.00	1,600.00	506.00				310.00				1,000.00	13,389.28									
Cleghorn, First	2637	1208.75																							
Armstrong, First	2506	1837.30	918.66	75.00	63.76	236.26										1,293.68									
Carroll, First	2510	1450.50	1,577.94				585.00				270.00					2,432.94									
Estherville, First	2512	4448.20																							
Glidden, First	2516	2707.60	2,804.30				1,746.31									4,550.61									
Lake Park, First	2524	4399.85	1,377.58				170.00			141.00	42.48					1,731.06									
Manning, First	2531	2659.25	2,659.25	900.00	765.00	2,835.00	1,245.00			411.00	715.00		405.00			9,935.25									
Ringsted, First	2537	2804.30	1,869.52	133.36	113.36	420.40	34.50				60.00					2,631.14									
Rockwell City, St. Paul	2538	821.95	628.55	191.06	162.41	601.82										1,583.84									
Spirit Lake, First	2542	24755.20	12,377.60											6,800.00	461.44	19,639.04									
Lake City, Union	2523	5995.40	2,500.00													2,500.00									
Storm Lake, Lakeside	2661	14988.50	7,494.24	1,268.75	1,078.42	3,996.58	1,725.91			250.00	375.00	1,500.00			2,026.65	19,715.55									
Cherokee, Memorial	2636	14988.50	2,547.36													2,547.36									
Wall Lake, Trinity United	2664	2610.90	2,610.90	353.60	300.56	1,113.84	140.80				100.00		450.00	312.00		5,381.70									
Westside, United	2665	2369.15	750.00													750.00									
Denison, United	2638	5415.20	3,724.08	160.00	136.00	504.00	862.00				202.24					5,588.32									
Auburn, United	9354	1015.35	1,015.35	160.00	136.00	504.00	300.00				200.00		500.00			2,815.35									
Le Mars, PUCC	2645	5511.90	3,271.59	233.31	198.31	735.00	735.00								583.59	5,756.80									
Manilla, United	11510	1257.10	1,257.10				40.00									1,297.10									
Sioux City, Westlawn	2659	1208.75	1,353.80				421.80				52.72		100.00			1,928.32									

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Prospect Hill Presbytery Church Remittance Reporting															
													1/1/2023	to	8/31/2023
		Per Cap Est 2023	Per Capita	Mission GA	Mission Synod	Mission Pby	One Great Hour	Peacemaking GA	Peacemaking Presb Share	Pentecost	Christmas Joy	Theological Education	Lakeshore Center	Designated (includes hunger)	GA Disaster Relief
Income GL			4001	4501	4502	4002	4503	4505		4504	4506	4509	4510	4508	4507
Expense GL				5501	5502		5503	5505		5504	5506	5509	5510	5508	5507
A/P GL				2501	2502		2503	2505	2406	2504	2506	2509	2510	2508	2507
Sioux City, Westminster	2660	3916.35													
Ida Grove, Westminster	2642	3722.95	1,130.24				229.75	156.64	77.15	87.74	165.05		118.44		1,965.01
Breda, Wheatland	9159	1353.80													
George, Ebenezer	9165														
George, Zoar	9167														
Le Mars, Plymouth	2630			1,773.00	1,507.05	5,584.95							13,509.00		22,374.00
Sanborn, First	2654														
So Sioux City NE	4440	4689.95	3,126.64				669.13				725.00			557.00	5,077.77
Prospect Hill Presb.	PHP													487.00	487.00
GA Per Capita:			3,414.67												3,414.67
Payment to Mission Agency:				7,204.75			11,131.37	273.85		1,102.74	4581.75			7,112.00	36,522.14
Payment to Foundation:												1,750.00			1,750.00
Payment to Synod:			1,906.67		6,586.54										8,493.21
Payment to Lakeshore Center:													17,401.13		17,401.13
										GA Designated Giving Designations					
										Amount	PIN	Designations			
										\$ 1,200.00	2542	D500115 - Heikkila			
										\$ 1,200.00	2542	D500115 - Esslinger Lee			
										\$ 1,200.00	2542	D500115 - Hare/Bent			
										\$ 1,200.00	2542	D500115 - Barnes			
										\$ 1,200.00	2542	D500115 - McGill			
										\$ 1,050.00	2661	00194 Hurricane Ian			
										\$ 1,000.00	2634	DR-000156 Ukraine			
										\$ 800.00	2542	E051746 - Church of Niger			
										\$ 557.00	4440	DR-999999-ST Earthquakes			
										\$ 467.00	PHP	DR-999999-ST Earthquakes			
										\$ 461.44	2542	General Disaster			
										\$ 315.00	2661	00072 Blanket Fund			
										\$ 307.90	2661	DR000072 Ukraine			
										\$ 200.00	2661	00194 Hurricane Ian			
										\$ 153.75	2661	DR-000194 Ukraine			
					\$ -					\$ 83.37	2645	Emergency Disaster			
					\$ -					\$ 83.37	2645	Emergency Disaster			
					\$ -					\$ 83.37	2645	Emergency Disaster			
										\$ 83.37	2645				
										\$ 83.37	2645				
										\$ 83.37	2645	Emergency Disaster			

Prospect Hill Presbytery Church Remittance Reporting															1/1/2023	to	8/31/2023
		Per Cap Est 2023	Per Capita	Mission GA	Mission Synod	Mission Pby	One Great Hour	Peacemaking GA	Peacemaking Presb Share	Pentecost	Christmas Joy	Theological Education	Lakeshore Center	Designated (includes hunger)	GA Disaster Relief		
Income GL			4001	4501	4502	4002	4503	4505		4504	4506	4509	4510	4508	4507		
Expense GL				5501	5502		5503	5505		5504	5506	5509	5510	5508	5507		
A/P GL				2501	2502		2503	2505	2406	2504	2506	2509	2510	2508	2507		
										\$ 83.37	2645	General Disaster					
					\$ -					\$ 39.00	2664	863001 Frontier					
										\$ 39.00	2664	863001 - Frontier Mission Fund					
										\$ 39.00	2664	863001 - Frontier Mission Fund					
										\$ 39.00	2664	863001 - Frontier Mission					

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Presbytery of Prospect Hill						
Proposed 2024 Budget						
			Annual Budget 2023	YTD Actual 8-31-2023	Remain. Budget 2023	Tentative Annual Budget 2024
Presbytery Operations and Missions						
Operating Support	4001	Presb Support - Per capita	\$201,136	\$92,979	\$108,157	\$ 205,159
	4002	Presb Support - Shared Mission	\$27,163	\$23,400	\$3,763	\$ 27,163
	4003	Presb Support - Synod Support	\$10,000	\$6,667	\$3,333	\$ 10,000
	4004	Presbytery Support - Donations	\$0	\$1,175	(\$1,175)	\$ -
	4005	Presbytery Support - Other	\$5,000	\$0	\$5,000	\$ 5,000
	4101	Interest Checking & Savings	\$0	\$148	(\$148)	\$ -
	4102	Interest - Edward Jones CDs	\$832	\$1,242	(\$410)	\$ 832
	4204	Income: Donated Property Value	\$0	\$50,000	(\$50,000)	\$ -
	4601	Gain/(Loss) on Property Sale	\$0	(\$3,864)	\$3,864	\$ -
		Operating Revenues	\$244,131	\$171,760	\$72,371	\$ 248,154
Operating Costs	5001	Per Capita Remittances to GA	\$40,976	\$30,644	\$10,332	\$ 40,771
	5002	Per Capita Remittances to Syno	\$22,880	\$15,253	\$7,627	\$ 22,880
	5101	Ops - PPH monument maintenance	\$16	\$16	\$0	\$ 16
	5102	Ops- GA meeting	\$0	\$0	\$0	\$ -
	5103	Ops- Presbytery meeting	\$350	\$446	(\$96)	\$ 350
	5104	Ops - Moderator expense	\$500	\$0	\$500	\$ 500
	5105	Ops - Council Administration	\$500	\$0	\$500	\$ 500
	5106	Ops - COM Administration	\$5,000	\$9,035	(\$4,035)	\$ 5,000
	5107	Ops - COM background checks	\$0	\$0	\$0	\$ -
	5108	Ops- COM training	\$0	\$0	\$0	\$ -
	5109	Ops- COM meeting expen	\$0	\$0	\$0	\$ -
	5110	Ops - CPM Administration	\$1,000	\$141	\$859	\$ 1,000
	5111	Ops- CPM Scholarships	\$0	\$0	\$0	\$ -
	5112	Ops - Budget & Finance	\$250	\$58	\$192	\$ 250
	5113	Ops - COR Administration	\$100	\$0	\$100	\$ 100
	5114	Ops - Nominating Administratio	\$250	\$0	\$250	\$ 250
	5117	Ops - Mission Administration	\$100	\$0	\$100	\$ 100
	5118	Ops - Cmte Cong Vitality Admin	\$100	\$0	\$100	\$ 100
	5124	Ops - Accounting fees	\$7,000	\$4,680	\$2,320	\$ 7,000
	5125	Ops - Technology costs	\$0	\$0	\$0	\$ 3,000
	5128	Ops - Insurance	\$2,830	\$1,348	\$1,482	\$ 2,830
	5136	Ops - Permanent Judicial Comm	\$100	\$0	\$100	\$ 100
	5139	Ops - operating fees	\$0	\$27	(\$27)	\$ -
	5140	Ops - UPP shared staff	\$115,484	\$76,989	\$38,495	\$ 117,794
	5601	Property Expense: Carroll	\$0	\$3,110	(\$3,110)	\$ -
		Operating Costs	\$197,436	\$141,746	\$55,690	\$ 202,541
Presbytery of Prospect Hill						
Statement of Financial Activities						
			Annual Budget 2023	YTD Actual 8-31-2023	Remain. Budget 2023	Tentative Annual Budget 2024
Mission Outlays	5200	Mission & Ministry	\$0	\$0	\$0	\$ -
	5201	M&M Mission and Witness	\$15,000	\$3,600	\$11,400	\$ 15,000
	5202	M&M Youth Triennium	\$1,700	\$0	\$1,700	\$ 1,700
	5203	M&M - Trips, workshops, events	\$5,000	\$0	\$5,000	\$ 5,000
	5204	M&M Camp Support	\$21,227	\$14,152	\$7,076	\$ 21,227
	5205	M&M - Theo Trg & Scholar	\$0	\$0	\$0	\$ -
	5206	M&M - Lay Academy	\$2,500	\$5,000	(\$2,500)	\$ 2,500
	5208	M&M - Buena Vista Chaplin	\$0	\$0	\$0	\$ -
		Mission Outlays	\$45,427	\$22,752	\$22,676	\$ 45,427
		Total Operations & Mission Costs	\$242,863	\$164,498	\$78,366	\$ 247,968
		Net Operations & Missions	\$1,268	\$7,263	(\$5,995)	\$ 186

COM REPORT

October 21, 2023

Since the last meeting of Prospect Hill Presbytery, the Commission on Ministry has taken the following actions for your information:

- Approved Elder Communion Training, led by Rev. Kevin Freese and RE Marj Feltman for Hawarden, Associated; led by Rev. Randy Russom for Odebolt, First.
- Pastor To The Presbyteries, Rev. Ian McMullen, led Elder Training in Sioux City in March.
- COM members did 9 Liaison Visits with congregations.
- COM Re-Affirmed the Covenant Relationship between Glidden, First and Manning, First and Rev. Anna Small.
- COM conducted a 6 month review of Rev. Jennifer Oleson, Storm Lake, Lakeside.
- COM held an exit interview with Rev. Sheryl Puderbaugh, Temporary Supply, at Paullina, First.
- COM approved Rev. Jason Cunningham, Minister Member at Large, to begin to circulate PIF.
- COM approved the Call To Rev. James Edwards to become Pastor at Battle Creek, First, on September 17, 2023. (Rev. Edwards will start December 1) Terms of Call are as follows:
 - Effective Salary- \$62,400
 - Cash salary- \$48,000
 - Manse Market Value- \$14,400
 - Professional Vouchered- \$1,500
 - Mileage Vouchered- Current IRS Rate
 - Continuing Ed.- \$1,500
 - Other (Utilities)- \$4,000
 - SECA- \$4773.60
 - BOP- 39% of Effective Salary
 - Vacation- 5 Weeks (4 Sundays)
 - Cont. Ed.- 2 Weeks
 - Sabbatical- 3 months (after 6 years of service)
 - Unpaid Leave- 1 month (event of a death)
- COM approved the Temporary Pastoral Agreement Between Rev. Kevin Freese (HR) and Sioux City, Westminster, beginning September 1, 2023.
 - Monthly Salary- \$3000
 - Pastoral and Administrative duties at 20 hours per week.
 - Annual Leave: 2 Weeks
 - Mileage: Current IRS Rate
- COM added the following to the Pulpit Supply List: Rev. Kristy may (UCC); RE Lue Baker; RE Paul Speidel; Michael Brady

- COM reports the following congregations continue in search processes or transitions:
Carnarvon, Emmanuel
Cherokee, Memorial
Denison, United
Ida Grove, Westminster
Odeboldt, First
Paullina, First;
Wall Lake, Trinity
Westside, United;
- COM gives thanks for the faithful ministries of the congregations who entered gracious endings this year: Carroll, First; Plymouth, First, and we give thanks for the work of the Administrative Commissions who walked with these faithful servants to that gracious ending.
- The COM continues to hold each of our member congregations and member Pastors and CREs in prayer as we continue to minister through the ongoing transitional situations of many congregations and communities, and we ask you to join us in these prayers.

COM has no items for action at this time.

Submitted,

Rev. David Koehler, Moderator COM

Minimum Terms of Call-Family Medical Leave

Minimum terms of call shall include access of up to 12 weeks of family medical leave per calendar year.

12 Week paid Family Medical Leave (G-2.0804)- shall be accessed for the following reasons: health issues of the pastor, parental leave following birth, death, or adoption, health issues of the pastor's immediate family (partner/spouse, child, parent) and for bereavement of the pastor's immediate family. This leave is available each calendar year and the time shall be recorded in the Session minutes.

—

The Administrative Commission to assist the Plymouth First Presbyterian Church in a Gracious Ending, was formed following the Annual Meeting for the Congregation and Corporation of First Plymouth Presbyterian Church, January 9, 2021, where the congregation voted to close and asked for an AC to be formed. The Commission, made up of the members listed below, met on 6 occasions, either at Plymouth Church or at PUCC in LeMars, to walk with the congregation to take the steps needed to close the congregation, dispense the assets and properties, and finalize and secure the church records. To this point the following has been completed:

A closing worship service was held on Saturday, September 3, 2022

The Disbursement of Funds, from the final asset total, was agreed upon as follows:

PLYMOUTH PRESBYTERIAN CHURCH - June 22, 2023

Balance in Account: \$84,431.50

Disbursements:

Presbyterian Camp Scholarships	10%	=	8,443.15	+	422.15	=	\$8,865.00
The Lakeshore Center at Okoboji	5%	=	4,221.57	+	422.15	=	\$4,644.00
Rev. Shawn Harmon	5%	=	4,221.57	+	422.15	=	\$4,644.00
Shared Mission Support	10%	=	8,443.15	+	422.15	=	\$8,865.00
The Warming Shelter	5%	=	4,221.57	+	422.15	=	\$4,644.00
YFC/Youth Mission	5%	=	4,221.57	+	422.15	=	\$4,644.00
Akron Back Pack Program	5%	=	4,221.57	+	422.15	=	\$4,644.00
Le Mars Back Pack Program	5%	=	4,221.57	+	422.15	=	\$4,644.00
Life Skills Training Center	5%	=	4,221.57	+	422.15	=	\$4,644.00
Plymouth Cemetery Corporation	40%	=	33,772.60	+	420.83	=	\$34,193.50

The total assets were determined once all outstanding obligations are taken care of.

The AC determined that the best course of action in regards to the property would be to deed the land and building to the Plymouth Cemetery Corporation, and the Cemetery Corp. can determine future uses of the building and/or land. The Cemetery Corp. became the owner/overseer of the Plymouth Cemetery some years ago, by an act of the Presbytery, in case the church ever closed, to which it now has. The AC did explore the possible sale of property, and after receiving some feedback from the Plymouth County Zoning Board, conversation with Brock Auction, and looking for a buyer for a period of time, this decision was made. The building is isolated, out in the country, sitting between a family dwelling and the Cemetery; it does not meet the zoning standards for Plymouth County, the uses of the building and land were limited, the Cemetery can use it to expand, if needed.

An On-Line auction was held in early 2023 and a majority of the contents of the building, i.e. pews and tables and chairs etc. was sold, with a total net profit of \$4858.71, that was also be figured into the final assets.

The records of the church have been collected and sent to the Presbyterian Historical Society in Philadelphia, and all accounts have been paid and the checking account has been closed.

With no further action required of this Commission, the Administrative Commission for Plymouth First Presbyterian Church requests to be ended. Thank you.

The Administrative Commission is made up of: Rev. David Koehler; John Mayne, Attorney; Rev. Kevin Freese; Teri Brock, Realtor; Pat Penning, LeMars PUCC; Plymouth session members Judy DeBoer, and Ron Wendt; Rev. Ian McMullen-Presbytery Staff Facilitator. Thank you to each of these people who worked long and hard to come to this moment. And blessings and thanks for the congregation of Plymouth First Presbyterian Church, good and faithful servants.

Report Respectfully Submitted By:

Rev. David Koehler, Commission Chair, September 27, 2023

Final Report

Administrative Commission (AC) for First Presbyterian Church, Carroll, Iowa

Presbytery of Prospect Hill

September 18, 2023

Members of the AC:

- Rev. Richard Francis, Moderator
- RE Rebecca Brown, CRE, Vail and Westside, Vice Moderator
- RE Craig Luchtel, Carroll
- RE Jolene Meyer, Carroll
- RE Jim VonAhn, Carroll - also on the session
- RE Gwen Detlefsen, Manning, Secretary
- RE Dave Patton retired attorney, Storm Lake

Rev. Annika Lister-Stroope, Administrative Executive and Stated Clerk, provided staff support.

1. Background:

1. When Rev Ricarda (Rikki) Sorensen announced her impending retirement, the session contacted Pastor to the Presbyteries Ian McMullen, who laid out the options:
 1. Do nothing; just go on until the money runs out.
 2. Merge with another congregation.
 3. Call a new pastor.
 4. Set a date to close and celebrate the ministry of the church.

The session agreed at that time that the first three options weren't viable, but they wanted to lay it before the congregation. On May 22, 2022, the congregation was called together (not a "congregational meeting") to cast advisory ballots. The majority expressed themselves in favor of a deliberate closure.

2. As a special congregational meeting on October 16, 2022, the motion was made to close the church on April 30, 2023 and to request an Administrative Commission. The voting was by ballot, with 13 voting yes and 1 voting no.

The AC met for the first time on January 17, 2023. We reviewed what the Session had done up to that point and reviewed the assets of the church. We decided to offer the building for sale and one of our members contacted a local realtor to list the property. The property was listed for \$150,000. We received two full price offers from local developers and an offer of \$50,000 from a local independent congregation, Central Christian Church of Carroll. The church offer was considerably lower because they estimated that a good deal of work needed to go into the property. The AC, in consultation with the Session, agreed to accept the offer from Central Church so that the building, which had been the home of a worshipping congregation for over 100 years, would continue to be used in Christian witness. The AC also voted to devote the proceeds of the sale of the building to the three missions that the Session had identified as recipients of remaining church funds: Presbyterian Disaster Assistance; Lakeshore Center on Okoboji (or its successor); and New Opportunities (or its successor), a social service agency based in Carroll. Each beneficiary is to receive one-third of the proceeds. The final proceeds from the sale, after paying the realtor's costs and other fees, were \$46,135.80. The Presbytery will hold this money until December 31, 2023, in case any late bills arrive. After January 1, 2024, the funds will be disbursed to the three named entities with the exception of \$3,000 which will be held for five

years in case any late claims arrive. A notice was placed in the Carroll Times-Herald newspaper announcing the closing of the church and requesting any late claims to be sent to the Presbytery office.

In addition to the undesignated funds in the church treasury, there was a bequest to the church from Evelyn Holck that required the principle to be maintained by the church, and states that the annual interest is to be used for the work of the church. When the bequest of \$33,452.80 was received in 1990, the session decided to invest the funds in a money market account, and the Holck Fund, as it was known, had grown to \$63,968.40. On the advice of Dave Patton, the AC contracted with local attorney Robert Peters to petition the court to declare the Presbytery of Prospect Hill as the successor to the First Presbyterian Church of Carroll, so that the funds could be transferred to the Presbytery.

When Dave Patton, Robert Peters, and church treasurer Pat Runkhe (who is a tax accountant by profession), discussed the issue, they determined that because the session had not followed the terms of the will by using the interest from the principal of the Holck Fund, it was impossible to determine how much of the growth of the fund was interest and how much dividend. Therefore, they determined that, by law, the entire fund needed to be kept intact and transferred to the Presbytery. The Presbytery, on receiving the full amount of the Holck Fund, would be bound by the terms of the original will; that is, the Presbytery could use the interest annually but not touch the principal.

Mr Peters petitioned the Iowa District Court on behalf of the AC to have the Presbytery of Prospect Hill named as the successor to the First Presbyterian Church of Carroll, Iowa, and the Court agreed. A copy of the petition and final decree is attached to this report. Mr Peter's legal fees were paid from the proceeds of the sale of the building; however, it may be that the Presbytery can legally use money from the Holck Fund to pay these fees.

The AC voted that the annual proceeds from the Holck Fund be distributed in the same manner as the proceeds from the building: one-third each to Presbyterian Disaster Assistance; Lakeshore Center on Okoboji or its successor organization; and New Opportunities of Carroll, or its successor organization.

In conclusion, the AC would like to commend the Session for doing due diligence with the ongoing worship and activities of the church and for encouraging the members to transfer their membership to other churches before the closing date. Clerk of Session Michelle Mullins took care of sending the church records to the Presbyterian Historical Society.

At a Zoom meeting held on Monday, September 25, 2023, the Administrative Commission for the dissolution of First Presbyterian Church, Carroll, Iowa, voted to request the Presbytery of Prospect Hill to dissolve the Administrative Commission, the AC having completed its work.

Rev. Richard Francis, Moderator
October 3, 2023

E-FILED

TRPR019377 - 2023 JUN 16 01:35 PM
CLERK OF DISTRICT COURT

CARROLL
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**IN THE IOWA DISTRICT COURT
FOR CARROLL COUNTY**

IN THE MATTER OF THE	:	PROBATE NO. TRPR019377
	:	
FIRST PRESBYTERIAN CHURCH OF CARROLL	:	
	:	
EVELYN E. HOLCK SPECIAL FUND	:	ORDER

On the date last shown the above entitled matter comes before the Court. The Court having examined the file, heard evidence and being fully advised in the premises finds that:

1. The two Notices Of Time And Place Of Hearing have been duly and appropriately served on all Parties.
2. The Court has jurisdiction both of the subject matter and of all the parties.
3. No objection has been timely filed with either this Court or with Attorney Robert W. Peters, as required, not later than five (5) days before this scheduled Hearing which forever bars those Noticed Parties from making any objections, as stated in the Notices. No one appeared in person to object to the relief requested in the Petition.
4. In accordance with I.R.E. 5.201, the Court hereby takes the requested judicial notice of both the Will appended as Attachment #1 to the Petition and the Carroll County Probate No TPR015141, as adjudicative facts.
5. The Affidavits respectively of Patricia A. Ruhnke and Reverend Annika Lister Stroope both dated and executed on May 15, 2023 are hereby received in evidence by the Court.
6. The statements and allegations made in the Petition are true and correct in all respects and that the relief therein requested should now be granted.

THEREFORE, IT IS ORDERED, ADJUDGED AND DECREED by the Court that the Presbytery of Prospect Hill, or its successor, as may be subsequently determined or needed, in accordance with the mechanisms and processes set forth in the Book of Order of the Presbyterian Church (USA), is hereby appointed as the duly designated and authorized Successor Trustee, which is to receipt for and be responsible for the continuation of the trust corpus of the Evelyn E. Holck "distribution" funds being transferred to it.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED by the Court that, subject to all of the daily market changes and payment of all of the final expenses, including, but not limited to all costs of this action, Church Treasurer, Patricia A. Ruhnke, shall then be authorized, empowered and is hereby directed to immediately transfer the remaining charitable bequest corpus of the Evelyn E. Holck "distribution" funds, now reposed with Ameriprise Financial, to the Presbytery of Prospect Hill and its designated constitutional officer, Reverend Annika Lister Stroope, Stated Clerk, as the Court Ordered Successor Trustee in return for a signed Receipt therefore from that Successor Trustee to be filed with this Court which will finalize this transfer transaction.



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CLERK OF DISTRICT COURT

CARROLL
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State of Iowa Courts

Case Number
TRPR019377

Case Title
FIRST PRESBYTERIAN CHURCH OF CARROLL TRUST OF
EVELYN HOLCK
Type: OTHER ORDER

So Ordered

Christopher C. Polking, District Court Judge
Second Judicial District of Iowa

Electronically signed on 2023-06-16 13:35:09

	A	B	C	D	E	F
1	Date	Payee	Memo	Payment	Deposit	Balance
2	5/1/23		PO Box Refund		\$ 23.50	\$ 2,516.34
3	5/4/23	Lidderdale Country Store	Dinner at Church Closing	\$ 1,127.20		\$ 1,389.14
4	5/5/23	MidAmerican Energy	Utilities	\$ 357.47		\$ 1,031.67
5	5/8/23		Tithes/Offerings		\$ 10.00	\$ 1,041.67
6	5/15/23	Century Link	Telephone	\$ 93.99		\$ 947.68
7	5/15/23		Funds Transfer		\$ 11,057.90	\$ 12,005.58
8	5/17/23		Funds Transfer		\$ 54,648.48	\$ 66,654.06
9	5/31/23		Interest Income		\$ 0.58	\$ 66,654.64
10	6/1/23	Presbytery of Prospect Hill	Reimbursement for Final Utility Bills	\$ 2,486.68		\$ 64,167.96
11	6/5/23		Change in Investment		\$ 26.44	\$ 64,194.40
12	6/22/23	Guide One Insurance	Insurance Expenses	\$ 16.00		\$ 64,178.40
13	6/28/23	Guide One Insurance	Insurance Expenses	\$ 181.00		\$ 63,997.40
14	6/29/23	Presbytery of Prospect Hill	Remaining Holck Investment Fund	\$ 63,968.40		\$ 29.00
15	6/29/23	Clerk of Court		\$ 30.00		\$ (1.00)
16	6/30/23		Interest Income		\$ 1.07	\$ 0.07
17	7/31/23		Interest Income		\$ 0.56	\$ 0.63
18	7/31/23	Close Account	Cash	\$ 0.63		\$ 0.00