

**The Presbytery of Prospect Hill
Stated Meeting of the Presbytery
Saturday, July 14, 2018
Faith United Presbyterian Church, Sioux City, Iowa**

The Presbytery of Prospect Hill met for a regularly called meeting on Saturday, July 14, 2018 at Faith United Presbyterian Church, Sioux City, Iowa.

The meeting was called to order with prayer by Lue Baker, Immediate Past Moderator, at 9:33 a.m. Lue led an installation service for the Rev. Donna Gray, Moderator, and Ruling Elder Bill Crawford, Vice-Moderator. The installation was postponed from the April 2018 meeting, as neither Donna nor Bill was able to attend due to weather.

A quorum was present as shown by the roll. Tim Harmon, Suzanne Wobig, Shari O'Bannon, Ken Meissner, Beth Ehlers and Michael Gewecke requested to be excused.

Church	Teaching Elder/ CP	Occupation Code	Present/Absent/ Excused	Ruling Elder
Alta, First	Denise Parrello	151	P	Mike Pedersen
Armstrong, First	Suzanne Wobig	101	E	
Auburn, United	Rikki Sorensen	101	P	
Battle Creek, First	Kevin Freese	101	P	
Breda, Wheatland	Vacant			Carol von Glan
Bronson, Elliott Creek	Vacant			
Carnarvon, Emmanuel	Lue Baker, CP		P	
Carroll, First	Rikki Sorensen	101	P	Peter Sorensen
Cherokee, Memorial	Eric Wright	101	P	
Cleghorn, First	Vacant			Cheryl Plagman
Denison, United	Jennifer Olson	101	P	Bill Bruce
Estherville, First	Dave Ullom	101	P	Steve Rose
George, Ebenezer	John Pea	101	P	Joel Hinrichs
George, Zoar	John Pea	101	P	
Glidden, First	Brian Camara	101	A	Elaine Crawford
Hawarden, Associated	Erma Wolf	151	A	
Ida Grove, Westminster	Shari O'Bannon	107	E	Orlen Ehler
Lake City, Union	Vacant		P	

Lake Park, First	Tim Harmon	101	E	
Lawton, Community	Vacant			Lorna Peters
LeMars, Plymouth	Vacant			Phyllis Collmann
LeMars, Presbyterian UCC	Jan Christensen		P	Eva Mouw
Manilla, United	Vicki Fisher	151	A	
Manning, First	Nancy Anderson	101	P	
Odebolt, First	Bill Crawford	107	P	Marne Barker
Paullina, First	Angel de la Cruz	101	A	Marj Feltman
Ringsted, First	Suzanne Wobig	101	E	
Rockwell City, St. Paul's	Jim Mossman	151	A	
Sac City, First	Missy Brown (UMC)		A	Sammie Bruce
Sanborn, First	Gregg Johnson	151	A	
Schaller, First	Michael Sydnor	101	A	
Sioux City, Faith United	David Koehler	101	P	Helen Lehnertz
Sioux City, First	Tom Murray	101	P	
Sioux City, Westlawn	Paul Speidel	107	P	Ron Thompson
Sioux City, Westminster	Erica MacCreaigh	101	P	Mary Forbes
So. Sioux City, First	Vacant			Wayne Benson
Spirit Lake, First	Clint Loveall	101	A	
Spirit Lake, First	Michael Gewecke	103	E	
Storm Lake, Lakeside	Vacant			
Vail, United	Bob Cook	105	P	
Wall Lake, Trinity	Lue Baker, CP		P	Marsha Bounhorst
Westside, United	Bob Cook	105	P	

Other Ministers on the Roll of Presbytery				
Honorably Retired				
Clarence Beard				
Dale Lint		P		
Marvin Miller				

Peg Brinck				
William Moore				
Marshall Brown				
Duane Queen				
Richard Francis				
Donald Gibson				
Harold Stepanek				
Robert Tollefsen				
Don Johnson				
B.J. Ukena				
John McKinley				
Rex Wentzel				
Ken Fells				
Steven Saville				
Members at Large				
Mollie Dowell-Baum				
Peggy Hegeman				
Donna Gray			P	
Charles Valenti-Hein				
Corresponding Members				
Ken Green, Board of Pensions, Presbytery of Chicago			P	
Validated Ministries				
Ken Meisner			E	
Cambria Kaltwasser			P	
Presbytery Committee Members Present			P	
Donna Gray, Moderator			P	
Bill Crawford, Vice Moderator			P	

Lue Baker, Immediate Past Moderator			P	
Richard Francis, Stated Clerk			P	
Other Members of Presbytery			P	
Beth Ehlers, CP, Lakeshore Center at Okoboji			E	
MaryAnn Irwin, Denison, United, COM			P	
Denise Philipp, United, Denison, Budget & Finance			P	
Visitors			P	
Colin Collmann, LeMars, Plymouth			P	
Bill Irwin, Denison, United			P	
Fran Graham, Sioux City, Faith			P	

The Rev. David Koehler, pastor of Faith United Presbyterian Church, welcomed the Presbytery.

First time commissioners were introduced.

No new business was introduced.

Richard Francis presented the Resource Guide for Congregations published by *Presbyterians Today* and purchased for the congregations of the Presbytery.

The Presbytery moved to worship with Holy Communion at 10:00 a.m. Participating in the service were Jennifer Olson, preaching; David Koehler and Erica MacCreaigh, liturgists; Communion servers Bill Bruce, Denise Philipp, Adam Chmielewski, and Andrew Gottsch; and organist Pat Herbold. An offering of \$358.50 was taken for the Warming Shelter, a Sioux City mission to the homeless. There was also an offering of school supplies for the backpack ministry of Faith United Church.

Moderator Donna Gray called the business meeting to order with prayer at 10:56 a.m. The Agenda was approved as distributed. It was Moved, Seconded, and Carried (M/S/C) to approve the Consent Agenda:

1. Minutes of April 21, 2018 Presbytery Meeting. One correction was noted: the Rev. Kevin Freese should be listed as excused rather than absent.
2. Budget and Finance Committee Report: the 2019 Proposed Budget was presented for a first reading. It will be presented for approval at the October 27, 2018 meeting. The report appears at the end of these minutes.
3. Stated Clerk's Report

Stated Clerk's Report to the Stated Meeting held July 14, 2018 at Faith United Presbyterian Church, Sioux City, Iowa

Since the last Stated Meeting, April 14, 2018, I have

- Completed the paperwork to dismiss The First Presbyterian Church of Alton was to the Evangelical Covenant Order of Presbyterians. The records of the Alton Church have been deposited electronically with the Presbyterian Historical Society.
 - Attended the following events:
 - Synod Leadership Summit (formerly the COM/CPM training), April 24-26
 - Spring meeting of the Synod of Lakes and Prairies and the Presbyter Forum at Mt Olivet Retreat Center April 29-May 2.
 - Presbytery Minutes Records Review May 10-11.
 - All-Iowa Presbytery Group May 22.
 - The 223rd General Assembly of the Presbyterian Church (U.S.A.) June 16-23 in St Louis, Missouri.
 - Regular video conferences with the Presbyter Forum of the Synod of Lakes and Prairies.
 - Meetings of the Committee on Ministry.
 - Meetings of the Presbytery Leader Job Description Task Group.
 - Moderator Team meeting.

Since the April 14 meeting, the Session records for First Presbyterian, Manning; Westminster Presbyterian, Ida Grove; First Presbyterian, Lake Park; and United Presbyterian, Denison, were read and approved.

The Minutes of the Presbytery of Prospect Hill for 2017 were read and approved with minor exceptions on May 10, 2018.

Respectfully submitted,
Richard Francis

4. Presbyterian Women

Presbyterian Women in Prospect Hill Presbytery Coordinating Team Meeting
Minutes April 30, 2018

Forgiven and freed by God in Jesus Christ, and empowered by the Holy Spirit we commit ourselves: ~ to nurture our faith through prayer and Bible study, ~ to support the mission of the church worldwide, ~ to work for justice and peace, and ~ to build an inclusive, caring community of women that strengthens the Presbyterian Church (U.S.A.) and witnesses to the promise of God's kingdom.

On April 30, the PWPPH Coordinating Team met at Lakeside Presbyterian Church, Storm Lake to plan the 2018 Fall Gathering to be held at Memorial Presbyterian Church, Cherokee, Iowa on Monday, September 24, 2018. The next planning meeting will be August 20, 2017 in Storm Lake.

The Reverend Erica MacCreaigh, pastor of Westminster Presbyterian Church, Sioux City will lead the Fall Gathering worship service. The theme for the gathering will be "Unity in Faith."

Susan Ingels, from Fayette, Iowa, representing John Knox Presbytery will be the speaker. Susan will speak on her experience to the 2017 PW Global Exchange to Indonesia. Workshop and Bible study plans will be finalized at the August meeting.

The PWPPH Coordinating Team will offer a delegate \$1000.00 to cover expenses to attend the 2018 Churchwide Gathering to be held August 2-5, 2018 in Louisville, Kentucky.

The Search Committee is currently looking to fill the positions of Treasurer, Cluster Leader and Together in Service.

The Records Archivist at the Presbyterian Historical Society in Philadelphia, PA will be contacted in regard to preservation of the Presbytery PW historical records.

Respectfully submitted, Audrey Scholten, Moderator Mary Bomgaars, Secretary

5. Lakeshore Center

UPCOMING Happenings

- Registration for Summer Camp is open and there are still spaces in some of our remaining camps.
- Moving forward with the building of the deck for the Lodge. See additional information sheet.
- October 11, Rev. Dr. Chip Hardwick is coming to Lakeshore to present Congregational Vitality 101 focusing on faithfulness and sustainability of congregations and how to improve on both. Visit www.lakeshorecenteratokoboji.org for more information and to register. Great event for all elders and church leaders and pastors.
- September 27-30 Annual Hobby/Craft Weekend. Visit our website www.lakeshorecenteratokoboji.org for more information and to register.

ACTION ITEMS

- Think how your congregation can participate in our Capital Campaign, ending in 2018. New deck and new roads are the focus now.
- Encourage congregation to attend events.
- Encourage the children of God of all ages who have attended a camp this summer to share their experience with your congregation.

IN OTHER NEWS

- We still have buildings that could be adopted by a church or groups of churches (Canteen, First Aid Cabin, Cottage, Dug Out). The process is easy and it helps us to have someone helping with the maintenance and upkeep of our buildings. It also fosters a sense of being connected with Lakeshore.

6. Committee on Ministry (COM)

Committee on Ministry

Presbytery of Prospect Hill

July 2018 Presbytery Meeting Report

Activities/Actions Taken since the Last Presbytery Meeting on behalf of the Presbytery (Informational)

COM at the May meeting approved the Terms of Call for Rev. Brian Camara to be pastor at St Andrew Presbyterian Church—Pacifica, CA (San Francisco Presbytery) beginning August 15, 2018 with the following terms:

Cash salary \$25,000

Vouchered Continuing Education: \$2,000

Housing Allowance \$58,000

Vouchered Travel: \$2,000 (IRS rate)

Dental \$ 1,000

Vouchered Moving \$15,000

Supplemental Death Benefit \$200

Full Board of Pension Benefits

Effective salary: \$83,000

4 weeks vacation and 2 weeks study leave

\$250,000 Housing Loan (0% interest)

COM also voted to transfer his membership to San Francisco Presbytery upon their request.

Approved the Ministry Information Form (MIF) for Union (Lake City) and their ability to circulate it on the Church Leadership Connection site in their pastoral search.

Appointed Rev. Nancy Anderson as moderator of Union (Lake City) as of June 1, 2018.

Appointed Rev. Denise Parello (ELCA serving Alta) as moderator of session at First (Alta) as of June 26, 2018. She has completed a polity course from Dubuque Seminary.

Approved the Mission Study and the appointment of a Pastor Nominating Committee (PNC) for Community (Lawton) and Elliot Creek (Bronson)

Approved a Mission Study and authorized First (South Sioux City) to form a PNC.

Approved a Temporary Pulpit Supply Agreement between First (Sac City) and Rev. Missy Brown (Pastor of the United Methodist Church of Sac City) for one year starting July 1, 2018.

COM has had a formal request from Shared Ministries (Rolfe) to close their congregation. As this is a joint witness congregation with the United Methodists who own the property, the COM and Moderator Team decided that we are cooperating under the UMC polity to proceed. Please pray for the congregation and give thanks for their years of faithful service.

Pray for our active Administrative Commission at First Church, Cleghorn

Wheatland (Breda), Lakeside (Storm Lake), First (Glidden), Elliott Creek (Branson), Community (Lawton), Union (Lake City), First (Cleghorn), and First (South Sioux City) are congregations in transition between pastors. The COM asks for prayers for these congregations.

Items for Presbytery Action:

COM requests the Presbytery approve the dissolution of the call between Rev. Brian Camara and the congregation at First (Glidden). The congregation voted to concur with Rev. Camara's request for the dissolution at a congregational meeting held on June 24, 2018.

Dave Ullom presented the General Presbyter Job Description on behalf of the Presbytery Leader Task Group (Rebecca Brown, Dave Ullom, Dave Koehler, Bill Crawford, Lorna Peters; Richard Francis, staff support):

Presbytery of Prospect Hill
Job Description
General Presbyter

Purpose:

The General Presbyter will provide leadership, care, administration, and communication to the presbytery as well as ecumenical relations by providing leadership, facilitating, gathering, encouraging, nurturing, and promoting its ministry and mission.

Qualifications:

- Instrumental in casting the vision of the presbytery keeping it ever before us.
- Natural respect and ease with a variety of theological views, plus the skills to bring them together for Christ's mission and our common goals. S/he must be able to lead by inviting, recognizing, and building up the leadership of others.
- Understand where the assets are held and invested to further the mission of the presbytery.
- A personal and joyful commitment to God through Jesus Christ and dedication to Christ's Church.
- Commitment to the Reformed heritage and tradition of the Presbyterian Church (U.S.A.); presently ordained as ruling or teaching elder of the Presbyterian Church (U.S.A.)

- Strong commitment to the polity and program of the Presbyterian Church (U.S.A.) and well acquainted with the Book of Confessions and the Book of Order.
- A passion for the Presbytery and its member congregations and strong desire to serve.
- Strong communication, relational, delegating, collaborative, and conflict-resolution skills, as well as possessing qualities of competency, confidentiality, conscientiousness, enthusiasm, good judgment, alertness, timeliness, and accuracy.

Style of Operations:

- Empowers individuals and groups through a climate of collegiality and partnership with an attitude of openness and responsiveness in working with others.;
- Demonstrates and promotes trust, concern, support, encouragement, and respect for all persons and groups within the Presbytery;
- Open, friendly, and patient in the midst of many demands that will be made upon him/her by various groups and persons with which s/he must work.

Accountability and Relationships

- Called by and accountable to the Presbytery through the Presbytery's Moderator Team.
- An active participant in the Synod of the Lakes and Prairies and its Presbyter Forum, representing the Presbytery within those bodies, and interpreting the work of those bodies to the Presbytery.
- Represent the presbytery in ecumenical conversations.

Responsibilities:

- Facilitate communications.
- Work to empower individuals, congregations, and ministries for promoting the presbytery as an instrument of mission.
- Collaborate with the Presbytery leadership.
- Interpret the interests and mission of Presbytery to local congregations in ways other than filling the pulpit.
- Maintain connections to pastoral leaders in a variety of ways.
- Promote methods that pastoral leaders can support one another and establish and maintain relationships.
- Promote coordination, communication and cooperation between committees.
- Attend meetings of the Presbytery including Moderator Team, Committee on Ministry, Budget / Finance, and Presbytery Meetings regularly as a member ex officio without vote.
- Coordinate with Stated Clerk.

Term of office / Type of Position:

- Designated General Presbyter.
- Part-time averaging 20 hours per week.
- Flexible schedule.

- Work toward cooperation with neighboring Presbyteries for long-term leadership.
- Compensation package per budget is \$36,750 annually including salary, benefits, reimbursements, and presbytery social security taxes.
- Agreement can be terminated by either party with 60 days notice.

M/S/C to approve the Job Description.

M/S/C to elect the Presbytery Leader Task Group as the General Presbyter Search Committee. Volunteers were sought in addition to those on the Task Force. John Pea indicated his willingness to serve and was added to the Search Committee. They will work with Synod Executive Elona Street-Stewart in the search process.

Board of Pensions area representative Ken Green, member of the Presbytery of Chicago, was seated as a Corresponding Member. He made a presentation regarding changes and new programs offered by the Board.

Ruling Elder Commissioner Bill Crawford presented a report on the 223rd General Assembly of the Presbyterian Church (U.S.A.) held in St Louis on June 16-23.

The Presbytery adjourned for lunch at 12:00 p.m. Dave Koehler offered a prayer for the meal.

The Presbytery reconvened at 1:08 p.m. and shared joys and concerns. Moderator Donna Gray led the Presbytery in prayer.

Three breakout sessions were held:

- Ken Green, Board of Pensions
- Denise Phillip: Per Capita
- Lue Baker: Israel

Denise Philipp, Moderator of the Budget and Finance Committee reported that Presbytery expenses for the first half of 2017 are with 1% of projections while income is above expectations.

Jan Christensen presented the Mission Spotlight on the Mental Health Initiative of the Iowa Presbyteries.

No further business appearing, the meeting was adjourned with prayer by the Moderator at 3:00 p.m.

The next regular meeting will be Saturday, October 27, 2018, 9:30 a.m. at Lakeshore Center at Okoboji.

