The Presbytery of Prospect Hill

Meeting Packet
for the Stated Meeting of the
Presbytery of Prospect Hill

April 2, 2022

Hybred Meeting
Memorial Presbyterian Church
Cherokee, Iowa
or Zoom

DOCKET
Presbytery of Prospect Hill Stated Presbytery Meeting
April 2, 2022

9:00 a.m. Coffee Fellowship Time

9:30 a.m. Orientation for New Commissioners — Annika Lister Stroope
Zoom Orientation for Remote Attendees

10:00 a.m. Call to Order with Prayer — Nancy Janssen

Statement of Quorum
Introduce First Timers and Guests
Approve Excused Absences
Seat Corresponding Members

Worship — Nancy Janssen and Mark Bedford
Including Installation of Moderator & Vice Moderator
and Offering given to the Ministry of Lakeshore Center

Approve Docket — Jan Christensen
Approve Consent Agenda
Presbytery Moderator's Report – p. 3
Committee on Preparation for Ministry Report – p. 4
Lakeshore Center at Okoboji Report – p. 5
Presbyterian Women Report – p. 6
Approve Minutes of previous meetings
October 23, 2021 Stated Meeting – p. 7
December 7, 2021 Called Meeting – p. 50

Board of Pensions — Ken Green

Motion to Recess: 5 Minute Break

Missional Witness Committee – p. 58 — Richard Francis
Action Item: The Missional Witness Committee moves that the Presbytery disband the South Sudan Scholarship Task Force and incorporate its work into the work of the Missional Witness Committee

Guest Presenter: Ellen Smith ~ PC(USA) Regional Liaison for Eastern Europe – p. 59

Executives' Reports
- Mission Executive — Amgad Beblawi
- Administrative Executive & Stated Clerk — Annika Lister Stroope
- Pastor to the Presbyteries — Ian McMullen

Commission on Ministry – p. 60 — David Koehler
- Ebenezer Presbyterian Church, George - p. 61
- Zoar Presbyterian Church, George - p. 62

Personnel Commission – p. 63 — Brad Bradley

Budget and Finance Committee – p. 64 — Bill Bruce

Council — Nancy Janssen
- Action Item: Approve Mark Bedford to serve on the nominating committee, Class of 2023

Nominating Committee – p. 73 — Phyl Lewis

Order of the Day: 12:00 p.m. Lunch Break

12:45 p.m. Resume Meeting

Touching Base: Joys, Concerns & What's Happening

Celebration of Retirement ~ Rev. Kevin J. Freese

New Business

Closing Hymn

GTG 767

"Together We Serve"

Adjournment

The next stated meeting of the Presbytery of Prospect Hill will be Saturday, October 22, 2022

Presbytery Moderator's report for 2021

As we are all fully aware, 2021 was a challenging year in so many ways. As I reflect on my time as Moderator, it is so amazing the ways in which we saw God working. He helped me to grow in both faith and patience. We have all learned that it takes more faith and more patience to communicate via Zoom. I am above thankful that he has brought us together through this challenge.

In the next year, my prayer for the Presbytery and each of our congregations is that we lead boldly no matter what the challenge or issue is in front of us. In the face of war, pandemic, cultural pressures, and politics, may we be led thru the storm by God, not by humans alone. We need to work to strengthen our faith, throw out the false prophets, allow God to take the lead, and have the wisdom to see in front of us the tools He will provide.

Our world today is testing Christians in so many ways. We must demand leadership that glorifies God in everything and every way. Not just church leadership, but all leaders. Using that standard, we as the Church, can make a difference in our church, city, state, country and world.

Thank you for allowing me the opportunity to serve as Moderator of the Presbytery of Prospect Hill. A very memorable time filled with the joy of working with people called by God to labor in his love. I will continue to pray for each of our churches, ministers and staff and I will listen for what God is calling me to next.

To God's Glory,

Nancy Janssen

Committee on Preparation for Ministry Report

Moderator: Rev. Jennifer Olson
Members: Ruling Elder, Gwen Detlefson; Ruling Elder, Kathy Francis; Rev. Dr. Cambria Kaltwasser; Ruling Elder, Karen Roed; Rev. Dave Ullom; Pastor to the Presbyteries, Rev. Ian McMullen, ex officio

Certified Ready: Duane Mullen
Upcoming meeting: June 6, Storm Lake and probably a Zoom meeting in April
Action Items for Presbytery: None
Other: At our first in-person meeting in two years, we met at Lakeside Presbyterian Church, Storm Lake on Mon. March 14. Candidate Duane Mullen joined us by Zoom and gave an update on his progress. He has several in-person interviews with churches lined up. Prayers for discernment and guidance are appreciated, as his family seeks God's call.

The committee reviewed the process for ordination for Ministers of Word and Sacrament and for Commission Ruling Elders/Commissioned Pastors, with the goal of having clear steps for the CRE process so candidates and the CPM are all on the same page.
(There was discussion about which term – CRE or CP – is the most currently used one).

Concern was shared that we will have desperate need for pastors in the near future, with fewer seminary graduates and more retirements and people leaving ministry. We chose to be proactive and have begun plans to promote this need for those whom God might be calling to serve.

We are excited about creating a promotional video for the Tri-Presbyteries that can be easily shared. It will be a short video with testimonies from Academy students, graduates, etc. This will be one way to encourage people to consider a call to ministry. Also, never underestimate the power of the question, "Have you ever thought about becoming a pastor?" to someone in your congregation. We all can be part of the solution by simply paying attention to the gifts of those around us, and speaking up when we see them.

Lakeshore Center Presbytery Report
April 2, 2022

The point this report is not to be comprehensive but to make the Presbyteries aware of the most important things going on and for ways in which we can partner.

- 4.7 acres of Land voted on from our last meeting was sold to the City of Wahpeton for the agreed price of $175,000.
- Theresa Schmidt, our bridge director, is doing a fabulous job. If you don't know her, get to know her. Also, Lisa Frangenberg, our new office administrator started in January and is doing great work with as many hours as we can throw at her.
- Summer Camp Registration is open: The theme is, "What's in a Name?" If you didn't get brochures already, please contact the camp to get them out at your church.
- The board to push for us to become more than a summer camp. We will continue to offer more retreats and events. We hope you will look for those and take advantage. We want to partner with you as we do ministry together. Although Lakeshore is its own non-profit, we want it to be a great resource for all of our churches. Let's use this space.
- How else can we partner?
    - Donors: We have created a challenge to double the amount giving by individual donors. Please check to see if your church is giving to the camp.
    - Come and stay. Clergy are given two free nights of lodging. Come and get away at this great space. If you're not a clergy, this is a great place to stay anyway. It's cheap for the lakes area and there is a lot of space to enjoy time with all ages. Book a weekend getaway, or family reunion.
    - Book a church retreat
    - Send kids to camp
    - Ask Theresa out to your church for a visit.
    - Like us on Facebook, so you can find out about all our activities.
    - Come out for a fix it Friday and help us out.
    - If your church has adopted a cabin. Stop by and check it out and see how it looks. Or call and ask Theresa what the needs are.
    - We always have a lot of buildings and grounds upkeep needs. Make a mission trip out of it and bring a group for the weekend or week.
    - We are in hiring
        - We are still in the hiring process for our Director
        - Summer Staff needs
            - College Age Counselors
            - Waterfront Director
            - Cook
        - Looking for a few part-time people to handle Maintenance needs

Presbyterian Women in the Presbytery of Prospect Hill

The Presbyterian Women's Coordinating Team of Prospect Hill will meet at Lakeside Presbyterian Church, Storm Lake, IA on Monday, April 25, 2022.

The agenda will include discussing our responsibilities for the upcoming PW Synod Gathering to be held at the Hilton Garden Inn in Sioux City, June 16-19, 2022.

We will also discuss "What are we going to do about our annual Fall Gathering". This past year women were invited to come together in small cluster groups at locations which were more convenient for travel.

On September 27, 2021 two small cluster meetings were held. The First Presbyterian Church, Cleghorn, hosted a morning coffee meeting with 18 women in attendance and in the afternoon Westminster Presbyterian Church, Ida Grove hosted 11women. On October 18, 2021, First Presbyterian Church, Spirit Lake hosted the North cluster churches with 11 women in attendance. These meetings were very well received.

We are always looking for people to serve on the CT Board. The Presbytery Coordinating Team is a very important link between the local PWs and the Synod and National levels. It doesn't involve a lot of meetings and participants get to know great and supportive PW's from various congregations. If you know of anyone who is willing to serve contact Gladys Schmidt, South Cluster leader, 712-653-3728, gladysschmidt40@gmail.com or Rosie Herman, North Cluster leader, 712-358-1226, rosemherman54@gmail.com.

Respectfully submitted,
Audrey Scholten, Moderator, Presbyterian United Church of Christ, Le Mars
Audrey Fenton, Vice Moderator/Treasurer/PW Reps/Synod, Faith United Presbyterian Church, Sioux City
Mary Bomgaars, Secretary, Presbyterian United Church of Christ, Le Mars
Gladys Schmidt, Search Committee/South Cluster Leader, First Presbyterian Church, Manning
Rose Herman, Search Committee/North Cluster Leader/Together in Service, Pocahontas Contact
Janet Ross, Together in Service, Faith United Presbyterian Church, Sioux City
Brenda Wilson, Historian/Horizons, Mission Interp/Peace & Justice,
Lakeside Presbyterian Church, Storm Lake

The Presbytery of Prospect Hill
Stated Meeting of the Presbytery
Saturday, October 23, 2021
Via Videoconference

The Presbytery of Prospect Hill met for a regularly called meeting on Saturday, October 23, 2021 via videoconference.

Moderator Elder Nancy Janssen called the meeting to order with prayer at 9:04 a.m.

Administrative Executive and Stated Clerk TE Annika Lister Stroope gave an orientation to the Zoom videoconferencing format.

A quorum was present, as established by electronic registration.

Church	Teaching Elder/ CP	Occupation Code	Present/Absent/ Excused	Ruling Elder
Alta, First	Rev. Denise Parrello	151	P	A
Armstrong, First	Rev. Suzanne Wobig	101	A	A
Auburn, United	Vacant		-----	Shelle Kent
Battle Creek, First	Vacant		-----	Mason Goodenow
Breda, Wheatland	Vacant		-----	A
Bronson, Elliott Creek	Rev. Ken Meissner		P	A
Carnarvon, Emmanuel	Vacant		-----	A
Carroll, First	Rev. Rikki Sorensen	101	P	Kathy Francis
Cherokee, Memorial	Vacant		-----	A
Cleghorn, First	Vacant		-----	A
Denison, United	Rev. Jennifer Olson	101	P	Penny Kinney
Estherville, First	Rev. Dr. Dave Ullom	101	P	A
George, Ebenezer	Vacant		-----	A
George, Zoar	Vacant		-----	A
Glidden, First	Rev. Anna Small	101	P	Elaine Crawford
Hawarden, Associated	Rev. Judith Wascher		A	A
Ida Grove, Westminster	CRE Shari O'Bannon	107	A	A
Lake City, Union	Rev. Randy Russom	101	P	Patricia Carroll
Lake Park, First	Vacant		-----	Lesleigh Wiese

Lawton, Community	Rev. Ken Meissner		P	Lorna Peters
LeMars, Plymouth	Vacant		-----	A
LeMars, Presbyterian UCC	Rev. Jan Christensen	101	P	A
Manilla, United	Vacant		-----	A
Manning, First	Vacant		-----	Gwen Detlefsen
Odebolt, First	Vacant		-----	Marne Barker
Paullina, First	CRE Marj Feltman	107	P	A
Ringsted, First	Rev. Suzanne Wobig	101	A	A
Rockwell City, St. Paul's	Vacant		-----	A
Sac City, Unity	Rev. Missy Brown-UMC	151	A	A
Sanborn, First	Rev. Gregg Johnson	151	A	A
Schaller, First	Rev. Michael Sydnor	101	P	A
Sioux City, Faith United	Rev. David Koehler	101	P	A
Sioux City, First	Rev. Mark Bedford	101	P	Juliana Mayne
Sioux City, Westlawn	Vacant		-----	A
Sioux City, Westminster	Vacant		-----	A
So. Sioux City, First	Rev. Beth Hamilton	101	P	A
Spirit Lake, First	Rev. Clint Loveall	101	A	A
Spirit Lake, First	Rev. Michael Gewecke	103	A	A
Storm Lake, Lakeside	Vacant		-----	A
Vail, United	Rev. Bob Cook	105	P	A
Wall Lake, Trinity	CRE Lue Baker	107	P	A
Westside, United	Rev. Bob Cook	105	P	A

Other Ministers on the Roll of Presbytery				
Specialized Ministry and At-Large				
Rev. Dr. Cambria Kaltwasser	Northwestern College	644	P	
Rev. Donna Gray	At-Large		E	

Honorably Retired				
Rev. Richard Francis		299	P	
Rev. Kevin Freese		299	P	
Presbytery Staff				
Rev. Dr. Annika Lister Stroope	Administrative Executive & Stated Clerk		P	
Amgad Beblawi	Mission Executive		P	
Rev. Ian McMullen	Pastor to the Presbyteries		P	
Karen Kaiser	Treasurer		P	
Jeannie Stolee	Office Manager		P	
Presbytery Committee Members Present				
Nancy Janssen	Presbytery Moderator		P	
Cyndi Rock-Raasch	Lakeshore Center at Okoboji		P	
Corresponding Members				
Rev. Ken Rummer	Personnel Commission		P	
Guests and Others				
Bill Crawford	Glidden First		P	
Jerry Holbrook	Lawton Community		P	
Becky Holbrook	Lawton Community		P	
Brian Kessler	Lake Park First		P	
Kyle Nolan	Presbyterian Foundation		P	

First time commissioners and new minister members were introduced, including TE Kyle Nolan of the Presbyterian Foundation.

The following were seated as Corresponding Members:
TE Ken Rummer, Presbytery of Des Moines

No new business was introduced.

M/S/C/ to approve the docket for the day with removal of the report from Lakeshore Center removed from the consent agenda and placed on the docket prior to the consent agenda.

The body was led in Worship with Holy Communion by TE Randy Russom and Moderator RE Janssen, followed by the reading of the Memorial of Teaching and Ruling Elders by TE Stroope.

An offering was received for Lakeshore Center at Okoboji.

Kyle Nolan, Ministry Relations Officer, Presbyterian Foundation, shared a presentation about online giving options, the Stewardship Navigator resources, Stewardship Kaleidoscope conference, New Covenant Trust Company, and Mission Responsibility Though Investment (MRTI).

M/S/C to approve the request from the Board of Lakeshore Center at Okoboji to sell a parcel of land (4.7 acres) for $175,000.

TE McMullen gave a report on Lakeshore:

- Thank you to everyone who contributed to the camp – individuals, churches, volunteers. 2020 was very difficult with not being able to have camps, but Lakeshore came back in 2021 with a full camp season. There are fall and spring work days to follow up and prep for camp, respectively; thanks to those who participated recently in the fall clean up day. Randy Russom is working with Building and Grounds Committee to make sure camp is winterized. Thank you to Harry and Cassie Gabe for their years with the camp, they will be in the director's cabin until November 15. With the Gabes moving on, the camp has hired Teresa Schmidt as bridge staff and she is living in the cottage. Deb is in the office. Nov. 1-3 is a fellowship camp for adults hosted by the Feltmans. In early December there will be a retreat hosted by Mark Sundby of LeaderWise focusing on the grief elements of the pandemic time. Visit the website www.ilovelakeshore.org for more information.
- Amgad reported on the Lakeshore Board's work to prepare for hiring new staff. The Board has also done a visioning process about the future. Please keep the Board in your prayers.

Moderator's Report

- Council continues to meet on a regular basis via zoom
- It was wonderful to attend the 150th anniversary celebration of Denison First
- Going out into congregations has been a very rewarding part of being moderator

- The Council worked hard to discern how today's meeting was to be conducted (via zoom/hybrid/in-person) and were led to a zoom meeting
- Prayers that we continue to listen for God's guidance and how we can work to be together in-person and be leaders in God's church

M/S/C to approve the Consent Agenda:

- Minutes of February 25 Stated Meeting and May 15 Called Meeting
- Personnel Commission
- Presbyterian Women
- Commission on Ministry
- Committee on Preparation for Ministry
- Committee on Preparation for Ministry
    - TE Ullom lifted up encouragement for prayer for anyone in your congregations who might be considering a call to ministry
- Missional Witness Committee

M/C from the Budget and Finance Committee to approve the 2022 Budget with no change to per capita.

After the moderator called for nominations from the floor, M/C from the Nominating Committee to approve the 2022 Slate.

TE Christensen presented information about the schedule of 225th Assembly (2022) and encouraged applications from teaching elders and ruling elders to be commissioners and from young adults to be advisory delegates.

M/S/C to approve the sale of the manse of Community Presbyterian Church, Lawton, IA.

Executives' and Stated Clerk's Reports

RE Amgad Beblawi, Mission Executive –

- Our priority in the area of mission should be to help our members and our congregations to deepen churches' understanding of our identity as God's people and Christ's ambassadors and to deepen their understanding of the church's role in God's mission. This continues to be the primary focus of Amgad's work.
- The most important thing Amgad does is to meet with sessions and mission committees. If he has not been to your church, please let him know when he can come to meet with you.
- Two mission trips have been planned – to Israel/Palestine and to the US/Mexico border. The Israel/Palestine trip will be in March and the US/Mexico border trip has been postponed. These mission trips are not Christian tourism, the purpose of the trips is to learn what God is doing among sisters and brothers in other parts of the world, to catch a glimpse of God's broader mission, to deepen our understanding of what it means to be disciples of Jesus, and to experience the whole body of Christ in the global church.
- Amgad has planned workshops, look for details on the website and in newsletters. Most recent workshop was with Hunter Farrell, a mission professor from Pittsburgh Seminary.

Dr. Farrell spoke about "Selfie Mission" in which those on the trips gain more satisfaction than it actually helps other people. Hunter talked about how churches can be engaged in effective and faithful mission.

- Ian and Amgad are working with Dave Feltman on a four-part seminar in 2022 called "Re-Formation of the Congregation." The purpose is to equip church leaders and pastors for ministry in this challenging time we are living in and to help strengthen local congregations' witness. Dates for this series will be in the newsletter and on the website.
- Preparations for Triennium are in process; a charter bus will pick up the participants, registration is open now.
- Once again, please let Amgad know when he can visit your congregation.

Pastor to the Presbyteries TE Ian McMullen

- Thank you to Moderator Janssen for her year as moderator.
- Ian is impressed with the innovation and leadership in the presbytery and also that people are asking for help. Encourages anyone to contact Ian for support.
- Thank you to all the churches, do participate in the Re-Formation program Amgad spoke about, and Ian can come to your church for pulpit supply and/or the 7 Marks of Vital Congregations training.
- Thank you to the Commission on Ministry (COM) and the Committee on Preparation for Ministry (CPM) members and moderators.
- Thank you to staff colleagues: Amgad, Annika, Jeannie, and Karen.

Administrative Executive and Stated Clerk TE Annika Lister Stroope

- Thank you to the Budget and Finance Committee and the Nominating Committee for their hard work this fall to bring you the 2022 budget and the slate.
- We want to acknowledge both the affirmation of the shared presbyteries staffing model and that we have continued to have extra challenges in the pandemic.
- Appreciation to the Insurance Task Force and Karen Kaiser.
- Appreciate to all staff colleagues Ian, Amgad, and Jeannie and for the time to meet with LeaderWise this fall
- "Meet the Stated Clerk" zooms were held this fall and we are looking ahead to minutes reviews, which will be self-reviews and done via zoom; dates will be published soon.
- Annika did some continuing education this fall and is grateful for that time and encouraged all ministers to use their continuing ed time.

M/S/C to approve nominations to the Class of 2024 for the Nominating Committee of RE Phyllis Lewis and RE Lesleigh Wiese.

M/S/C to receive the Executives' and Stated Clerk's reports.

M/S/C to approve April 2 and October 22 for stated presbytery meeting in 2022.

M/S/C to adjourn with prayer at 10:45 a.m.

The following written reports were also received and are included as Appendices:

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[Appendix 1]

The Personnel Commission
Reporting to the Presbytery of Prospect Hill
October 2021

I am Ken Rummer, and I serve as Moderator for the shared Personnel Commission of our three presbyteries. The Personnel Commission has nine members, three elected by each presbytery.

Representatives from Prospect Hill Presbytery: Jeff Stanley, Jennifer Olson, and Rebecca Brown.

My picture for the work of the Commission is to serve as shepherds of the shared stuff. The three presbyteries have agreed to share a staff and an office and a budget to support that staff and that office, and the three presbyteries have empowered the Personnel Commission to take care of all that shared stuff.

The Commission continues to meet monthly. Here are nine actions that may be of interest.

1. The Commission formalized the hiring of Jeannie Stolee as the Office Manager in the shared staff team. Jeannie has been serving as the Transitional Office Administrator and will take on the new title in the continuing position starting July 1. The Personnel Commission conducted an open search process for the position.

2. The Commission extended the contract for accounting services related to the shared budget. Karen Kaiser has been doing this work over the last six months, and has agreed to continue through the end of the year.

3. The Commission approved Personnel Policies to guide its work with the shared staff.

4. The Commission approved Financial Policies to guide its work with the shared budget.

5. The Commission extended the contracting of communications (websites, newsletters, social media) through the end of the year. The original shared staffing plan envisioned hiring a person to work with communications and program support. The six-month transitional plan delayed filling that position and instead contracted for website, newsletters, email blasts, and social media with a tech company. The executive team reports that this is working well, and that new websites for the presbyteries will soon be ready to go live. The Commission voted to continue the arrangement, with another evaluation near the end of the year.

6. The Commission conducted six-month reviews for the shared staff at the Commission's July and August meetings. Reviews were positive and satisfactory for all four positions: Administrative Executive/Stated Clerk, Mission Executive, Pastor to the Presbyteries, and Office Manager.

7. The Commission received the funds remaining in the Search and Start account, approximately $38,000, from the Synod of Lakes and Prairies. These funds will be used at the direction of the Personnel Commission for additional start-up expenses, and for needs falling outside the seven-year budget plan.

8. The Commission, acting on the recommendation of the executive team, voted to cancel the September in-person gathering of the three presbyteries due to the worsening COVID situation.

9. The Commission approved a Shared Budget for 2022 that fits within the 7-year budget plan previously approved by the three presbyteries as part of the shared staff agreement.

[Appendix 2]

CT Spring Meeting - PWPPH - Presbyterian Women in the Presbytery of Prospect Hill

On Monday, April 19, 2021 the Coordinating Team of the Presbyterian Women in the Presbytery of Prospect Hill met at Lakeside Presbyterian Church, Storm Lake, IA.

- Moderator, Audrey Scholten opened with prayer and provided devotions from *The Upper Room*, Psalm 25, verse 4, *"U-Turns Allowed",* Following God's guidance can turn my life around.
- The Treasurer and Secretary reports were approved.
- Ideas and planning for the Fall Gathering were discussed and how the ongoing COVID-19 pandemic might affect the Fall Gathering. With the uncertainty, what do we do? We don't know about tomorrow. Do we give it until a certain date to make a decision and see what the COVID numbers are? Do we move the gathering to October?
- Audrey Fenton's 3-year term as Synod Board Historian is coming to an end but she will continue on the Synod Gathering Committee.
- Synod School 2021 will be hybrid. Those who feel comfortable in person will come to campus and others can participate in online classes, worship and fellowship.
- Brenda Wilson agreed to become the PWPPH Historian/Horizons Representative and continue as Mission Interpretation, Peace & Justice Representative with the thought of moving into another position.
- Gladys Schmidt and Rosie Herman, Cluster leaders, will prepare a newsletter to be sent to all PW Moderator's and Prospect Hill's Coordinating Team regarding the meeting and points of conversation for a gathering. The newsletter will be shared with the women in the church, church newsletters and bulletins. The important thing is to keep in touch and let PW's know we are alive and we care about Presbyterian Women.
- The pandemic has forced PW's to find other ways to do God's work and it is time for change. One of PW's main goals is mission. We discussed the possibility of combining PW missions with local church Mission Commission Committees.
- The 2022 Synod Gathering will be Thursday, June 16 - Sunday, June 19, 2022 at the Hilton Garden Inn Sioux city. Theme is PW, BETTER TOGETHER. Prospect Hill CT's responsibilities for the gathering are: obtain a Christian Book Store, obtain another vendor to sell worldwide/fair trade products and oversee sewing of book bags.

Audrey Scholten closed the meeting with prayer.

Respectfully submitted,
Audrey Scholten, Moderator
Mary Bomgaars, Secretary

CT Fall Meeting - PWPPH - Presbyterian Women in the Presbytery of Prospect Hill

On Tuesday, August 31, 2021 the Presbyterian Women's Coordinating Team of Prospect Hill met at Lakeside Presbyterian Church, Storm Lake, IA.

- Audrey Scholten, Moderator, lit the Christ candle and opened with prayer.
- Gladys Schmidt provided devotions with selected verses from Psalm 25 and the hymn, "Trust and Obey".
- The April 19, 2021 secretary and treasurer reports were approved.
- A discussion followed on "What are we going to do about the Fall Gathering"? The pandemic forced the cancellation of last year's Fall Gathering.
- Audrey Fenton shared the way Homestead Presbyterian Women's CT Board in Nebraska held their meetings. They traveled around the Presbytery and visited as many PW's as they could with teas, lunches, etc.
- It was agreed to have two small cluster meetings on Monday, September 27 which is the regular PW Fall Gathering day. The meetings will be informal held in their church fellowship hall sitting around tables sharing joys, concerns and answering questions. Churches who no longer have active PW's will be included.
- The first meeting will be held at First Presbyterian Church, Cleghorn at 9:30 a.m. The second meeting will be at 2:00 p.m. at Westminster Presbyterian Church in Ida Grove.
- Cluster leaders Gladys Schmidt and Rosie Herman will send a newsletter pointing out that changes are taking place in the way we connect with our PW's and to encourage their women to attend the small Cluster group meetings.
- Discussed the PW responsibilities for the 2022 Synod Gathering to be held June 16-19, 2022 at the Hilton Garden Inn in Sioux City
- The meeting was closed with prayer.

Respectfully submitted,
Audrey Scholten, Moderator
Mary Bomgaars, Secretary

COM REPORT [Appendix 3]

PRESBYTERY OF PROSPECT HILL PRESBYTERY MEETING

October 23, 2021- Zoom Meeting

Since the last meeting of Prospect Hill Presbytery, the Commission on Ministry has taken the following actions:

- Approved Elder Communion Training, led by Rev's Francis, McMullen, Lister-Stroop, and various local pastors for elders from: Battle Creek, First (8); George, Ebenezer; (2) George, Zoar (2); S. City, Westminster (2).
- COM members did 6 Liaison Visits with congregations.
- COM approved the Revised Covenant of Ministry between Wall Lake, Trinity and CRE Lue Baker, through August, 2022 with a revised total compensation of: $12,985 Effective Salary; $180 Continuing Ed; $90 Books; $2400 Mileage, all vouchered, and with an added Dissolution Clause.
- COM approved the Dissolution of the Pastoral Relationship between Rev. John Pea and George, Ebenezer and George, Zoar, effective May 30, 2021; Rev. Kevin Freese and Battle Creek, First, effective July 31; Rev. Erica MacCreaigh and Sioux City, Westminster, effective September 26, 2021.
- COM approved Rev. Bob Cook to serve as Moderator of Session for Carnavon, Emmanuel, effective December 6, 2020.
- COM approved the Terms of Call between Rev. Mark Bedford and Sioux City, First, terms as follows: Effective Salary of $68,000; Professional of $3,000 (vouchered); Continuing Ed of $1,500 (vouchered); 4 weeks Annual; 2 weeks Study; 10 days Personal. Rev. Bedford was installed on August 22, 2021.
- COM approved the terms of Employment* for Rev. Beth Hamilton and South Sioux City, First, terms as follows: Salary of $40,000; $100 Mileage (vouchered); $500 Continuing Ed (vouchered); 4 weeks Annual; 1 Week Continuing Ed; 10 Days Personal; beginning of Employment - September 13, 2021.
- COM approved the Terms of Agreement for Transitional Pastoral Leadership between Rev. Ken Meissner and Lawton, Community and Bronson, Elliott Creek, terms as follows: $30,000 Effective Salary; Professional Expenses to be vouchered; 4 Weeks Annual; Beginning Date of April 1, 2021.
- COM interviewed and approved the calling of Lori Shannon as the new UMC pastor for Manilla, United, and approved RE Sandy Brus as Moderator of Manilla, United Session.
- COM interviewed and approved the hiring of Rev. Judith Wascher as Transitional Minister for Hawarden Associated Ministry, effective July 2021.
- COM reports the following congregations continue in search processes: Paullina, First; Lawton, Community and Bronson, Elliott Creek; Storm Lake, Lakeside; Odeboldt, First; Cherokee, Memorial; and the following congregations continue in transitional ministries or with CRE leadership: Auburn, United; Breda, Wheatland; Carnarvon, Emmanuel;

Cleghorn, First; George, Ebenezer; George, Zoar; Ida Grove, Westminster; Lake Park, First; Paullina, First; S. City, Westlawn; Wall Lake, Trinity.

All the congregations in transitions and searches continue to have Moderators approved by COM: Ebenezer and Zoar - Dave Ullom; Paullina - Clint Lovall; Lake Park - Dave Ullom; Lawton - Ken Meissner; Bronson - Ken Meissner; Cleghorn - Dave Koehler; Plymouth - Dave Koehler; Westlawn - Dave Koehler; Cherokee - Jan Christensen; Battle Creek - Dave Koehler; Storm Lake - Ken Fells; Auburn - Anna Small; Wheatland - Richard Francis; Carnarvon - Bob Cook; Manning - Richard Francis; Odebolt - Randy Russom.

- COM continues to work with the congregation of Plymouth, First as they move toward a Gracious Ending, and now with Sanborn, First, as they contemplate future.
- The COM continues to hold each of our member congregations and member Pastors and CREs in prayer as we continue to minister through the ongoing pandemic and transitional situations of many congregations and communities, and we ask you to join us in these prayers.

We plan to hold liaison visits with each of the remaining congregations by the end of the year, made easier with the Zoom possibilities, and to continue to build strong relations with our congregations and walk with them as we, together, minister to the people of God in our Presbyterian perspective. It is with great sadness that we said goodbye to rev. John Pea and Rev. Erica MacCreaigh as they transitioned into new calls and left the Presbytery, and we offer blessings for Rev. Kevin Freese as he is now HR. We have no action items at this time. Thank you.

Submitted,

Rev. David Koehler, Moderator COM

[Appendix 4]

Committee on Preparation for Ministry Report
October 23, 2021

Moderators: Rev. Dr. Cambria Kaltwasser
Rev. Dr. David Ullom

Members: Elder Gwen Deflefsen
Rev. Jennifer Olson
Elder Karen Roed

Certified Ready: Duane Mullen

Candidates:

Inquirers:

CRE:

The Committee on Preparation for Ministry met by Zoom on September 19, 2021, with 5 members and 1 ex-officio member in attendance. Tim Cargal from Mid-Council ministries was our guest presenter. He shared with us best practices for operations as a Committee on Preparation for Ministry as well as insight into the role of CRE preparation.

Upcoming Meeting:

- March 14, 2022

Action Items for Presbytery

- None

Other

On June 6, Candidate **Duane Mullen** was certified ready to receive a call. He is currently updating his PIF for circulation.

Kendall Von Glan was removed from the CRE application process and was encouraged to continue discerning God's call for his ministry.

On September 19, the committee voted and approved **Rev. Jennifer Olson** to take the role of Moderator of the CPM beginning in January 2022.

- Please continue to be sensitive to others God may be calling into this form of ministry. If you know of someone who is sensing God leading them into vocational ministry, please contact the moderator of CPM.

Missional Witness Committee
Report to the Presbytery of Prospect Hill
October 23, 2021

[Appendix 5]

The Missional Witness Committee has been meeting virtually since April of 2021. We have developed a job description which has been approved by the Presbytery Council.

In line with our job description, we are working on the following:

1. Identifying and celebrating the work of each congregation in their ministry beyond their own membership.

   We have emailed all the churches in the presbytery asking them about their mission beyond their local congregation. We have heard back from five congregations and plan to contact the rest of the churches by phone.

2. Helping connect congregations of the Presbytery with each other for joint witness opportunities.

3. Helping connect each congregation to the witness of the Church through the Presbytery, Synod, and General Assembly; and

4. Challenging the Presbytery in its corporate witness to the love and justice of Jesus Christ.

Mission Executive Amgad Beblawi has planned two mission trips, one to the Arizona/Mexico border and one to Israel/Palestine.

In support of these trips, the Missional Witness Committee is offering financial assistance based on need to anyone in the Presbytery.

Rev. Richard Francis, Moderator
Ruling Elder Eric Olson
Ruling Elder Sherry Koehler
Ruling Elder Amgad Beblawi, Mission Executive

[Appendix 6]

PRESBYTERY OF PROSPECT HILL
REVIEWED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020

C O N T E N T S

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Independent Accountants' Review Report	1
Statement of Assets, Liabilities and Net Assets – Modified Cash Basis	2
Statement of Revenues, Expenses and Other Changes in Net Assets – Modified Cash Basis	3
Notes to Financial Statements	4 – 8

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Presbytery Council of
Presbytery of Prospect Hill
Milford, Iowa

We have reviewed the accompanying financial statements of Presbytery of Prospect Hill (a nonprofit organization), which comprise the statement of assets, liabilities, and net assets – modified cash basis as of December 31, 2020, the related statement of revenues, expenses and other changes in net assets-modified cash basis for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the modified cash basis of accounting.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our conclusion is not modified with respect to this matter.

Williams & Company, P.C.
Certified Public Accountants

Spencer, Iowa
May 12, 2021

PRESBYTERY OF PROSPECT HILL
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - MODIFIED CASH BASIS
DECEMBER 31, 2020

	2020
ASSETS	
Cash and Cash Equivalents	$ 105,100
Cash and Cash Equivalents- Reserve for Lakeshore Center	12,500
Cash and Cash Equivalents- Reserve for John Coates	1,110
Cash and Cash Equivalents- Reserve for Church Revitalization	20,247
Cash and Cash Equivalents- Reserve for Youth Triennium Trip	1,700
Cash and Cash Equivalents- Reserve for General Assembly Meeting	500
Certificates of Deposit	75,000
Investments	634,007
Total Assets	850,164
NET ASSETS	
Without Donor Restrictions:	
Undesignated	724,945
Total Without Donor Restrictions	724,945
With Donor Restrictions:	
Purpose Restrictions - Congregational Development	79,986
Purpose Restrictions - Scholarships	25,586
Purpose Restrictions - Peacemaking	5,053
Purpose Restrictions - Synod Medical Insurance Grant	7,701
Purpose Restrictions - PDA Derecho Grant	5,781
Purpose Restrictions - Chambang Medical Fund	500
Purpose Restrictions - Mental Health Offerings	612
Total With Donor Restrictions	125,219
Total Net Assets	$ 850,164

See Accompanying Notes and Accountants' Report

PRESBYTERY OF PROSPECT HILL
STATEMENT OF REVENUES, EXPENSES AND OTHER CHANGES IN NET ASSETS - MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020

	2020
NET ASSETS WITHOUT DONOR RESTRICTIONS	
Revenue and Other Support:	
Contributions/Offerings	$ 133,627
Synod Ministry Support	10,000
Net Investment Return	70,210
PPP Loan Forgiveness	11,500
Interest Income	1,000
Total Revenue and Other Support	226,337
Expenses and Other Losses:	
Program Services:	
Mission and Ministry	70,853
Salaries	39,867
Employee Benefits	10,818
Meetings, Mileage, Committee Expense	2,739
Travel	3,888
Total Program Services	128,165
Supporting Services:	
Salaries	51,400
Employee Benefits	7,046
Payroll Taxes	1,538
Office Expenses	1,519
Telephone & Internet	1,389
Postage	368
Rent	3,600
Software and Website Costs	7,047
Insurance	3,134
Professional Fees	5,000
Travel	208
Total Supporting Services	82,249
Total Expenses and Other Losses	210,414
Increase in Net Assets Without Donor Restrictions	15,923
NET ASSETS WITH DONOR RESTRICTIONS	
Contributions for Peacemaking	440
Contributions for Mental Health Fund	612
Contributions for PDA Derecho Grant	5,781
Contributions for Chambang Medical Fund	500
Contributions for Scholarships	149
Increase in Net Assets With Donor Restrictions	7,482
INCREASE IN TOTAL NET ASSETS	23,405
NET ASSETS AT BEGINNING OF YEAR	826,759
NET ASSETS AT END OF YEAR	$ 850,164

See Accompanying Notes and Accountants' Report
[- 3 -]

PRESBYTERY OF PROSPECT HILL
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

Note 1 – **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Nature of Business Operations – Presbytery of Prospect Hill (the Presbytery) operates as a public non-profit charitable Presbytery. The Presbytery is a part of the Universal Church of Jesus Christ, with its roots in the Reformed Tradition, and is a Presbytery of the Presbyterian Church (U.S.A.). It serves member churches within its boundaries, subject to the more inclusive governing bodies of the Church (the Synod and the General Assembly) and is regulated by the constitution of the Presbyterian Church (U.S.A.). Its mission is guided by the scriptures, the Book of Confessions and the Book of Order. The Presbytery is supported primarily through the contributions of its member churches. These donations come from per capita apportionments and mission dollars.

Basis of Accounting – The accompanying financial statements have been prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Modifications to the cash basis of accounting include recording investments at fair value and related investment return (loss). Under the modified cash basis of accounting, certain revenues and related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when the obligation is incurred. Consequently, the Presbytery has not recognized receivables from member congregations, accounts payable to vendors, or their related effects on the change in net assets in the accompanying financial statements.

Income Taxes – The Presbytery is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and is recognized as a church therefore not required to file income tax returns and are no longer subject to federal or state examination by tax authorities for years before 2017 due to the statute of limitations.

Investments – The Presbytery carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values in the Statement of Assets, Liabilities, and Net Assets – Modified Cash Basis. Unrealized gains and losses are included in the change in net assets in the accompanying Statement of Revenues, Expenses and Other Changes in Net Assets – Modified Cash Basis.

Contributions – The Presbytery accounts for contributions in accordance with the recommendations of the Financial Accounting Standards Board ASC 958-605-05, Accounting for Contributions Received and Contributions Made. In accordance with ASC 958-605-05, contributions received are recorded as without donor restrictions or with donor restrictions depending on the existence or nature of any donor restrictions.

All donor-restricted contributions are reported as increases in time or purpose restricted net assets depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends, or purpose restriction is accomplished), donor-restricted net assets are reclassified to net assets without donor restrictions and reported in the statement of revenues, expenses and other changes in net assets – modified cash basis as net assets expended in accordance with donor restrictions.

Financial Statement Presentation – The Presbytery reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions may be undesignated.

Undesignated – Undesignated net assets consist of net assets available for future operations.

PRESBYTERY OF PROSPECT HILL
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

Note 1 – **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Net assets with donor restrictions may be time or purpose restricted or perpetual in nature.

Time or Purpose Restricted – Net assets resulting from contributions whose use by the Presbytery is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Presbytery pursuant to those stipulations.

Perpetual in Nature – Net assets resulting from contributions whose use by the Presbytery is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or removed by actions of the Presbytery. Presbytery of Prospect Hill has no perpetual in nature net assets with donor restrictions.

Expense Allocation – The costs of providing various programs and other activities have been presented in the Statement of Revenue, Expenses and Other Changes in Net Assets – Modified Cash Basis. Certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include salaries, employee benefits and payroll taxes which are allocated on the basis of time and effort.

Fair Value Measurements – Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 820, *Fair Value Measurements and Disclosures*, provides a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value, if fair value focuses on the price that would be received to sell the asset or paid to transfer the liability regardless of whether an observable liquid market price existed (an exit price). An exit price valuation would include margins for risk even if they are not readily observable. As the Presbytery is released from risk, the margins for risk will also be released through net realized capital gains (losses) in net income. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820 are described below:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Presbytery has the ability to access.

Level 2 – Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

PRESBYTERY OF PROSPECT HILL
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

Note 1 – **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement. Level 3 assets and liabilities measured at fair value are based on one or more of three valuation techniques:

- Market approach – Prices and other relevant information generated by market transactions involving identical or comparable assets or liabilities.
- Cost approach – Amount that would be required to replace the service capacity of an asset (i.e., replacement cost).
- Income approach – Techniques that convert future amounts to a single present amount based on market expectations (including present value techniques, option-pricing models, and lattice models).

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs. The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in methodologies used at December 31, 2020.

Mutual funds: Valued at the net asset value (NAV) of shares held by the Presbytery at year end.

Note 2 – **LIQUIDITY AND AVAILABILITY**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

	2020
Cash and Cash Equivalents	$ 141,157
Certificates of Deposit	75,000
Investments	634,007
Less: Restricted Net Assets	(125,219)
	$ 724,945

Note 3 – **INVESTMENTS**

Investments are stated at fair value using quoted prices for identical or similar assets or liabilities in active markets (Level 2). The net realized and unrealized gains (losses) in fair value of investments are reflected in the statement of revenues, expenses and other changes in net assets- modified cash basis. The following schedule summarizes the components of investment return:

	2020
Net Investment Return is Summarized as Follows:	
Interest & Dividend Income	$ 36,359
Unrealized Gains	33,851
Total Net Investment Return	$ 70,210

PRESBYTERY OF PROSPECT HILL
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

Note 4 – **FAIR VALUE MEASUREMENT**

The following table sets forth by level, within the fair value hierarchy, the Presbytery's investments, at fair value as of December 31, 2020.

Assets at Fair Value as of December 31, 2020

	Level 1	Level 2	Level 3
Equity	$ -	$ 340,218	$ -
Fixed Income	-	287,449	-
Liquidity Funds	-	6,340	-
Total Assets at Fair Value	$ -	$ 634,007	$ -

Note 5 – **FINANCIAL INSTRUMENTS**

Financial instruments which potentially subject the Presbytery to concentration of credit risk consist primarily of temporary cash investments. The Presbytery maintains its cash deposits in one commercial bank and its investments with one brokerage firm. At December 31, 2020, temporary cash investments were not in excess of federally insured limits at financial institutions. The Presbytery had no other significant concentrations of credit risk other than those referred to above.

Note 6 – **RELATED PARTIES**

The Presbytery jointly oversees the operations of Lakeshore Center, a ministry of the PCUSA (the Center) with the Presbytery of North Central Iowa. Both Presbytery's appoint more than 50% of the Center's Board of Directors, but the title with all assets rest with the Center. The Presbytery also supports the Center's operation with yearly donations. During the year ended December 31, 2020, the Presbytery donated $20,105 to the Center for operations.

Note 7 – **CONCENTRATIONS**

During the current year, 81% of the Presbytery's revenue was per capita apportionments and mission dollars from its member congregations. Support from member congregations totaled $132,452 for the year ended December 31, 2020.

Note 8 – **RETIREMENT BENEFITS**

The Presbytery participates in a retirement plan sponsored by the Presbyterian Church (U.S.A.). All full-time employees are covered by this plan. The Presbytery contributes 11% of each participant's salary to the plan. Retirement plan contributions were $5,296 for the year ended December 31, 2020.

Note 9 – **PPP LOAN FORGIVENESS**

On April 22, 2020, the Presbytery obtained a note payable from United Community Bank for $11,500. The note was obtained through the Paycheck Protection Program secured by the Small Business Association as authorized by the CARES Act. The note had an interest rate of 1% and was due on April 22, 2022. On November 6, 2020 the loan was forgiven and is reported as PPP Loan Forgiveness on the Statement of Revenues, Expenses and Other Changes in Net Assets – Modified Cash Basis.

PRESBYTERY OF PROSPECT HILL
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

Note 10 – **SUBSEQUENT EVENTS**

The Presbytery has evaluated subsequent events through May 12, 2021, the date which the financial statements were available to be issued.

Presbytery of Prospect Hill

Financial Dashboard - Sep 30, 2021

[Appendix 7]

Statement of Financial Position	Sep 30, 2021	Last quarter Jun 30, 2021	Last year Sep 30, 2020
Checking account	68,273	82,871	191,641
Certificates of deposit	75,000	75,000	75,000
Investments - unrestricted	524,187	525,017	401,313
Investments - restricted	167,683	168,004	152,512
Net assets	**835,143**	**850,892**	**820,466**

Statement of Activities	Jan-Sep 2021 Actual		Jan-Dec 2021 Budget	Jan-Dec 2020 Actual
Support				
Presbytery per capita	66,075	49%	134,456	102,532
Presbytery shared mission	19,735	63%	31,173	29,920
Synod of the Lakes & Prairies	7,500	75%	10,000	10,000
Investment income	42,508	4723%	900	71,210
PPP loan forgiven	-	n/a	-	11,500
Other support	1,000	77%	1,300	1,696
Total support	136,818	77%	177,829	226,858
Expenses				
Presbytery operations	14,401	86%	16,716	24,796
Mission & ministry	58,624	124%	47,388	70,854
Personnel: General presbyter	-	n/a	-	44,233
Personnel: Stated clerk	-	n/a	-	10,340
Personnel: Admin assistant	-	n/a	-	29,191
Personnel: Accountant	4,500	75%	6,000	6,000
Shared staff and office	83,250	75%	111,000	25,000
Total expenses	160,775	89%	181,104	210,414
Pass-thru amounts due GA & Synod	15,410		-	-
Donor restricted activity	(6,474)		(5,000)	6,961
Increase (decrease) in net assets	**(15,021)**		**(8,275)**	**23,405**
Net assets at beginning of period	850,164			826,759
Net assets at end of period	**835,143**			**850,164**

Checking account	
Undesignated portion	32,216
Reserved for small church revitalization	20,247
Reserved for Lakeshore Center	12,500
Reserved for Coates pastoral assistance	1,110
Reserved for 2022 Youth Triennium event	1,700
Reserved for 2022 General Assembly	500
	68,273

Investments	Unrestricted	Restricted
Balance Jan 1st	473,261	160,746
Purchase from checking	16,000	-
Earnings & market gains	34,926	6,937
Balances Sep 30th	524,187	167,683

Net assets	
Donor restricted:	
Peacemaking offering	5,069
Synod medical insurance grant	6,701
Congregational development	79,986
CPM scholarships	25,701
Mental health fund	612
The Academy scholarships	676
Total donor restricted	118,745
Undesignated funds	716,398
Net assets	835,143

Anticipated support compared to remaining budget

Support	budgeted	received	still due
Per capita	134,456	66,075	68,381
Mission	31,173	19,735	11,438
Synod	10,000	7,500	2,500
			82,319
Expenses	**budgeted**	**spent**	
Total (*)	181,104	124,542	56,562
Support still due > expenses to be paid			25,757

(*) Excluding unbudgeted coronavirus grants

Presbytery of Prospect Hill
Statement of Financial Position
As of September 30, 2021

ASSETS		
Checking account	32,215.99	
Checking account reserved for small church revitalization	20,246.88	
Checking account reserved for Lakeshore Center	12,499.94	
Checking account reserved for Coates pastoral assistance	1,110.15	
Checking account reserved for Youth Triennium in 2022	1,700.00	
Checking account reserved for General Assembly in 2022	500.00	
Total checking account		68,272.96
Certificates of deposit - Presbyterian Investment & Loan		75,000.00
Investments - New Covenant Funds unrestricted	524,187.05	
Investments - New Covenant Funds restricted	167,683.03	691,870.08
TOTAL ASSETS		**835,143.04**
NET ASSETS		
Without donor restrictions		
Undesignated funds		716,397.90
With donor restrictions		
Restricted for Peacemaking offering	5,069.17	
Restricted for Synod medical insurance grant	6,701.33	
Restricted for Congregational development	79,985.94	
Restricted for CPM scholarships	25,700.82	
Restricted for Mental health fund	612.33	
Restricted for The Academy scholarships	675.55	
Total with donor restrictions		118,745.14
TOTAL NET ASSETS		**835,143.04**

Presbytery of Prospect Hill
Statement of Activities
Actual/Budget/Comparative
January - September 2021

	Jan - Sep 2021 ACTUAL	% of budget	Jan - Dec 2021 BUDGET	Jan - Sep 2020 ACTUAL
Net Assets Without Donor Restrictions				
Presbytery support				
Presbytery per capita	66,075.03	49%	134,456.00	69,591.04
Presbytery shared mission	19,734.80	63%	31,173.00	21,636.79
Synod of the Lakes and Prairies	7,500.06	75%	10,000.00	7,500.06
Total Presbytery support	**93,309.89**	53%	**175,629.00**	**98,727.89**
Other support				
Donations	1,000.00	77%	1,300.00	1,175.00
Mission trips, workshops, events, other	-	n/a	-	21.05
Interest income	644.83	72%	900.00	701.24
Investment gains (losses) - New Covenant Funds	41,862.99	n/a	-	26,027.85
Transfers - New Covenant Funds	-	n/a	-	-
PPP loan forgiveness	-	n/a	-	-
Total support - other	**43,507.82**	1978%	**2,200.00**	**27,925.14**
Total Support	**136,817.71**	77%	**177,829.00**	**126,653.03**
Expenses				
Presbytery operations				
PPH monument maintenance	16.04	100%	16.00	16.04
GA biennial meeting - next meeting 2022	-	n/a	-	919.79
Presbytery meetings	-	0%	500.00	-
Moderator expense	-	0%	500.00	-
Moderator team admin	-	0%	500.00	-
COM admin	5,295.75	353%	1,500.00	870.34
CPM admin	985.00	197%	500.00	-
Budget & finance admin	56.00	11%	500.00	-
COR admin	-	0%	200.00	-
Nominating admin	-	0%	500.00	-
Personnel admin	-	0%	500.00	60.00
Mission admin	102.79	n/a	-	-
Coates admin	-	0%	100.00	-
Mission admin	-	0%	500.00	-
Comm on Congregational Vitality	-	0%	500.00	-
Comm on Legacy Assets	-	0%	500.00	-
Treasurer expense	-	0%	100.00	76.75
Audit fees	5,000.00	100%	5,000.00	5,000.00
Technology costs	552.17	n/a	-	754.56
Website construction	-	n/a	shared staff budget	2,686.25
Website maintenance	270.00	n/a	shared staff budget	328.67
Insurance	2,122.50	n/a	shared staff budget	1,754.25
Insurance - work comp	(78.00)	n/a	shared staff budget	672.00
Shared office - Lakeshore	-	0%	3,600.00	2,700.00
Postage	-	n/a	shared staff budget	71.10

	Jan - Sep 2021 ACTUAL	% of budget	Jan - Dec 2021 BUDGET	Jan - Sep 2020 ACTUAL
Office supplies	55.79	6%	1,000.00	1,135.97
Telephone, internet, zoom	22.46	n/a	shared staff budget	936.00
Permanent Judicial Commission	-	0%	100.00	-
Special Judicial Committee	-	0%	100.00	-
Total Presbytery operations	**14,400.50**	86%	**16,716.00**	**17,981.72**
Mission and Ministry				
Mission & witness	5,000.00	25%	20,000.00	-
Youth Triennium - next event 2022	-	0%	1,700.00	-
Camp Support	17,391.06	75%	23,188.06	15,078.51
The Academy	-	0%	2,500.00	-
Coronavirus grants	36,233.30	n/a	-	47,959.91
Total Mission and Ministry	**58,624.36**	124%	**47,388.06**	**63,038.42**
Personnel				
General Presbyter				
Salary - GP	-	n/a	shared staff budget	19,910.96
Benefits - GP	-	n/a	shared staff budget	7,216.96
FSA reserve - GP	-	n/a	shared staff budget	121.13
Professional expense - GP	-	n/a	shared staff budget	1,484.52
Continuing education - GP	-	n/a	shared staff budget	50.48
GP search committee	-	n/a	shared staff budget	-
Total General Presbyter	**-**		**-**	**28,784.05**
Stated Clerk				
Salary - SC	-	n/a	shared staff budget	6,666.88
Prof exp & travel - SC	-	n/a	shared staff budget	339.68
Total Stated Clerk	**-**		**-**	**7,006.56**
Administrative Assistant				
Salary - AA	-	n/a	shared staff budget	13,600.00
FICA - AA	-	n/a	shared staff budget	1,025.10
Benefits - AA	-	n/a	shared staff budget	4,787.73
FSA reserve - AA	-	n/a	shared staff budget	(138.64)
Travel & cont educ - AA	-	n/a	shared staff budget	-
Total Administrative Assistant	**-**		**-**	**19,274.19**
Accountant				
Salary - accountant	4,500.00	75%	6,000.00	4,500.00
Total Accountant	**4,500.00**	75%	**6,000.00**	**4,500.00**
Total Personnel	**4,500.00**	75%	**6,000.00**	**59,564.80**
Shared staff and office (UPP)	**83,250.00**	75%	**111,000.00**	**25,000.00**
Total Expenses	**160,774.86**	89%	**181,104.06**	**165,584.94**
Pass-thru Items				
GA per capita received	19,932.76		-	22,158.70
GA per capita remitted	(18,028.07)		-	(20,339.63)
GA unified mission received	8,657.91		-	8,903.91
GA unified mission remitted	(7,920.89)		-	(7,915.35)
GA special offerings received	37,127.81		-	34,948.70
GA special offerings remitted	(27,049.71)		-	(26,382.41)
Theological educ fund received	2,375.00		-	2,562.50
Theological educ fund remitted	(2,375.00)		-	(2,375.00)
Synod per capita received	12,352.47		-	13,641.00
Synod per capita remitted	(11,168.11)		-	(12,523.30)

	Jan - Sep 2021 ACTUAL	% of budget	Jan - Dec 2021 BUDGET	Jan - Sep 2020 ACTUAL
Synod unified mission received	8,646.69		-	9,536.42
Synod unified mission remitted	(7,907.73)		-	(8,633.66)
Presbytery directed mission received	7,600.78		-	7,255.03
Presbytery directed mission remitted	(7,334.11)		-	(6,513.36)
South Sudanese Nurse scholarships	500.00		-	-
Net Pass-thru Items	**15,409.80**		**-**	**14,323.55**
Increase(decrease) in Net Assets Without Donor Restrictions	**(8,547.35)**		**(3,275.06)**	**(24,608.36)**
Net Assets With Donor Restrictions				
PDA derecho grant received	-			7,500.00
PDA derecho grant spent in 2020 and repaid in 2021	(5,781.00)			(833.59)
PPP loan proceeds	-		-	11,500.00
Peacemaking special offerings received	16.67		-	-
CPM scholarships offerings received	410.00		-	149.00
CPM scholarships paid	(295.00)		(5,000.00)	-
The Academy scholarship donation received	675.55			
Synod medical insurance grant funds spent	(1,000.00)		-	-
Chambang medical fund donation remitted	(500.00)		-	-
Mental health fund donations received	-		-	-
Increase(decrease) in Net Assets With Donor Restrictions	(6,473.78)		(5,000.00)	18,315.41
Increase(decrease) in Total Net Assets	(15,021.13)		**(8,275.06)**	(6,292.95)
Net assets at beginning of period	850,164.17			826,758.66
Net assets at end of period	**835,143.04**			**820,465.71**

Presbytery of Prospect Hill
Per Capita Compared to Budget and Prior Years
Sorted by 12 Month Budget from Highest to Lowest

	Jan-Sep actual	Jan-Dec budget	% budget	frequency	Prior Yr 2020	Average 2020-2017
Spirit Lake, First	6,902.00	13,804.00	50.00%	Semi ann	13,155	12,470
Sioux City, First	7,601.94	10,136.00	75.00%	Monthly	14,756	10,027
Storm Lake, Lakeside	6,825.00	9,100.00	75.00%	Qtrly	8,761	8,519
Cherokee, Memorial	-	8,876.00	0.00%		637	692
Battle Creek, First	5,525.36	8,288.00	66.67%	Monthly	11,226	5,278
Paullina, First	-	6,664.00	0.00%		-	69
Sioux City, Faith United	2,632.00	5,096.00	51.65%		2,631	4,435
George, Ebenezer	2,390.62	4,816.00	49.64%		1,511	1,265
Lake City, Union	1,647.83	4,060.00	40.59%		3,227	3,134
George, Zoar	2,070.16	3,668.00	56.44%		2,026	2,044
Le Mars, PUCC	2,202.64	3,304.00	66.67%	Monthly	3,363	3,095
Denison, United	2,457.00	3,276.00	75.00%	Monthly	3,105	2,776
South Sioux City, First	2,372.00	3,164.00	74.97%	Monthly	2,999	3,320
Lake Park, First	2,150.85	2,940.00	73.16%	Monthly	2,000	2,059
Odebolt, First	1,100.84	2,940.00	37.44%		968	1,058
Estherville, First	2,912.00	2,912.00	100.00%	Annual	3,315	3,601
Lawton, Community	1,385.09	2,800.00	49.47%	Qtrly	2,684	2,475
Sac City, First	1,400.00	2,800.00	50.00%	Semi ann	2,841	2,462
Sioux City, Westminster	-	2,576.00	0.00%	Qtrly	2,367	2,323
Ida Grove, Westminster	-	2,548.00	0.00%		506	1,908
Hawarden, Associated	100.00	2,072.00	4.83%	Each Jan	100	100
Vail, United	504.00	1,988.00	25.35%	Annual	474	1,301
Manning, First	1,764.00	1,764.00	100.00%	Semi ann	1,763	1,913
Wall Lake, Trinity	1,764.00	1,764.00	100.00%	Annual	1,894	1,842
Schaller, First	980.00	1,736.00	56.45%	Qtrly	2,289	1,679
Glidden, First	1,708.00	1,708.00	100.00%	Annual	1,328	1,264
Ringsted, First	1,280.97	1,708.00	75.00%	Monthly	1,579	1,605
Sanborn, First	-	1,624.00	0.00%		-	-
Westside, United	-	1,512.00	0.00%		562	984
Carroll, First	840.01	1,120.00	75.00%	Monthly	1,131	1,239
Armstrong, First	602.00	1,092.00	55.13%	Qtrly	1,598	1,281
Bronson Elliott Creek	1,008.00	1,008.00	100.00%	Annual	1,000	657
Manilla, United	980.00	980.00	100.00%	Annual	868	987
Carnarvon Emmanuel	-	868.00	0.00%		1,342	1,043
Breda, Wheatland	-	812.00	0.00%		816	775
Alta, First	588.00	784.00	75.00%	Qtrly	737	733
Sioux City, Westlawn	784.00	784.00	100.00%	Qtrly	763	1,036
Cleghorn, First	-	700.00	0.00%		763	773

Presbytery of Prospect Hill
Per Capita Compared to Budget and Prior Years
Sorted by 12 Month Budget from Highest to Lowest

	Jan-Sep actual	Jan-Dec budget	% budget	frequency	Prior Yr 2020	Average 2020-2017
Rockwell City, St Paul's	476.00	672.00	70.83%		368	418
Auburn, United	588.00	588.00	100.00%	Annual	526	611
Le Mars, Plymouth	476.00	476.00	100.00%	Annual	474	480
Lytton - Closed 2012	56.72	-	0.00%		79	72
TOTAL	66,075.03	129,528.00	51.01%		102,532	93,802

Percent paid as of Sep 30th	*Actual*	*Budget*	*# churches*
100% or more	*11,984.00*	*11,984.00*	*9*
At least 50% but < 100%	*46,905.93*	*72,688.00*	*17*
Less than 50% but > zero	*7,128.38*	*18,676.00*	*6*
Zero	*56.72*	*26,180.00*	*10*
	66,018.31	*129,528.00*	*42*

Budget was based upon congregational members from 2019 of 4,802 x per capita rate of $28.00 or $134,456.00.
Discovered that the members of 4,802 should have been 4,626 x $28.00 or $129,528.00 - overbudgeted $4,928.

Amounts shown above are taken from deposits which may include remittances for a prior year or later year.

Odebolt First: "Session voted to pledge $1,300 which is the amount collected last year".
The church collected and paid a total of $1,670.12. The Presbytery's share is $1,100.84.

Carnarvon Emmanuel: "per capita is paid at the discretion of the treasurer".

Cherokee Memorial: "per capita is treated as any other mission offering, paying out only those funds we receive".

Hawarden Assoc wrote $300 on their per capita form.

Lawton Comm wrote $4,157.52 on their per capita form.

Presbytery of Prospect Hill
Shared Mission Compared to Budget and Prior Years
Sorted by Church in Alphabetical Order

	Jan-Sep actual	Jan-Dec budget	% budget	frequency	Prior Yr 2020	Average 2020-2017
Alta, First	-	-	0.00%		-	-
Armstrong, First	236.26	472.00	50.06%	Qtrly	591	371
Auburn, United	504.00	568.00	88.73%	Annual	568	520
Battle Creek, First	1,600.00	2,200.00	72.73%	Monthly	3,400	1,400
Breda, Wheatland	-	-	0.00%		-	315
Bronson Elliott Creek	-	-	0.00%		-	250
Carnarvon Emmanuel	-	-	0.00%		-	-
Carroll, First	-	-	0.00%		-	31
Cherokee, Memorial	-	-	0.00%		-	158
Cleghorn, First	-	126.00	0.00%		126	126
Denison, United	567.00	756.00	75.00%	Monthly	-	1,159
Estherville, First	-	-	0.00%		-	-
George, Ebenezer	-	-	0.00%		-	-
George, Zoar	-	-	0.00%		-	-
Glidden, First	-	-	0.00%		-	1,007
Hawarden, Associated	126.00	126.00	100.00%	Each Jan	126	126
Ida Grove, Westminster	-	-	0.00%		-	253
Lake City, Union	-	-	0.00%		-	69
Lake Park, First	-	-	0.00%		-	-
Lawton, Community	1,023.75	2,047.00	50.01%	Qtrly	2,048	1,920
Le Mars, Plymouth	126.00	126.00	100.00%	Annual	126	126
Le Mars, PUCC	1,008.00	1,512.00	66.67%	Monthly	1,638	1,367
Manilla, United	-	-	0.00%		-	39
Manning, First	2,835.00	3,780.00	75.00%	Qtrly	3,780	3,780
Odebolt, First	-	-	0.00%		-	157
Paullina, First	-	630.00	0.00%		1,500	766
Ringsted, First	472.50	630.00	75.00%	Monthly	630	624
Rockwell City, St Paul's	594.73	783.00	75.96%	Monthly	783	532
Sac City, First	500.00	2,676.24	18.68%		1,000	875
Sanborn, First	-	-	0.00%		-	-
Schaller, First	-	-	0.00%		-	-
Sioux City, Faith United	-	-	0.00%		-	-
Sioux City, First	3,750.03	5,000.00	75.00%	Monthly	5,000	4,246
Sioux City, Westlawn	-	749.35	0.00%		-	188
Sioux City, Westminster	-	-	0.00%		-	94
South Sioux City, First	-	-	0.00%		-	-
Spirit Lake, First	-	-	0.00%		-	-
Storm Lake, Lakeside	5,138.46	6,851.00	75.00%	Monthly	6,935	6,758
Vail, United	-	-	0.00%		-	-

Wall Lake, Trinity	1,253.07	1,671.00	74.99%	Monthly	1,671	1,661
Wall Lake, Wheatland	-	-	0.00%		-	13
Westside, United	-	-	0.00%		-	-
TOTAL	19,734.80	30,703.59	64.28%		29,920	28,929

Percent paid as of Sep 30th	***Actual***	***Budget***	***# churches***
100% or more	*252.00*	*252.00*	*2*
At least 50% but < 100%	*18,982.80*	*26,270.00*	*12*
Less than 50% but > zero	*500.00*	*2,676.24*	*1*
Zero	*-*	*1,505.35*	*27*
	19,734.80	*30,703.59*	*42*

Budget was based upon average shared mission received in the prior three year period 2018-2020 or $31,173.
After receipt of pledges, the budget was revised to equal the pledge or if no pledge, then the amount paid in 2020, if any.

Presbytery of Prospect Hill
Budget for 2022

[Appendix 8]

Description	Amount	Notes
Support		
Presbytery per capita	124,460.00	$28.00 x 4,445 members
Presbytery unified mission	27,163.00	Based upon 2021 estimated collections
Synod of Lakes and Prairies	10,000.08	Estimated based upon 2021 receipts
Mission trips, workshops, events	5,000.00	Participant fees
Interest income	832.00	Estimated based upon 2021 receipts
Total Support	**167,455.08**	
Expenses		
Presbytery Operations		
GA meetings	1,500.00	Next biennial meeting in 2022
Presbytery meetings	350.00	Mileage + supplies for Presbytery meetings
Moderator expense	500.00	Moderator training - undecided if in-person or zoom
Moderator/Council admin	500.00	Expense for committee work
Nominating admin	250.00	Expense for committee work
Personnel admin	500.00	Expense for committee + staff Christmas party + retiree gifts
Budget & finance admin	250.00	Expense for committee work
COM admin	5,000.00	Mtgs, ordinations, retreats, mileage, meals, pulpit supply
CPM admin	1,000.00	Leaderwise costs + CPM scholarships
John Coates admin	100.00	Expense for committee work
Mission admin	100.00	Expense for committee work
Comm on Congregational Vitality	100.00	Expense for committee work
Commission on Legacy Assets	100.00	Expense for committee work
COR (Comm on Representation)	100.00	If needed for committee expense
Permanent & Special judicial comm	100.00	If needed for committee expense
Technology costs	1,000.00	Domain renewal + QBO monthly fees + Club Express
Website maintenance	270.00	Smart Church Project annual fee
Insurance	2,830.00	Under review by task force
Books, subscriptions, calendars	100.00	Book of Order, Common Worship, Calendars, Statistical Book
Office supplies	200.00	Presbytery office/staff expense
PPH monument expense	16.00	Storm water fee for monument site
Outside fees - accountant	6,120.00	2% increase to $510 per month
Total Presbytery Operations	**20,986.00**	
Mission and Ministry		
Mission & Witness	20,000.00	Mission programs, education & trip scholarships…
Youth Triennium	1,700.00	Set-aside $1,700 each year - next event in 2022
Camp support	21,227.22	14% of per capita & mission from churches
The Academy	2,500.00	Annual contribution
Mission trips, workshops, events	5,000.00	Same as participant costs
Theological training scholarships	5,000.00	Inquirers, candidates, seminarians, The Academy participants
Total Mission and Ministry	**55,427.22**	
Total Shared Staff and Office	**113,220.00**	2% increase to $9,435 per month
Total Expenses	**189,633.22**	
Net support (expense) before pass-thrus	**(22,178.14)**	Deficit funded from unrestricted cash reserves

REPORT OF THE NOMINATING COMMITTEE
PRESBYTERY OF PROSPECT HILL [Appendix 9]
October, 2021

Budget and Finance
Class of 2024
1. Mason Goodenow (RE) 2nd term
2. Cyndi Rock-Raasch (RE) 1st term

Committee on Ministry
Class of 2024
1. Rebecca Brown (RE) 2nd term
2. Michael Sydnor (TE) 2nd term
3. Richard Francis (HR) 1st term

Committee on Preparation for Ministry
Class of 2024
1. Cambria Kaltwasser (TE) 2nd term
2. Gwen Detlefsen (RE) 2nd term

Committee on Representation
Class of 2024
1. Kathy Francis (RE) 2nd term

Congregational Vitality
Class of 2024
1. Open

John Coates Fund
Class of 2024
1. Denise Philipp (RE) 1st term

Lakeshore Ministry Board
Class of 2022
1. Randy Russum (TE) 1st term
Class of 2024
1. Open

Missional Witness Committee
Class of 2024
1. Richard Francis (HR) 2nd term

Permanent Judicial Commission
Class of 2023
1. Wanda Freese (RE)
Class of 2025
1. Wayne Seaman (RE)
Class of 2027
1. Mark Bedford (TE)
2. Janine Kock (RE)

Shared Personnel Committee
Class of 2024
1. Pat Penning (RE) 1st term

Moderator
2022
1. Jan Christensen (TE)

Vice Moderator
2022
1. Open

Community Presbyterian Church

[Appendix 10]

Box 8
Lawton, IA 51030

October 4, 2021

From: Nancy Todd- Clerk of Session Community Presbyterian Church; Reverend Ken Meissner

To: Annika Lister Stroope- Presbytery Administrative Executive and Stated Clerk and The Committee on Ministry of the Presbytery of Prospect Hill

Subject: Information surrounding the sale of the Lawton Community Presbyterian Church manse at 116 Linden Street Lawton, IA

A special called congregational meeting was held on Sunday, October 3, 2021 immediately following morning worship to discuss our options of either selling the manse or keeping it. Reverend Ken Meissner served as the monitor. A quorum was declared and background information about the manse was shared with the congregation members. The congregation of the Community Presbyterian Church voted unaminously to sell the manse associated with the church. (Minutes of the special congregation meeting are attached for review along with realtor documents and property specifications). We are hopeful that we have provided all pertinent information needed for you to consider this request. We now ask for the COM and Presbytery of Prospect Hill for permission to sell the manse.

The manse was built in 1963 and has been vacant for approximately four years during our search for a pastor. Although there have been several cosmetic improvements over the years, we are now faced with a number of repairs that will be very costly. Updates would include:

1. Bowing of a basement wall
2. Wood rot under the deck and potentially above basement wall. Deck will need to be removed to totally assess the area impacted by wood rot
3. Concrete retaining wall deterioration
4. Siding to be repainted at a minimum with the potential need of replacement
5. Exterior doors need to be replaced
6. Electrical panel repair to possible replacement
7. Replacement of wood panel in basement and garage area as a result of prior water damage
8. Furnace and AC unit are currently functional but are potential areas of concern in the future

Expenditures could total around $100,000 (excluding heating and AC). In lieu of this, we approached a realtor on a confidential basis to get her perspective on the value of the property and the recommended approach that she would take to sell the property.

The realtor did a comparative market analysis summary that included five properties. Three of the homes were in Moville and two were in Lawton. Prices for the homes used in the market summary ranged from $221,000 on the low end to $322,500 on the high side. The median price was $254,000. (The summary did not include homes that were for sale by owner).

The realtor recommended that we price the manse at $250,000 and be sold “as is.” She cited the favorable interest rates and strong demand as positive factors working in our favor. There would be a 5% commission rate.

As a side note, the Trustees of the Community Presbyterian Church are unanimously supportive of the plan to sell this property.

Please let us know if there is any other information that we can provide to help you in the decision-making process. Collectively, we feel that this is in the best interests of the Community Presbyterian Church.

Thank you in advance for your consideration.

Sincerely,

Nancy T. Todd
Clerk of Session

Rev Ken Meissner
Interim Pastor Community Presbyterian Church

Attachments:

1. Copy of the minutes from 10/3/2021 special congregational meeting
2. Realtor and property information

Community Presbyterian Church
Special Congregational Meeting
Sunday, October 3, 2021

Moderator Ken Meissner declared a quorum present and opened the meeting with prayer at 11:40pm

Trustee Jerry Holbrook presented a detailed report of the condition of the manse on116 Linden Street, Lawton, IA. Jerry stated that we as a congregation are at a turning point. Should we invest more money into the repair of the manse or put it on the market for salet? Jerry said there could be upwards of $100,000 in repairs. Jerry and Reverend Ken answered questions from the congregation. A discussion ensued.

A MOTION WAS MADE AND SECONDED TO SELL THE MANSE AND THE LOT BUT LEAVE IT UP TO THE REALTOR ON HOW TO BEST MARKET AND SELL THE PROPERTY TOGETHER OR SEPERATELY. THE MOTION PASSED UNAMINOUSLY.

The next step is to take this before the Presbytery for approval.

The meeting was adjourned with prayer at 12:45pm

Rev. Kenneth S. Meissner
Reverend Ken Meissner, Moderator

Nancy Todd
Nancy Todd, Clerk of Session

Beacon™ Woodbury County, IA / Sioux City

Summary

Parcel ID	894532476015
Alternate ID	613771
Property	116 LINDEN ST
Address	LAWTON IA 51030
Sec/Twp/Rng	32-89-45
Brief	AN IRREG TCT BEG @ NW COR E1/2 SE1/4 THEC S1464.76' E205.2' 82' TO POB:
Tax Description	THEC E 130', S 20', W 129.80', N 20' TO POB & A TCT 150' X 335' LYING S OF BIRCH ST, & A TCT 300' X 170' LYING N OF BIRCH ST SE SE 32-89-45 (Note: Not to be used on legal documents)
Deed Book/Page	
Gross Acres	0.00
Net Acres	0.00
Adjusted CSR Pts	0
Zoning	[EMPTY] - [EMPTY]
District	0065 LAWTON CITY/ LAWTON-BRON
School District	LAWTON BRONSON
Neighborhood	N/A

Owner

Deed Holder
Community Presbyterian Church
PO Box 8
Lawton IA 51030-0008

Contract Holder

Mailing Address
Community Presbyterian Church
PO Box 8
Lawton IA 51030-0008

Land

Lot Dimensions Regular Lot: x

Front Footage	Front	Rear	Side 1	Side 2
Main Lot	170.00	170.00	300.00	300.00
Sub Lot 2	150.00	150.00	335.00	335.00
Sub Lot 3	20.00	20.00	130.00	130.00
Sub Lot 4	0.00	0.00	0.00	0.00

Lot Area 2.38 Acres; 103,850 SF

Residential Dwellings

Residential Dwelling	
Occupancy	Single-Family / Owner Occupied
Style	1 Story Frame
Architectural Style	Ranch
Year Built	1963
Condition	Above Normal
Roof	Asph / Gable
Flooring	
Foundation	C Blk
Exterior Material	Vinyl
Interior Material	Drwl
Brick or Stone Veneer	
Total Gross Living Area	2,080 SF
Main Area Square Feet	1456
Attic Type	None;
Number of Rooms	0 above; 0 below
Number of Bedrooms	0 above; 0 below
Basement Area Type	Full
Basement Area	2,080
Basement Finished Area	700 - Standard Finish
Plumbing	1 Base Plumbing (Full ; 1 Half Bath; 1 Mtl Stall Shower;
Appliances	
Central Air	Yes
Heat	Yes
Fireplaces	
Porches	
Decks	Wood Deck-Med (192 SF);
Additions	1 Story Frame (624 SF) (624 Bsmt SF);
Garages	Basement Stall - 2 stalls;

Commercial Buildings

Type	Base Area	Year Built
Church	9375	1970

Yard Extras

#1 - (1) Paving 33,124 SF, Concrete Parking, Average Pricing, Built 1970

Permits

Permit #	Date	Description	Amount
2018-16	08/01/2018	Deck/Patio	10,000

Valuation

		2021	2020	2019	2018	2017
	Classification	Commercial	Commercial	Commercial	Commercial	Commercial
+	Assessed Land Value	$71,360	$71,360	$71,360	$0	$0
+	Assessed Building Value	$897,070	$897,070	$897,070	$703,830	$703,830
+	Assessed Dwelling Value	$0	$0	$0	$0	$0
=	Gross Assessed Value	**$968,430**	**$968,430**	**$968,430**	**$703,830**	**$703,830**
-	Exempt Value	($968,430)	($968,430)	($968,430)	($703,830)	($703,830)
=	Net Assessed Value	**$0**	**$0**	**$0**	**$0**	**$0**

Sioux City Special Assessments and Fees

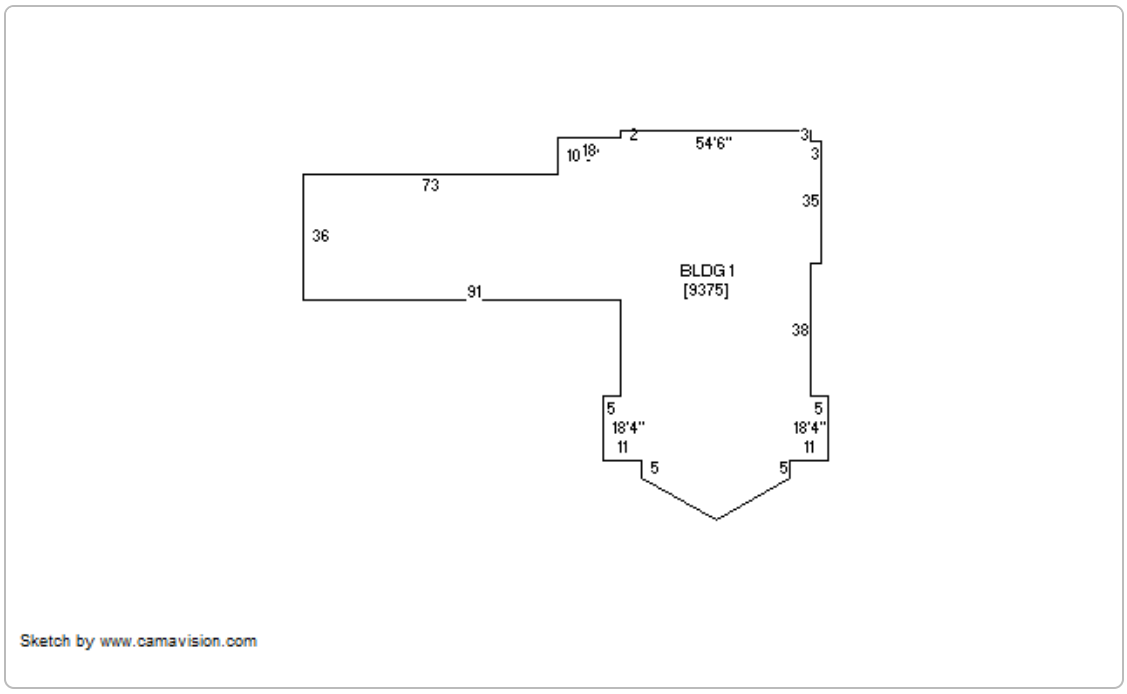
Click here to view special assessment information for this parcel.

Woodbury County Tax Credit Applications

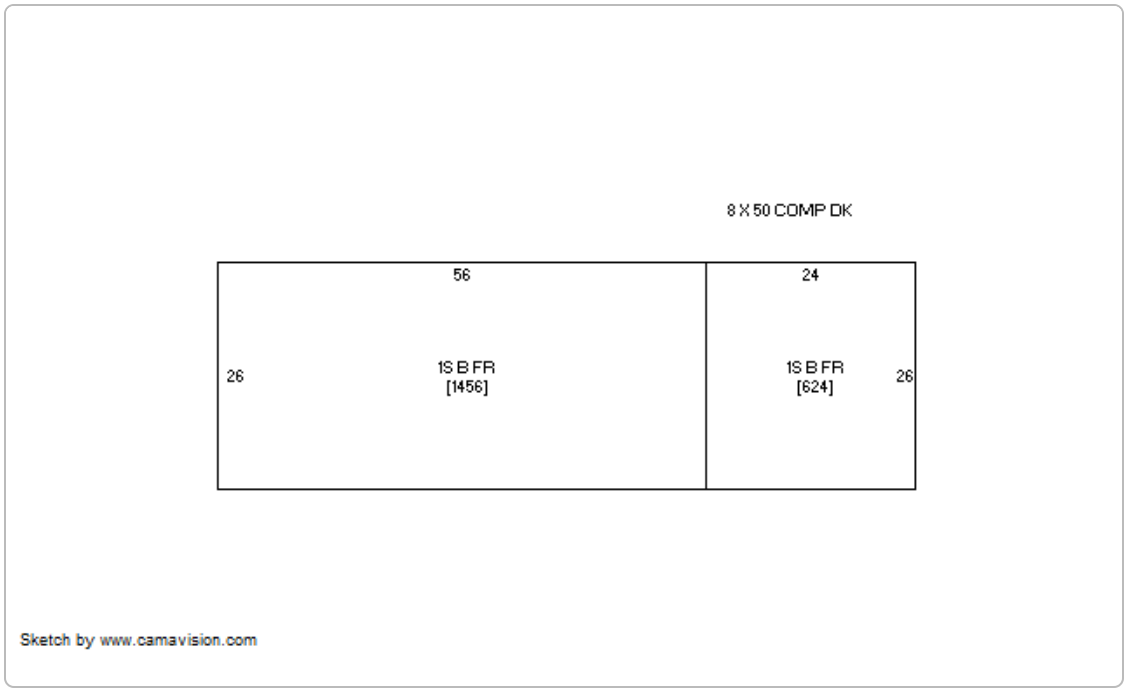
Apply for Homestead, Military or Business Property Tax Credits

Photos

Sketches



Sketch by www.camavision.com



Sketch by www.camavision.com

No data available for the following modules: Agricultural Buildings, Sales, Sioux City Tax Credit Applications, Sioux City Board of Review Petition.

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The Presbytery of Prospect Hill
Called Meeting of the Presbytery
Tuesday, December 7, 2021
Via Videoconference

The Presbytery of Prospect Hill met for a specially called meeting on Tuesday, December 7, 2021 via videoconference.

The meeting was called to order with prayer by Moderator RE Nancy Janssen at 9:03 a.m.

Notes were given about the zoom format. First time attendees and guests were introduced.

A quorum was present, as established by electronic registration.

Church	Teaching Elder/ CP	Occupation Code	Present/Absent/ Excused	Ruling Elder
Alta, First	Rev. Denise Parrello	151	P	Mike Pedersen
Armstrong, First	Rev. Suzanne Wobig	101	P	A
Auburn, United	Vacant		-----	A
Battle Creek, First	Vacant		-----	A
Breda, Wheatland	Vacant		-----	A
Bronson, Elliott Creek	Rev. Ken Meissner		A	A
Carnarvon, Emmanuel	Vacant		-----	A
Carroll, First	Rev. Rikki Sorensen	101	P	A
Cherokee, Memorial	Vacant		-----	A
Cleghorn, First	Vacant		-----	A
Denison, United	Rev. Jennifer Olson	101	P	Penny Kinney
Estherville, First	Rev. Dr. Dave Ullom	101	A	Stephen Rose
George, Ebenezer	Vacant		-----	A
George, Zoar	Vacant		-----	A
Glidden, First	Rev. Anna Small	101	P	Elaine Crawford
Hawarden, Associated	Rev. Judith Wascher		A	A
Ida Grove, Westminster	CRE Shari O'Bannon	107	P	A
Lake City, Union	Rev. Randy Russom	101	P	Patricia Carroll
Lake Park, First	Vacant		-----	Brian Kessler

Lawton, Community	Rev. Ken Meissner		A	A
LeMars, Plymouth	Vacant		-----	A
LeMars, Presbyterian UCC	Rev. Jan Christensen	101	P	George Wagner
Manilla, United	Vacant		-----	A
Manning, First	Vacant		-----	Gwen Detlefsen
Odebolt, First	Vacant		-----	A
Paullina, First	CRE Marj Feltman	107	P	A
Ringsted, First	Rev. Suzanne Wobig	101	P	A
Rockwell City, St. Paul's	Vacant		-----	A
Sac City, Unity	Rev. Missy Brown-UMC	151	P	A
Sanborn, First	Rev. Gregg Johnson	151	A	A
Schaller, First	Rev. Michael Sydnor	101	P	A
Sioux City, Faith United	Rev. David Koehler	101	P	A
Sioux City, First	Rev. Mark Bedford	101	A	E
Sioux City, Westlawn	Vacant		-----	A
Sioux City, Westminster	Vacant		-----	A
So. Sioux City, First	Rev. Beth Hamilton	101	A	A
Spirit Lake, First	Rev. Clint Loveall	101	A	A
Spirit Lake, First	Rev. Michael Gewecke	103	P	A
Storm Lake, Lakeside	Vacant		-----	A
Vail, United	Rev. Bob Cook	105	P	A
Wall Lake, Trinity	CRE Lue Baker	107	P	A
Westside, United	Rev. Bob Cook	105	P	A

Other Ministers on the Roll of Presbytery				
Specialized Ministry and At-Large				
Rev. Donna Gray	At-Large		P	
Rev. Dr. Cambria Kaltwasser	Northwestern College	644	E	

Honorably Retired				
Rev. Richard Francis		299	P	
Rev. Kevin Freese		299	P	
Presbytery Staff				
Rev. Dr. Annika Lister Stroope	Administrative Executive & Stated Clerk		P	
Amgad Beblawi	Mission Executive		P	
Rev. Ian McMullen	Pastor to the Presbyteries		P	
Karen Kaiser	Treasurer		P	
Jeannie Stolee	Office Manager		P	
Presbytery Committee Members Present				
Nancy Janssen	Presbytery Moderator		P	
Guests and Others				
Bill Crawford	Glidden First		P	
Linda Reese	Bronson Elliott Creek		P	
Peter Sorensen	Carroll First		P	

M/S/C to approve the docket.

M/S/C to approve excused absences and to seat corresponding members.

M/C from Council to approve the dissolution of congregation of First Presbyterian, Sanborn.

M/C from Council to approve the sale of property of First Presbyterian, Sanborn.

After the moderator called for nominations from the floor, M/C from the Nominating Committee to approve TE Beth Hamilton, Class of 2024 to the Congregational Vitality Committee; RE

Nancy Janssen, Class of 2024, to the Lakeshore Board; RE Eric Olson, Class of 2022, Vice Moderator of Presbytery; Commissioners to GA: RE Lue Baker, TE Jennifer Olson, YAAD Graca Goettsch.

M/S/C to adjourn with prayer at 9:21 a.m.

The following written reports were also received and are included as Appendices:

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FIRST PRESBYTERIAN CHURCH [Appendix 1]
Specially Called Congregational Meeting
August 01st, 2021
MINUTES
(Fellowship Hall)

MEMBERS: Leah Rohwer, (Clerk of Session), Ron Schott (Session Secretary), Marsha Spykerman, (Church Treasurer), Ray Huibregtse, Audrey Schott, Joel Gibbons, Scott Van Houten, Denise Reck, Mary Agar, Heidi Postma, Judy Smythe, Shawna Reiter, and Delores Popma

OTHER: Cindy Johnson (Church Secretary), Gregg Johnson (Pastor), and Tony Smythe

I. **Call to Order:** Leah Rohwer, Clerk of Session, called the meeting to order at 10:35 a.m. and asked Pastor Gregg to lead us in prayer.

II. **Declaration of Quorum:** Leah Rohwer declared that the 10% quorum mandate was met.

III. **Approval of Agenda:** Ron Schott made a motion, seconded by Joel Gibbons to approve the agenda. Approved by unanimous vote.

IV. **Financial Report:**

Marsha Spykerman passed out a current financial report showing the financial balances all bank accounts. (See attachment.)

V. **Discussion Regarding Vote:**

It was explained that the purpose of vote taken today would decide whether or not the majority of votes cast would determine to:

1) Close their doors of the First Presbyterian Church—Sanborn, IA; or
2) Remain open and search for new pastor/interim pastor/Sunday fill-in.

VI. **Vote:**

The vote was taken, and ballots counted with the results being:

- 13 in favor of closing the doors of the First Presbyterian Church—Sanborn, IA; and
- 1 to remain open and search for a new pastor/interim pastor/Sunday fill-in, and
- 1 undecided.

Additional discussion followed regarding the selling of the church building and this matter will be addressed by the Session Board at their next meeting to be held August 8th, 2021.

VII. **Adjournment:** Leah Rohwer, Clerk of Session adjourned the meeting with the reading of a note submitted by Jeanette Endorf and asked Pastor Gregg Johnson to close in prayer.

Respectively Submitted

Cindy Johnson
Church Secretary

[Appendix 2]

FIRST PRESBYTERIAN CHURCH
SESSION BOARD MEETING
August 8th, 2021
MINUTES
(Fellowship Hall)

PRESENT: Leah Rohwer, (Clerk of Session), Ron Schott (Session Secretary), Ray Huibregtse, Audrey Schott, Joel Gibbons, Cindy Johnson (Church Secretary), Gregg Johnson, (Pastor)

OTHER: Marsha Spykerman, Church Treasurer

I. **Call to Order:** Leah Rohwer, Clerk of Session, called the meeting to order at 10:30 a.m. and asked Pastor Gregg to lead us in prayer.

II. **Approval of the Agenda:** Audrey Schott made a motion to accept the agenda as presented, seconded by Joel Gibbons. Approved unanimously.

III. **Approval of Minutes:** Ron Schott made a motion to accept the minutes of the 6/27/21 and 8/01/21 meetings, with one correction on August 1st, 2021 minutes. The count of the ballots should read one abstaining vote rather than one undecided vote. Motion was seconded by Ray Huibregtse. Motion carried.

IV. **Session Report:**

Correspondence:

- All correspondence was read. The State of Iowa Biannual report will need to be finished and sent in by September 7th, 2021. Pastor Gregg and Leah will make sure this gets finished.

V. **Financial Report:**

Marsha Spykerman gave the bank balances and report of all checks written since 4/25/2021 to 8/06/2021. She stated that she paid $600 to both of our missions and also two other gifts of $500 each. This was taken out of our Benevolence and Mission account. She may have to pull some money from a Savings Account to finish off this year.

VI. **Trustee Report:** No Report.

VII. **Old Business:**

Direction of FPC was discussed. Ron Schott stated that Marge Feldman was attending a Presbytery meeting tomorrow night and would let them know that the congregation has decided to no longer be a church body after Pastor Gregg retires. Marge will ask at the meeting what will be the responsibility of both parties. The Session Board wants the question asked, what if the church does not want to keep up with utilities, etc.

Joel made a motion that we advertise through Real Estate and public advertising that the church will be available after December 2021. Motion was seconded by Ron Schott. Motion carried.

VIII. **New Business:**

a. **Cindy's check**: Her check was $10 too much for the last two months, so Marsha will adjust Cindy's check for August.

b. **Church Celebration:** Cindy made a motion that we use Layman's Sunday on November 21st as our day to celebrate what the Church has done in the past and present. And it would be a time share special moments of the church and it's body. Jay's would cater if able for that Sunday. It could be a day to invite Crossroad's to Worship with us. Motion seconded by Ray Huibregtse. Motion carried. Leah will check to see if Jay's will be free to cater on that day.

IX. **Next Meeting Date:** The next Session Meeting will be September 12th, 2021, following our morning worship services.

IX. **Adjourn with Prayer:** Leah Rohwer adjourned the meeting and Pastor Gregg closed with prayer.

Respectively Submitted

Cindy Johnson
Church Secretary

[Appendix 3]

REPORT OF THE NOMINATING COMMITTEE
PRESBYTERY OF PROSPECT HILL
December, 2021

Congregational Vitality

Class of 2024

1. Beth Hamilton (TE) 1st term, South Sioux City

Lakeshore Ministry Board

Class of 2024

1. Nancy Janssen (RE) 1st term, Lake City

Vice Moderator

2022

1. Eric Olson (RE) Denison

General Assembly Commissioners

Ruling Elders

1. Lue Baker (RE) Manning
2. Alternate

Teaching Elders

1. Jennifer Olson (TE) Denison
2. Alternate

Young Adult Advisory Delegate

1. Graca Goettsch, Battle Creek
2. Alternate

Missional Witness Committee
Report to the Presbytery of Prospect Hill
April 2, 2022

The Missional Witness Committee has been meeting regularly (or as regularly as we are able, given our schedules). The Committee

- Donated $500 to the Bdecan Presbyterian Church in Tokio, North Dakota. Their building was vandalized in January, and the Committee decided that a donation was a good way to express our support and connectionalism.
- Established scholarships for those wishing to participate in one of the Mission Trips sponsored by the three presbyteries. Amgad is hoping to organize a trip to South Dakota soon.
- Plans to offer scholarships to Synod School for participants who are members of Prospect Hill congregations.

Action Item
The Missional Witness Committee moves that the Presbytery disband the South Sudan Scholarship Task Force and incorporate its work into the work of the Missional Witness Committee.

Rationale:
The Missional Witness Committee, with the concurrence of the members of the South Sudan Task force will assume oversight of the South Sudan Scholarship Program. The Presbytery will continue to collect donations for the program, but from now on they will be sent to the North American Board that raises funds in the U.S. for the Trinity College Nursing Program. The Board is affiliated with the Evangelical Lutheran Church in America (ELCA) which in turn is in communion with the Lutheran Church of Ethiopia, which operates the college. Funds will now go directly to the college, which will disperse scholarships to students based on need. Donn Locher, the ELCA representative to the Trinity College nursing school hopes to be in our area in May and we plan to arrange for her to speak to churches of the Presbytery.

The Mission Witness Committee offers our profound gratitude to the South Sudan Scholarship Task Force for the work they have done in promoting this program to the churches of the Presbytery: Rev. Denise Parello (Moderator), Rev. Jennifer Olson, RE Kathy Francis, RE Sherry Koehler, and Stephen Chambang.

Final Note:

As a Committee, we have come to realize that we need additional committee members. Since the Presbytery Manual of Operations allows us to co-opt members, we are asking for volunteers with an interest in Christ's mission as it is expressed through the local congregation as well as through the work of the Presbytery. Feel free to contact any member of the Committee:

TE Richard Francis, Moderator
RE Sherry Koehler
RE Eric Olson
RE Amgad Beblawi, Mission Executive

Ellen Smith

As a regional liaison for Eastern Europe, Ellen Smith facilitates Presbyterian Church (U.S.A.) support for partner programs, relationships and activities and will implement Presbyterian World Mission strategy. She also supports PC(USA) mission personnel in communications, information sharing, mentoring/guiding, and missiological reflection. After her husband, Alan, retired Ellen took on his work with the Roma people and indigenous peoples. In addition, she facilitates a congregational twinning program, pairing U.S. Presbyterian congregations with congregations in Russia.

“When we come together across so many boundaries, the unity we have in Christ is transformative,” Ellen says. “The witness we share with non-believers when Russian and American Christians work together as servants in camps, orphanages, outreach, drug rehabilitation, family ministries and other projects is powerful.”

Because of her work with the people of Ukraine, Russia, and other Eastern European countries, Ellen is uniquely qualified to speak to the situation in Ukraine, especially among the churches.

COM REPORT

April 2, 2022

Since the last meeting of Prospect Hill Presbytery, the Commission on Ministry has taken the following actions for your information:

- COM approved the change of the Presbytery Effective Minimum Salary to $45,000, and a 3-person task force is working on how this will be implemented in regards to level of service, education etc.
- COM reviewed the COM Manual section on the relationship between former pastors and congregations; no change was made at this time.
- Approved Elder Communion Training, led by Rev's Francis, McMullen, for elders in Cleghorn, First (4), on-line (7);
- COM members did 13 Liaison Visits with congregations.
- COM interviewed 2 possible pastoral candidates for congregations in search processes.
- COM approved Rev. Jennifer Olsen to serve as Moderator for Battle Creek, First-11/21; approved Rev. Mark Bedford to serve as Moderator for Sioux City, Westminster-11/21; approved Rev. Michael Gewecke to serve as Moderator for Lake Park, First-3/22.
- COM reports the following congregations continue in search processes: Battle Creek, First; Paullina, First; Lawton, Community and Bronson, Elliott Creek; Storm Lake, Lakeside; Odebolt, First; Cherokee, Memorial; and the following congregations continue in transitional ministries or with CRE leadership: Auburn, United; Breda, Wheatland; Carnarvon, Emmanuel; Cleghorn, First; George, Ebenezer; George, Zoar; Ida Grove, Westminster; Lake Park, First; S. City, Westlawn; Wall Lake, Trinity. All the congregations in transitions and searches continue to have Moderators approved by COM: Ebenezer and Zoar- Dave Ullom; Paullina- Clint Loveall; Lake Park, Michael Gewecke; Lawton- Ken Meissner; Bronson- Ken Meissner; Cleghorn- Dave Koehler; Plymouth- Dave Koehler; Westlawn- Dave Koehler; Cherokee- Jan Christensen; Battle Creek- Jennifer Olsen; Storm Lake- Ken Fells; Auburn- Anna Small; Wheatland- Richard Francis; Carnarvon- Bob Cook; Manning- Richard Francis; Odebolt- Randy Russom
- COM continues to work with the congregations of Plymouth, First as they move toward a gracious ending; they will hold a 150th Anniversary worship service September 4, 2022, then close on Monday, September 5.
- COM continues to work with George, Ebenezer as they move toward a gracious dismissal; with George, Zoar, as they move toward a gracious dismissal.
- The COM continues to hold each of our member congregations and member Pastors and CRE's in prayer as we continue to minister through the ongoing pandemic and transitional situations of many congregations and communities, and we ask you to join us in these prayers.

We have no action items at this time. Thank you.

Submitted,

Rev. David Koehler, Moderator COM

Ebenezer Presbyterian Church
Congregational Meeting - Minutes
November 14, 2021

Opening and Prayer
Moderator Rev. Ian McMullen, Pastor to the Presbyteries, called the meeting to order at 9:47 a.m. A quorum was declared present.

Election of Officers
Rev. McMullen presented the slate of candidates for Elder, Deacon, Trustee, and Corporate Treasurer. No nominations were received from the floor.

Results of the voting by paper ballot were as follows:

Elder: Deb Ackerman and Joel Hinrichs
Deacon: Brad Hinsch and Jerry Jurrens
Trustee: Blake Johnson and Paul Wiersma
Corporate Treasurers: Elvie Smith and Ronda Van Briesen

Consideration of whether Ebenezer should continue to pursue a dismissal from Presbyterian Church (USA)

Amy Jurrens (Clerk of Ebenezer Session) reviewed the steps the Ebenezer session has taken to inform the congregation about our denominational affiliation and our concerns with PC (USA) and to collect feedback from our members. Rev. McMullen and Rev. Annika Lister Stroope (Stated Clerk of the Presbyteries) discussed the dismissal process. The congregation asked questions and made statements.

Voting was conducted by paper ballot on the following question:

Shall Ebenezer Presbyterian Church continue to consider a request for dismissal from the Presbyterian Church (USA.)?

Results: Yes – 44
No – 2

Closing and Prayer
Rev. McMullen closed the meeting at 10:37 a.m. with prayer.

Respectfully submitted,

_____
Amy Jurrens, Clerk of Ebenezer Session

Special Called Congregational Meeting

A special called Congregational Meeting was held Sunday, November 14, 2021 immediately following Morning Worship. Rev. Ian McMullen, Pastor to the Presbyteries of Prospect Hill, and Moderator opened our meeting at 11:15 am and declared a quorum was present. Ian McMullen opened our meeting with prayer. Ian then presented our motion to consider and to vote on. That motion states: "Shall Zoar Presbyterian Church continue to consider a Request for Dismissal for leaving the PC(USA)?" Ian shared that the process for leaving the PCUSA is not easy. Ian said that he can assure us that the Reformed History and Tradition has not gone away. Ian encouraged anyone with questions to express them here and now, while we are all gathered together in this church.

Ian then introduced Rev. Dr. Annika Lister-Stroope, the Administrative Executive and Stated Clerk for the Presbyteries. Annika stated she was glad to be with us today. She stated that this vote today is the first step in the process. There needs to be a 75% majority vote today in order to pass and proceed. If it passes then Ian and the Committee on Ministry (COM) will work with Zoar on doing a Mission Assessment Study. The COM needs to share the results of this study with the session within 6 weeks after study is completed. Your session needs to share results of the study with congregation within two weeks of receiving it. Then the session will vote whether to continue process, and if that is passed, then a second Congregational Meeting is called. Annika's best estimate is this will all take about three months, which puts us at about February 13, 2022. Again, a 75% majority vote is needed in favor of leaving the PCUSA. Zoar would continue with the Committee on Ministry (COM) and results go to the Counsel of the Presbytery. Then the Counsel makes recommendations to the next Presbytery Meeting, which is scheduled for April 2, 2022, where it would be brought before the Presbytery. The Presbytery will then appoint an Administrative Commission of about 6 who will work with Zoar on this dismissal process and the nitty gritty details. There is legal pieces and financial pieces to take care of.

Ian then asked the Deacons to hand out the ballots. After everyone voted the Deacons counted the votes. Ian opened the floor for questions. There were none.
Ian talked about Lakeshore Center Camp at Okoboji. He stated that no matter the outcome of the vote, all Presbyteries are invited to continue to use the camp.

Results of the Vote: "Yes = 45" and "No = 3"; Total of 48 votes. Motion is passed.
Ian stated that in December this result will be sent to the Committee on Ministry and they will begin the Mission Assessment Study.

Ian stated they will continue to pray for Zoar, and we will continue to support you. He closed the meeting with prayer. Meeting adjourned at 11:35 am.

_____ _____

Rev. Ian McMullen, Moderator Deb Klaassen, Secretary

Presbytery of Prospect Hill
April 2, 2022 Presbytery Meeting

TRI-PRESBYTERY PERSONNEL COMMISSION REPORT

Recommendation:
The Personnel Commission of the three presbyteries, acting at its December 16, 2021, meeting, recommends that each presbytery create an ongoing Administrative Commission trained specifically to deal with church closures and possibly other things to be determined.

Rationale:
The current practice of having a separate Administrative Commission for each church closure stretches the resources of people willing to serve very thin and creates multiple recruitment and training requirements which take a lot of time for Annika and for Ian trying to deal with the immediate needs of each situation. When church closures were very rare, this wasn't an issue, but with each presbytery facing more possible closures in the future, this is becoming more of an issue. A trained commission can be ready to step in sooner and ease some of Ian's load.

Information #1: Work responsibilities will be adjusted so that Amgad will take on the bulk of Committee on Ministry work in Des Moines Presbytery for the coming year.

Rationale:
Ian is stretched too thin just putting out fires with churches in crisis in all three presbyteries that there isn't enough time to devote adequate attention to all the needs and to develop a bigger picture view for the presbyteries and congregations. It is hoped that after a year Ian can resume these duties so that Amgad can continue to work to grow mission involvements.

Information #2: Annika has recruited Rev. Richard Francis, honorably retired teaching elder and former Stated Clerk of Prospect Hill Presbytery, to be Recording Clerk responsible for recording the minutes at each presbytery meeting.

Rationale:
This would free up one of the "hats" Annika wears at presbytery meetings so she can focus on assisting the presbytery moderator and others in helping the meeting stay focused and run smoothly. This could be a volunteer or paid position.

Information #3: Annual reviews for all four of the shared staff were very satisfactorily completed.

Information #4: Officers for the Personnel Commission for 2022 are Moderator - Brad Braley (NCIP); Vice Moderator - Shamaine Chambers (Des Moines Presbytery); Secretary – Jeff Stanley (Prospect Hill)

Brad Braley, Moderator
Personnel Commission

Presbytery of Prospect Hill

Financial Dashboard - Dec 31, 2021

Statement of Financial Position	Dec 31, 2021	Last quarter Sep 30, 2021	Last year Dec 31, 2020
Checking account	117,602	68,273	141,157
Certificates of deposit	75,000	75,000	75,000
Investments - unrestricted	498,201	524,187	473,261
Investments - restricted	157,215	167,683	160,746
Net assets	**848,018**	**835,143**	**850,164**

Statement of Activities	Jan-Dec 2021 Actual		Jan-Dec 2021 Budget	Jan-Dec 2020 Actual
Support				
Presbytery per capita	97,495	73%	134,456	102,532
Presbytery shared mission	27,395	88%	31,173	29,920
Synod of the Lakes & Prairies	10,000	100%	10,000	10,000
Investment income	71,220	7913%	900	71,210
PPP loan forgiven	-	n/a	-	11,500
Other support	1,250	96%	1,300	1,696
Total support	207,360	117%	177,829	226,858
Expenses				
Presbytery operations	18,842	113%	16,716	24,796
Mission & ministry	67,921	143%	47,388	70,854
Personnel: General presbyter	-	n/a	-	44,233
Personnel: Stated clerk	-	n/a	-	10,340
Personnel: Admin assistant	-	n/a	-	29,191
Personnel: Accountant	6,000	100%	6,000	6,000
Shared staff and office	111,000	100%	111,000	25,000
Total expenses	203,763	113%	181,104	210,414
GA & Synod per capita + mission	-		-	-
Donor restricted activity	(5,743)		(5,000)	6,961
Increase (decrease) in net assets	**(2,146)**		**(8,275)**	**23,405**
Net assets at beginning of period	850,164			826,759
Net assets at end of period	**848,018**			**850,164**

Checking account	
Undesignated portion	79,845
Reserved for small church revitalization	20,247
Reserved for Lakeshore Center	12,500
Reserved for Coates pastoral assistance	1,110
Reserved for 2022 Youth Triennium event	3,400
Reserved for 2022 General Assembly	500
	117,602

Investments	Unrestricted	Restricted
Balances Jan 1st	473,261	160,746
Appreciation	58,940	11,469
Transfers	(34,000)	(15,000)
Balances Dec 31st	498,201	157,215

Net assets	
Donor restricted	
Peacemaking offering	5,644
Synod medical insurance grant	6,701
Congregational development	79,986
CPM scholarships	25,701
Mental health fund	769
The Academy scholarships	675
Total donor restricted	119,476
Undesignated funds	728,542
Net assets	848,018

Reconciliation to budget	
Budgeted loss	(8,275)
Actual per capita under budget	(36,961)
Actual shared mission under budget	(3,778)
Investment income exceeding budget	70,320
Variances in other support items	(50)
Operational expenses exceeding budget	(2,126)
Mission & ministry exceeding budget	(20,533)
Changes in donor restricted funds	(743)
Increase (decrease) in net assets	(2,146)

Presbytery of Prospect Hill
Statement of Financial Position
As of December 31, 2021

ASSETS		
Checking account	79,845.18	
Checking account reserved for small church revitalization	20,246.88	
Checking account reserved for Lakeshore Center	12,499.94	
Checking account reserved for Coates pastoral assistance	1,110.15	
Checking account reserved for Youth Triennium in 2022	3,400.00	
Checking account reserved for General Assembly in 2022	500.00	
Total checking account		117,602.15
Certificates of deposit - Presbyterian Investment & Loan		75,000.00
Investments - New Covenant Funds unrestricted	498,200.45	
Investments - New Covenant Funds restricted	157,215.41	655,415.86
TOTAL ASSETS		**848,018.01**
NET ASSETS		
Without donor restrictions		
Undesignated funds		728,541.56
With donor restrictions		
Restricted for Peacemaking offering	5,643.84	
Restricted for Synod medical insurance grant	6,701.33	
Restricted for Congregational development	79,985.94	
Restricted for CPM scholarships	25,700.82	
Restricted for Mental health fund	768.97	
Restricted for The Academy scholarships	675.55	
Total with donor restrictions		119,476.45
TOTAL NET ASSETS		**848,018.01**

Presbytery of Prospect Hill
Statement of Activities
Actual/Budget/Comparative
January - December 2021

	Jan - Dec 2021 ACTUAL	% of budget	Jan - Dec 2021 BUDGET	Jan - Dec 2020 ACTUAL
Net Assets Without Donor Restrictions				
Presbytery support				
Presbytery per capita	97,495.36	73%	134,456.00	102,531.64
Presbytery shared mission	27,395.22	88%	31,173.00	29,920.02
Synod of the Lakes and Prairies	10,000.08	100%	10,000.00	10,000.08
Total Presbytery support	**134,890.66**	77%	**175,629.00**	**142,451.74**
Other support				
Donations	1,250.00	96%	1,300.00	1,675.00
Mission trips, workshops, events, other	-	n/a	-	21.05
Interest income	810.73	90%	900.00	999.92
Investment gains (losses) - New Covenant Funds	70,408.77	n/a	-	70,210.19
PPP loan forgiveness	-	n/a	-	11,500.00
Total support - other	**72,469.50**	3294%	**2,200.00**	**84,406.16**
Total Support	**207,360.16**	117%	**177,829.00**	**226,857.90**
Expenses				
Presbytery operations				
PPH monument maintenance	16.04	100%	16.00	16.04
GA biennial meeting - next meeting 2022	-	n/a	-	919.79
Presbytery meetings	1.85	0%	500.00	-
Moderator expense	-	0%	500.00	-
Moderator team admin	-	0%	500.00	-
COM admin	8,607.49	574%	1,500.00	1,582.69
CPM admin	985.00	197%	500.00	-
Budget & finance admin	56.00	11%	500.00	-
COR admin	-	0%	200.00	-
Nominating admin	-	0%	500.00	-
Personnel admin	-	0%	500.00	160.00
Mission admin	102.79	n/a	-	-
Coates admin	-	0%	100.00	-
Mission admin	-	0%	500.00	-
Comm on Congregational Vitality	-	0%	500.00	-
Comm on Legacy Assets	-	0%	500.00	-
Treasurer expense	-	0%	100.00	76.75
Audit fees	5,000.00	100%	5,000.00	5,000.00
Technology costs	781.17	n/a	-	3,792.14
Website construction	-	n/a	shared staff budget	2,910.00
Website maintenance	270.00	n/a	shared staff budget	328.67
Insurance	2,957.25	n/a	shared staff budget	2,461.75
Insurance - work comp	(78.00)	n/a	shared staff budget	672.00

	Jan - Dec 2021 ACTUAL	% of budget	Jan - Dec 2021 BUDGET	Jan - Dec 2020 ACTUAL
Shared office - Lakeshore	-	0%	3,600.00	3,600.00
Postage	73.33	n/a	shared staff budget	368.28
Office expense	47.09	5%	1,000.00	1,519.40
Telephone, internet, zoom	22.46	n/a	shared staff budget	1,388.67
Permanent Judicial Commission	-	0%	100.00	-
Special Judicial Committee	-	0%	100.00	-
Total Presbytery operations	**18,842.47**	113%	**16,716.00**	**24,796.18**
Mission and Ministry				
Mission & witness	5,000.00	25%	20,000.00	-
Youth Triennium - next event 2022	-	0%	1,700.00	-
Camp Support	23,188.08	100%	23,188.06	20,104.68
The Academy	2,500.00	100%	2,500.00	2,500.00
Coronavirus grants	37,233.30	n/a	-	48,248.60
Total Mission and Ministry	**67,921.38**	143%	**47,388.06**	**70,853.28**
Personnel				
General Presbyter				
Salary - GP	-	n/a	shared staff budget	29,866.44
Benefits - GP	-	n/a	shared staff budget	10,826.84
FSA reserve - GP	-	n/a	shared staff budget	(67.05)
Professional expense - GP	-	n/a	shared staff budget	3,548.14
Continuing education - GP	-	n/a	shared staff budget	58.47
Total General Presbyter	**-**		**-**	**44,232.84**
Stated Clerk				
Salary - SC	-	n/a	shared staff budget	10,000.32
Prof exp & travel - SC	-	n/a	shared staff budget	339.68
Total Stated Clerk	**-**		**-**	**10,340.00**
Administrative Assistant				
Salary - AA	-	n/a	shared staff budget	20,400.00
FICA - AA	-	n/a	shared staff budget	1,537.65
Benefits - AA	-	n/a	shared staff budget	7,181.93
FSA reserve - AA	-	n/a	shared staff budget	(135.83)
Travel & cont educ - AA	-	n/a	shared staff budget	207.57
Total Administrative Assistant	**-**		**-**	**29,191.32**
Accountant				
Salary - accountant	6,000.00	100%	6,000.00	6,000.00
Total Accountant	**6,000.00**	100%	**6,000.00**	**6,000.00**
Total Personnel	**6,000.00**	100%	**6,000.00**	**89,764.16**
Shared staff and office (UPP)	**111,000.00**	100%	**111,000.00**	**25,000.00**
Total Expenses	**203,763.85**	113%	**181,104.06**	**210,413.62**
Pass-thru Items				
GA per capita received	29,953.49		-	32,919.05
GA per capita remitted	(29,953.49)		-	(32,919.05)
GA unified mission received	12,457.27		-	12,331.36
GA unified mission remitted	(12,457.27)		-	(12,331.36)
GA special offerings received	46,244.63		-	42,218.85

	Jan - Dec 2021 ACTUAL	% of budget	Jan - Dec 2021 BUDGET	Jan - Dec 2020 ACTUAL
GA special offerings remitted	(46,244.63)		-	(42,218.85)
Theological educ fund received	3,153.00		-	3,653.00
Theological educ fund remitted	(3,153.00)		-	(3,653.00)
Synod per capita received	18,671.57		-	20,235.23
Synod per capita remitted	(18,671.57)		-	(20,235.23)
Synod unified mission received	12,233.62		-	12,638.49
Synod unified mission remitted	(12,233.62)		-	(12,638.49)
Presbytery directed mission received	10,383.29		-	11,950.00
Presbytery directed mission remitted	(10,383.29)		-	(11,950.00)
South Sudanese Nurse scholarships	-		-	-
Net Pass-thru Items	**-**		**-**	**-**
Increase(dec) in Net Assets Without Donor Restrictions	**3,596.31**		**(3,275.06)**	**16,444.28**
Net Assets With Donor Restrictions				
PDA derecho grant received	-			7,500.00
PDA derecho grant spent in 2020 and repaid in 2021	(5,781.00)			(1,719.00)
Peacemaking special offerings received	591.34			439.60
CPM scholarships offerings received	410.00			149.00
CPM scholarships paid	(295.00)		(5,000.00)	-
Chambang medical fund donation received (paid)	(500.00)			500.00
Mental health fund donations received	156.64			91.63
Synod medical insurance grant funds spent	(1,000.00)			-
The Academy scholarship donation received	675.55			
Increase(dec) in Net Assets With Donor Restrictions	(5,742.47)		(5,000.00)	6,961.23
Increase(decrease) in Total Net Assets	(2,146.16)		**(8,275.06)**	23,405.51
Net assets at beginning of period	850,164.17			826,758.66
Net assets at end of period	**848,018.01**			**850,164.17**

Presbytery of Prospect Hill
Per Capita Compared to Budget and Prior Years
Sorted by 12 Month Budget from Highest to Lowest

	Jan-Dec actual	Jan-Dec budget	% budget	frequency	Prior Yr 2020	Average 2020-2017
Spirit Lake, First	13,804.00	13,804.00	100.00%	Semi ann	13,155	12,470
Sioux City, First	10,135.76	10,136.00	100.00%	Monthly	14,756	10,027
Storm Lake, Lakeside	9,100.00	9,100.00	100.00%	Qtrly	8,761	8,519
Cherokee, Memorial	3,549.21	8,876.00	39.99%		637	692
Battle Creek, First	6,906.70	8,288.00	83.33%	Monthly	11,226	5,278
Paullina, First	-	6,664.00	0.00%		-	69
Sioux City, Faith United	2,632.00	5,096.00	51.65%		2,631	4,435
George, Ebenezer	2,390.62	4,816.00	49.64%		1,511	1,265
Lake City, Union	1,647.83	4,060.00	40.59%		3,227	3,134
George, Zoar	2,070.16	3,668.00	56.44%		2,026	2,044
Le Mars, PUCC	3,303.96	3,304.00	100.00%	Monthly	3,363	3,095
Denison, United	3,276.00	3,276.00	100.00%	Monthly	3,105	2,776
South Sioux City, First	3,164.00	3,164.00	100.00%	Monthly	2,999	3,320
Lake Park, First	2,853.36	2,940.00	97.05%	Monthly	2,000	2,059
Odebolt, First	1,100.84	2,940.00	37.44%		968	1,058
Estherville, First	2,912.00	2,912.00	100.00%	Annual	3,315	3,601
Lawton, Community	2,785.09	2,800.00	99.47%	Qtrly	2,684	2,475
Sac City, First	2,800.00	2,800.00	100.00%	Semi ann	2,841	2,462
Sioux City, Westminster	2,576.00	2,576.00	100.00%	Qtrly	2,367	2,323
Ida Grove, Westminster	630.34	2,548.00	24.74%		506	1,908
Hawarden, Associated	100.00	2,072.00	4.83%	Each Jan	100	100
Vail, United	504.00	1,988.00	25.35%	Annual	474	1,301
Manning, First	1,764.00	1,764.00	100.00%	Semi ann	1,763	1,913
Wall Lake, Trinity	1,764.00	1,764.00	100.00%	Annual	1,894	1,842
Schaller, First	1,344.00	1,736.00	77.42%	Qtrly	2,289	1,679
Glidden, First	1,708.00	1,708.00	100.00%	Annual	1,328	1,264
Ringsted, First	1,707.96	1,708.00	100.00%	Monthly	1,579	1,605
Sanborn, First	-	1,624.00	0.00%		-	-
Westside, United	495.00	1,512.00	32.74%		562	984
Carroll, First	1,120.00	1,120.00	100.00%	Monthly	1,131	1,239
Armstrong, First	1,204.00	1,092.00	110.26%	Qtrly	1,598	1,281
Bronson Elliott Creek	1,008.00	1,008.00	100.00%	Annual	1,000	657
Manilla, United	980.00	980.00	100.00%	Annual	868	987
Carnarvon Emmanuel	1,341.81	868.00	154.59%		1,342	1,043
Breda, Wheatland	812.00	812.00	100.00%		816	775
Alta, First	784.00	784.00	100.00%	Qtrly	737	733
Sioux City, Westlawn	784.00	784.00	100.00%	Qtrly	763	1,036
Cleghorn, First	840.00	700.00	120.00%		763	773

Presbytery of Prospect Hill
Per Capita Compared to Budget and Prior Years
Sorted by 12 Month Budget from Highest to Lowest

	Jan-Dec actual	Jan-Dec budget	% budget	frequency	Prior Yr 2020	Average 2020-2017
Rockwell City, St Paul's	476.00	672.00	70.83%		368	418
Auburn, United	588.00	588.00	100.00%	Annual	526	611
Le Mars, Plymouth	476.00	476.00	100.00%	Annual	474	480
Lytton - Closed 2012	56.72	-	0.00%		79	72
TOTAL	97,495.36	129,528.00	75.27%		102,532	93,802

Percent paid as of Dec 31st	*Actual*	*Budget*	*# churches*
100% or more	*70,738.58*	*70,028.00*	*25*
At least 50% but < 100%	*16,282.22*	*22,400.00*	*6*
Less than 50% but > zero	*10,417.84*	*28,812.00*	*8*
Zero	*56.72*	*8,288.00*	*3*
	97,438.64	*129,528.00*	*42*

Budget was based upon congregational members from 2019 of 4,802 x per capita rate of $28.00 or $134,456.00. Discovered that the members of 4,802 should have been 4,626 x $28.00 or $129,528.00 - overbudgeted $4,928.

Amounts shown above are taken from deposits which may include remittances for a prior year or later year.

Odebolt First: "Session voted to pledge $1,300 which is the amount collected last year". The church collected and paid a total of $1,670.12. The Presbytery's share is $1,100.84.

Carnarvon Emmanuel: "per capita is paid at the discretion of the treasurer". 2021 receipt appears to be for 2020.

Cherokee Memorial: "per capita is treated as any other mission offering, paying out only those funds we receive".

Cleghorn paid on 30 members rather than the 25 members shown on the PC(USA) statistical report.

Hawarden Assoc wrote $300 on their per capita form.

Ida Grove Westminster "we send all money that was designated per capita" on member's checks.

Lawton Comm wrote $4,157.52 on their per capita form.

Presbytery of Prospect Hill
Shared Mission Compared to Budget and Prior Years
Sorted by Church in Alphabetical Order

	Jan-Dec actual	Jan-Dec budget	% budget	frequency	Prior Yr 2020	Average 2020-2017
Alta, First	-	-	0.00%		-	-
Armstrong, First	472.52	472.00	100.11%	Qtrly	591	371
Auburn, United	504.00	568.00	88.73%	Annual	568	520
Battle Creek, First	2,000.00	2,200.00	90.91%	Monthly	3,400	1,400
Breda, Wheatland	-	-	0.00%		-	315
Bronson Elliott Creek	-	-	0.00%		-	250
Carnarvon Emmanuel	-	-	0.00%		-	-
Carroll, First	-	-	0.00%		-	31
Cherokee, Memorial	-	-	0.00%		-	158
Cleghorn, First	126.00	126.00	100.00%		126	126
Denison, United	756.00	756.00	100.00%	Monthly	-	1,159
Estherville, First	-	-	0.00%		-	-
George, Ebenezer	-	-	0.00%		-	-
George, Zoar	-	-	0.00%		-	-
Glidden, First	-	-	0.00%		-	1,007
Hawarden, Associated	126.00	126.00	100.00%	Each Jan	126	126
Ida Grove, Westminster	-	-	0.00%		-	253
Lake City, Union	-	-	0.00%		-	69
Lake Park, First	-	-	0.00%		-	-
Lawton, Community	2,047.49	2,047.00	100.02%	Qtrly	2,048	1,920
Le Mars, Plymouth	126.00	126.00	100.00%	Annual	126	126
Le Mars, PUCC	1,512.00	1,512.00	100.00%	Monthly	1,638	1,367
Manilla, United	-	-	0.00%		-	39
Manning, First	3,780.00	3,780.00	100.00%	Qtrly	3,780	3,780
Odebolt, First	-	-	0.00%		-	157
Paullina, First	-	630.00	0.00%		1,500	766
Ringsted, First	630.00	630.00	100.00%	Monthly	630	624
Rockwell City, St Paul's	793.13	783.00	101.29%	Monthly	783	532
Sac City, First	1,000.00	2,676.24	37.37%		1,000	875
Sanborn, First	-	-	0.00%		-	-
Schaller, First	-	-	0.00%		-	-
Sioux City, Faith United	-	-	0.00%		-	-
Sioux City, First	5,000.04	5,000.00	100.00%	Monthly	5,000	4,246
Sioux City, Westlawn	-	749.35	0.00%		-	188
Sioux City, Westminster	-	-	0.00%		-	94
South Sioux City, First	-	-	0.00%		-	-
Spirit Lake, First	-	-	0.00%		-	-

Storm Lake, Lakeside	6,851.28	6,851.00	100.00%	Monthly	6,935	6,758
Vail, United	-	-	0.00%		-	-
Wall Lake, Trinity	1,670.76	1,671.00	99.99%	Monthly	1,671	1,661
Wall Lake, Wheatland	-	-	0.00%		-	13
Westside, United	-	-	0.00%		-	-
TOTAL	27,395.22	30,703.59	89.22%		29,920	28,929

Percent paid as of Dec 31st	***Actual***	***Budget***	***# churches***
100% or more	*23,891.22*	*23,880.00*	*13*
At least 50% but < 100%	*2,504.00*	*2,768.00*	*2*
Less than 50% but > zero	*1,000.00*	*2,676.24*	*1*
Zero	-	*1,379.35*	*26*
	27,395.22	*30,703.59*	*42*

Budget was based upon average shared mission received in the prior three year period 2018-2020 or $31,173.
After receipt of pledges, the budget was revised to equal the pledge or if no pledge, amount paid in 2020, if any.

REPORT OF THE NOMINATING COMMITTEE
PRESBYTERY OF PROSPECT HILL
April, 2022

Bills & Overtures Committee

1. Lue Baker (RE) Manning
2. Gwen Detlefsen (RE) Denison
3. Jennifer Olson (TE) Denison
4. Kevin Freese (HR) Sioux City
5. Graca Goettsch, Battle Creek