

The Presbytery of Prospect Hill
 Stated Meeting – June 3, 2017
 Collegiate Presbyterian Church, Ames, Iowa

5 The Presbytery of Prospect Hill met for a regularly called meeting on Saturday, June 3, 2017 at Collegiate Presbyterian Church, Ames, Iowa. Worship with Holy Communion was held prior to the business meeting of the Presbytery as part of the All-Iowa Gathering of Presbyterians.

The meeting was called to order with prayer by Moderator Lue Baker at 1:00 pm.

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First-time Ruling Elders were introduced.

No Corresponding Members were present.

15 A quorum was present as shown by the following roll:

Church	Teaching Elder/ CRE	Occupation Code	Present/ Absent	Ruling Elder
Alta	Vacant			
Alton	Harlan DeJong	151	A	
Armstrong	Suzanne Wobig	101	A	
Auburn	Rikki Sorensen	101	P	
Battle Creek	Kevin Freese	101	P	Todd Riessen
Breda	Vacant			
Bronson	Cynthia Ripperger	101	A	
Carnavon	Vacant			
Carroll	Rikki Sorensen	101	P	Michelle Scranton
Cherokee	Eric Wright	101	A	
Denison	Ken Fells	105	A	Denise Philipp
Estherville	Vacant			
George, Ebenezer	Dale Lint	101	A	
George, Zoar	Dale Lint	101	A	
Glidden	Brian Camara	101	P	
Hawarden	Erma Wolf	151	P	
Ida Grove	Shari O'Bannon	107	P	
Lake City	Beth Harbaugh	151	P	Darlene Nicholson
Lake Park	Tim Harmon	101	A	
Lawton	Cynthia Ripperger	101	A	Beverly Logsdon
LeMars PUC	Jan Christensen	101	P	
LeMars Plymouth	Vacant			
Manilla	Vickie Fisher	151	A	
Manning	Nancy Anderson	101	P	Bill Opperman
Odebolt	Bill Crawford	107	P	
Paullina	Angel de la Cruz	101	A	
Ringsted	Suzanne Wobig	101	A	
Rockwell City	James Mossman	151	A	
Rolfe	Lorna Peters	107	P	

Sac City	Randy Russom	101	P	Cathy Russom
Sanborn	Gregg Johnson	151	A	
Schaller	Michael Sydnor	101	P	
Sioux City First	Tom Murray	101	A	
Sioux City Faith	David Koehler	101	A	
Sioux City Westminster	Erica MacCreaigh	101	A	Orlan Ehler
Sioux City Westlawn	Paul Speidel	107	A	
So. Sioux City	Stephen Niles	101	A	
Spirit Lake	Clint Loveall	101	A	
	Michael Gewecke	103	A	
	Chuck Valenti-			
Storm Lake	Hein	101	A	
Vail	Robert Cook	105	A	
Wall Lake	Vacant			
Westside	Robert Cook	105	A	

**Other Ministers on the
Roll of Presbytery**

Honorably Retired

Clarence Beard	299	
Marvin Miller	299	
Peg Brinck	299	
William Moore	299	
Marshall Brown	299	P
Duane Queen	299	
Richard Francis	303	P
Donald Gibson	299	
Harold Stepanek	299	
Robert Tollefsen	299	
Don Johnson	299	
B.J. Ukena	299	
John McKinley	299	
Rex Wentzel	299	

Members at Large

Mollie Dowell-Baum	797	A
Peggy Hegemann	797	A
Donna Gray	797	P

Validated Ministries

Ken Meisner	641	A
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Inactive

Adam Cox	795	A
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Presbytery Committee

Members Present

Rebecca Brown, Budget and Finance		P
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**Officers of the
Presbytery**

Lue Baker, Moderator P
Donna Gray, Vice
Moderator P
Richard Francis, Stated
Clerk P
Dick Drahota, Treasurer A
Brian Camara,
Immediate Past
Moderator P

Visitors

John Pea	Jeff Anderson
Kim Fara	Peter Sorensen
Bonnie Schmidt	Kathy Francis
Renee Pfannkuch	Daryl Phillip
Phyllis Opperman	Brenda Wilson

The agenda was approved as printed.

No new business was introduced.

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Beth Ehlers presented the Camp Report. Moved, seconded, carried (M/S/C) to accept the report.

The report for Presbyterian Women was presented. M/S/C to accept the report.

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The Consent Agenda was approved:

a. Minutes of April 1, 2017 Presbytery Meeting with the following corrections:
--in the Necrology report, line 153 should be Bonnie Dull.

b. Moderator's Report

Moderator's Report, April 1- May 31, 2017

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April 1- I was installed as your Moderator and moderated the Presbytery Meeting in Sac City.

April 18 – Bi Presbytery Team Meeting at Lakeshore Center to conduct job performance interviews with new paid shared staff.

April 25 – Moderator Team meeting in Paullina.

May 1-3 – Attended the Great Plains Wee Kirk Conference in Fremont, NE.

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May 5 – Attended Task Force meeting at Collegiate Presbyterian.

May 9 – Attended CPM meeting in Storm Lake.

May 25 & 30 – Attended Bi Presbytery meetings online pertaining to Presbytery funding of the camp.

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Many phone calls and emails on various topics. Formed AC and worked with them and Erica MacCreaigh to schedule and organize her ordination and installation.

Respectfully Submitted,

Lue Baker

2017 Moderator

Presbytery of Prospect Hill

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c. Stated Clerk's Report

Stated Clerk's Report to the Stated Meeting held June 2, 2017 at Collegiate Presbyterian Church, Ames, Iowa

Since April 1, 2017 I have

- Met with the Committee on Ministry
- 50 • Participated in a Team Meeting (leaders of Prospect Hill and North Central Iowa Presbyteries) via Google Hangouts
- Written articles for Presbytery E-news
- Met with the Moderator Team
- Participated in the meeting of Stated Clerks of the Synod of Lakes and Prairies May 27- 28 at
- 55 the Lakeshore Center
- Attended the meeting of the Synod of Lakes and Prairies April 30 – May 2 at Mt Olivet Retreat Center
- Attended the Presbyter Forum for the Synod May 2 – 3 at Mt Olivet
- Reviewed the minutes of First Church Spirit Lake
- 60 • Took action to transfer the membership of the Rev Randall Knuth to the Presbytery of Minnesota Valleys, effective April 1, 2017.
- The Presbytery Minutes for 2016 were approved with the following exceptions:
 - There was no record of the Presbytery celebrating the Lord’s Supper (G-3.0301b)
 - There was no record of the Presbytery’s determination and communication of its plan to
 - 65 ensure parity between the number of Teaching Elders and Ruling Elders (G-3.0301)
 - There was no report describing the Presbytery’s procedures for implementation of the principles of participation and inclusiveness in order to assure fair representation in decision making (G-3.0103, G-3.0111, F-1.0403, 1.0404)
 - There was no record of the review and approval of or exceptions to records of all sessions
 - 70 (G-3.0108a)
 - There was no record that the required statistics were transmitted to General Assembly (G-3.0302e). Note that these statistics were transmitted to GA; there is just no record of this in the Presbytery Minutes.
 - There was no record of the report and review of Presbytery records by Synod. Note that we
 - 75 are not required to do this, but it is considered best practice, and will be followed in the future.
 - There was no report of full financial review of the treasurer’s books (G-3.0113)
 - There was no record of insurance coverage for the Presbytery and its officers (G-3.0112). Again, note that the Presbytery does carry such insurance; it was simply not so reported to
 - 80 the Presbytery in 2016.
 - There was no record of the minimum compensation standards for pastoral calls (G-3.0303c)
 - There was no list of the members of the Permanent Judicial Commission whose terms have expired in the last six years (D-5.0206b) This provision is to ensure that a full complement of PJC members is available if a case is filed.

85 Correction to the Stated Clerk’s Report for April 1, 2017:

Reviews of 2016 Session Records were held February 18 at Sioux City First, February 25 at Lakeside Church in Storm Lake, and March 25 at Lakeshore Center (postponed from February 11). The minutes of the following churches were read and approved, either without exception, or with minor exceptions:

- 90 Alta, First
- Armstrong, First
- Auburn, United

95 Battle Creek, First
 Bronson, Elliot Creek
 Carroll, First
 Cherokee, Memorial
 Cleghorn, First
 Estherville, First
 George, Ebenezer
 100 George, Zoar
 Hawarden, Associated
 Ida Grove, Westminster
 Lake City, Lake City Union
 Lake Park, First
 105 Lawton, Community
 LeMars, Plymouth
 LeMars, United Church of Christ
 Manilla, United Church of Manilla
 Manning, First
 110 Paullina, First
 Ringsted, First
 Sac City, First
 Schaller, First
 Sioux City, Faith United
 115 Sioux City, First
 Sioux City, Westlawn
 Sioux City, Westminster
 Storm Lake, Lakeside
 Vail, United
 120 Westside, United Church

d. Budget & Finance Committee Report

125 The Budget and Finance Committee is recommending the 2018 per capita be increased to \$37.13, reflecting a \$4.00 increase in the Presbytery of Prospect Hill portion from last year as well as the increases from both Synod and General Assembly. At the past two presbytery meetings a need has been expressed for hiring an executive presbyter or pastor to the presbytery. Part of the \$4.00 increase is aimed at meeting that need.

130 The Personnel Committee has proposed increases in salary for both our administrative assistant and finance director. Sharing these positions with North Central Iowa has resulted in increased efficiency and better use of our funds.

135 Members can note that most other expenses are projected to be funded in the same amounts as in last year's budget.

We look forward to your questions at the presbytery meeting and pray that this budget will be considered faithfully and in the spirit it is proposed.

140 Blessings to all,
 Denise Philipp, Co-Chair Budget and Finance Committee

e. Committee on Preparation for Ministry (CPM) Report

Moderator: Rev. Michael Gewecke

145 Members: Elder Lue Baker

Rev. Brian Camara

Elder John Mayne

Rev. Donna Gray

Rev. Tom Murray

150 Elder Suzanne Wobig

Elder Karen Roed

Inquirers: Shawn Harmon

Certified Ready: Robert Brown

Candidates: John Pea

155 Commissioned Ruling Elder (CRE): Beverly Logsdon

Items for information:

- The Committee on Preparation for Ministry met on May 9th, 2017 with 4 members in attendance. Upcoming Meetings: September 17th, 2017.

160 • CRE Applicant Beverly Logsdon has finished her education through the Lay Academy and is preparing for final examination by the committee and Presbytery to be eligible for commissioning as a ruling elder.

• Inquirer Shawn Harmon has finished his first year at Louisville Presbyterian Seminary and will travel to participate in the World Communion of Reformed Churches in Germany this summer.

165 • Please continue to keep our candidates, inquirers, and applicants in prayer and be sensitive to others God may be calling into this form of ministry. If you know of someone who is sensing God leading them into vocational ministry, please contact the moderator of CPM.

f. Committee on Ministry (COM) Report and Consent Action Items

170 Activities/Actions Taken since the Last Presbytery Meeting on behalf of the Presbytery (Informational)

1. COM appointed Rev. Randy Russom as moderator at Lake City Union Church starting May 1, 2017.

175 2. Approved Candidate Erica MacCreaigh to administer sacraments at Westminster (Sioux City) in the interim between her arrival and her ordination as pastor there. Erica is already an ordained Ruling Elder. Rev. Stephen Niles will continue as moderator of Session there until July 1. She will be ordained as Teaching Elder on July 16, 2017. COM also appointed Rev. Dave Koehler as her mentor for her first year as a teaching elder.

180 3. Approved the call of Rev. Randall Knuth to First Presbyterian Church of Osakis, MN to serve as installed pastor (part-time – 20 hours/week) beginning on April 1, 2017. The terms of call are as follows:

Cash Salary \$22,038.00 Full use of the manse (fair rental value) \$6,612.00

Effective salary (part Time) \$28,650

Reimbursable expenses

185 Auto expense (IRS rate) \$1,000.00 Professional expense \$300.00 Continuing Education \$375.00 Moving expenses \$2,000

Four weeks of vacation including Sundays and two weeks Continuing Education, cumulative for three years Full Board of Pensions

The COM also voted to transfer Rev. Knuth's membership to Minnesota Valleys Presbytery

4. Approved the call of Rev. Dr. David Ullom to First Presbyterian Church (Estherville) to

- 190 serve as installed pastor beginning July 1, 2017. The Terms of call are:
Cash Salary: \$20,000 Housing Allowance: \$19,000 Utilities Allowance: \$5,000
Effective Salary: \$44,000
½ SECA taxes: \$2,983.50 Medical Reimbursement: \$6,000
Full Board of Pensions; (\$10,780 Medical, \$440 Death/Dis., \$4,840 Pension)
- 195 Vacation: 4 Weeks (incl. 4 Sundays) Continuing Ed Leave: 2 Weeks
Reimbursable Expenses
Mileage: IRS Rate up to \$1,500
Cont Ed: \$500
Moving Expenses: up to \$3,000
- 200 The COM also approved the transfer of Rev. Ullom's membership from Presbytery of South
Dakota to Prospect Hill. Welcome back Dave and may God be with the congregation and new pastor!
- 205 5. Appointed Rev. Dr. Angel de la Cruz as moderator—First (Cleghorn) starting May 1, 2017.
6. Appointed Rev. Dr. Tom Murray as moderator First (South Sioux City) starting July 1, 2017.
7. Under W-3.3616e3 and G-3.0301b of the Book of Order, having been trained by Rev. Ken
Fells in April, 2017 the following ruling elders from United-Denison have been authorized by COM to
preside at the Lord's Table there for one year: Denise Philipp, Kyle and Hoyce Bohnker, Bill Adams,
Bruce and Robin Adams
- 210 8. Appointed Rev. Ken Fells moderator of Session at Lakeside (Storm Lake) beginning June 1,
2017.
- 215 9. Approved a revised contract between United (Denison) and Rev. Ken Fells for him to serve
as interim pastor there. The revision was a change in hours from 20 hours a week to 19.
10. The COM is in consultation with the ELCA Western Iowa Synod about possibilities in
partnership looking at pastoral resources from interim pastors to other pastoral sharing between us
under the Formula for Agreement that both our denominations have.
- 220 11. Pray for our active Administrative Commissions at First (Cleghorn) and First (Alton)
12. United (Denison), Wheatland (Breda), Trinity (Wall Lake), Emmanuel (Carnarvon),
Lakeside (Storm Lake), First (Cleghorn), First (South Sioux City), and First (Alta) are congregations in
transition between pastors. The COM asks for prayers for these congregations.
- 225 g. Personnel Report: no report
h. Administrative Commission Report from Cleghorn: no report
i. Administrative Commission Report from Alton: no report

Nominating Committee: no report.

- 225 Brian Camara, representing the Committee on Preparation for Ministry (CPM), presented Candidate
John Pea for examination and approval by the Presbytery to certify John Ready to Receive a Call and
circulate his Personal Information Form pending the presentation of a certificate of completion of
Clinical Pastoral Education. His statement of faith follows:

230 John Pea
Statement of Faith

235 I have loved words all my life. I have known and taught the beauty, violence, wisdom, joy, and
power of words. Jesus the Word of God has called me now to a different journey, a different
way of knowing and proclaiming the Word over all words, the story of God's relationship with
us, God's redeeming story of his love for me, for the church, for our neighbors, and for the
entire created world.

240 I believe in God the Creator/Father, His Son Jesus Christ, and the Holy Spirit—the Triune God. I believe in Jesus Christ, human and God, born of a Virgin, who ministered on earth, died on a cross, and was resurrected. I believe in the Holy Spirit, Comforter, Sustainer, and God. The Trinity gives me the model for going out into the world to love others in relationships initiated by the Triune God.

245 As a child, I was taught to believe that from the beginning of creation, God loved the world. I also learned about God’s disappointment with our rejection of God and His world, that when Adam and Eve broke God’s heart, we broke our own hearts and broke the world as well, that we lived in sin, all of us. And sin was/is like a constant and complex state of self-worship, loving
250 self instead of God, like being alone, disobeying God, doing harm to self and others, walking away from God, always moving, trying to avoid God. But God’s love and purposes are always bigger than our perceptions.

255 Sunday School taught me through scripture and story that God sent us the law and the prophets to show us how big, holy, just, merciful, righteous, gracious, and loving God was, that God always intended a world of loving, just, lawful, and righteous relationships between God and people, between people and people, and between people and God’s world. But we all kept rebelling against God. So then God sent God’s own Son Jesus, who showed us Who God is really like; who atoned for our sins in His sacrifice on the cross, Whom God resurrected so that
260 we might be resurrected; Jesus, with whom God joined in renewing and reconciling the world back to God. In short, in my life and church, God granted me the grace to recognize God’s amazing free gift of grace for me and everyone.

265 At Pentecost, God sent the Holy Spirit to empower and enable God’s Church to go out into the world to witness and embody this precious salvation, reconciliation, and renewal of God. We are sent out to spread the good news of what God has done for us and for God’s creation, how God longs for all of us to join God in reconciling all peoples and the created order back to God. God creates better worlds through our proclaimed Word, through our spoken words and our actions, even as we pray that we all might come to know the Word through Whom and in
270 Whom all words and action are redeemed. As the church we join in the continuing ministry of Jesus Christ, in love of God and neighbor.

275 I have been transformed by the Word, carried by the Word, challenged by the Word, and saved by the Word. The Holy Spirit wraps me up in the Body of Christ which is my home and all our homes, particularly as we rest in Christ. The proclaimed Word invites us to join God’s mission in the world.

280 I believe in the Holy Sacraments—baptism and the Lord’s Supper. At baptism, God calls all of us into God’s fellowship as the Body of Christ, into a loving pledge of God’s faithfulness to us and all of God’s children. In communion the Holy Spirit joins our celebration of Christ with the presence of Christ. We join the Holy Spirit in thanking God for God’s loving care for all of us, initiated at our baptism and enacted every time we partake of the wine and bread. We thank God for God’s love of the world, and we follow Jesus into loving and serving God, each other, our neighbors and the earth.

285 Only through and because of the grace and love of God, can I thank God for my call to Word and Sacrament in the Presbyterian Church (USA).

290 M/S/C to suspend the examination. John was escorted from the room. After discussion, M/S/C to
certify John Ready to Receive a Call and circulate his Personal Information Form pending the
presentation of a certificate of completion of Clinical Pastoral Education. He was presented a copy of
the book *A Guide to Prayer for Ministers and Other Servants*, and John's pastor, Nancy Anderson, led
the Presbytery in prayer.

295 Lorna Peters, acting for the Committee on Ministry (COM), presented Cambria Kaltwasser, a
candidate from Indian Nations Presbytery, who has passed all her ordination exams and is certified
ready to receive a call. She has been hired as a Religion Professor at Northwestern College in Orange
City and also will be a pulpit supply for our Presbytery and associated with a congregation here. Terms
of the call are: Cash (Base) salary: \$47,606.35 Tenure track position as Assistant Professor. Disability,
Vision, Dental, Health, Life Insurance and Retirement and HSA through Northwestern College's
300 program. She shared her Statement of Faith as follows:

Personal Statement of Faith
Cambria Janae Kaltwasser

305 I believe in the living God, who is active in the history of God's people, self-revealed in
scripture as Father, Son and Holy Spirit. Before the foundations of creation, God elected to be
our God in Jesus Christ and elected us God's covenant people. I believe in the creative God,
who brought forth the cosmos and all that is in it and declared it good. The entire span of
creation, from the smallest detail to the highest heavens exists under the authority of God our
310 Father who governs in wisdom, omnipotence and goodness. This God created humankind to be
God's covenant partners and oriented our lives toward love of God and love of neighbor.

I believe in the God who has spoken and continues to speak today. The Word that our God has
spoken to us is Jesus Christ our Savior, whose identity is grace. This is the God who continually
315 enters into covenant with humanity, choosing not to be God without us. For our sake, God on
high became a creature, taking on everything that it means to be human and living among us.
Jesus Christ, both fully God and fully human, is the Word of divine mercy by whom God
traveled into our darkness, bridging the distance we had created by our sin. In this way, God
established a friendship with us before we were able to love God in return. It is because of
320 Christ's death on the cross that the power of sin and death has been shattered. And it is because
of God's raising Christ from the dead that we are given new life in Christ. God's grace calls
men and women into a relationship of accountability and enables us to love God in return. In
faith and gratitude we are set free to participate in the Son's love for his Father, for his fellow
human beings, and for his Father's world.

325 I believe in the God who is nearer to me than I am to myself, God the Spirit, who awakens me
to faith. The Holy Spirit is the life-giving breath of God by whom we have been grafted into
fellowship with Christ and who spurs us to acts of love. God's covenant is translated into our
human experience by the power of the Holy Spirit through the ministry and sacraments of
330 Christ's body, the church, by which we place our hope in the final re-creation of all things.

My self-understanding is as one who has been befriended by God, for whom grace abounds.
Together with the people of God, I have been set on my feet, enabled to love, and charged to
give witness to God's in-breaking reign. I recognize God in the grace that meets me in the gifts
335 of my husband, my family, and my friends. I hear God's summons through Christ's body, the
church. By it I am empowered to give my own yes in response to God's prior Yes to me.

Moved, seconded, and carried (M/S/C) to suspend the examination. The video conference was suspended. After a time for discussion, M/S/C to sustain the examination and approve Cambria Kaltwasser to be ordained to validated ministry as a faculty member in religious studies, pursuant to the Book of Order G-2.0503a.

COM also presented the following items for the Presbytery's approval:

1. COM asks the Presbytery to approve the dissolution of the pastoral Relationship between Rev. Dr. Chuck Valenti-Hein and Lakeside Presbyterian (Storm Lake). The Congregation meeting on May 21, 2017 concurred with Rev. Valenti-Hein's request to dissolve. The effective date is July 1. Chuck is moving to Wisconsin to pursue Clinical Pastoral Education residency. Presbytery voted to concur.
2. COM asks the Presbytery to approve the dissolution of the pastoral Relationship between Rev. Stephen Niles and First Presbyterian (South Sioux City). The Congregation at a congregational meeting on May 28, 2017 concurred with Rev. Niles's request to dissolve. Rev. Niles has received a new call to New Zion Presbyterian Church –Clarkson, NE (Homestead Presbytery). The effective date is July 1. Presbytery voted to concur.

The Presbytery extends its thanks to the Rev. Valenti-Heien and the Rev. Niles for their service to the Presbytery.

Lue Baker presented the newly-revised Bi-Presbytery Covenant for approval by the Presbytery. M/S/C to adopt the Covenant as printed.

Bi-Presbytery Covenant

The Presbyterian Camp on Okoboji, Inc. (d.b.a. Lakeshore Center at Okoboji) is sponsored jointly by the Presbytery of North Central Iowa and the Presbytery of Prospect Hill. This Bi-Presbytery Covenant exists for the purpose of describing how the presbyteries will cooperate in carrying out their mutual mission.

I. Mission Statement

Lakeshore Center at Okoboji provides a sacred place and invites all to experience the life-changing love of Christ in the beauty of God's creation.

II. Covenant

The Covenant of Lakeshore Center at Okoboji (The Center) is to be reviewed every three (3) years by the Presbyterian Camp on Okoboji Ministry Board ("Board") at their spring meeting and shall be presented for adoption by the Presbytery of North Central Iowa and the Presbytery of Prospect Hill.

III. Membership of the Presbyterian Camp on Okoboji Ministry Board

A. Ministry Board will consult with the Presbytery nominating committees to elect representatives of the two presbyteries. This body shall be known as Lakeshore Center Ministry Board. Each presbytery shall elect four (4) trustees to serve on Lakeshore Center Ministry Board. They will serve a 3 year term but no more than 2 consecutive terms.

B. The Lakeshore Center Ministry Board may elect two (2) representatives to serve on the Ministry Board. These may be any individuals who have gifts and skills necessary for the Ministry Board. They will serve a 3 year term but no more than 2 consecutive terms.

C. The Ministry Board may invite participation by other presbyteries in programs and planning. We encourage these cooperating presbyteries to share in supporting our mission budget.

IV. Financial Responsibility

390 A. The financial responsibility for Lakeshore Center at Okoboji is shared by The Presbytery of North Central Iowa and The Presbytery of Prospect Hill with each Presbytery paying at least 14% of the total unrestricted revenue (per capita dollars and mission dollars)

B. The Ministry Board shall annually make its financial needs known to each of the presbytery's budget committee. The moderators of each of the presbytery's budget committees shall meet annually with the Executive Director of the Presbyterian Camp on Okoboji, Inc. to negotiate each presbytery's mission grants to Lakeshore Center at Okoboji working toward equitable commitment.
395 This shall be done in July each year.

C. Individual churches in the presbyteries are able and encouraged to make financial donations directly to the camp, above and beyond the amount the presbytery agrees to be the presbytery's contribution. If payment is made directly to the Presbytery Office, a check for the full amount given will be sent to Lakeshore Center at Okoboji.
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V. Staff Relationships

A. Each Presbytery shall supply one (1) member of the personnel committee to the Ministry Board personnel committee which will meet quarterly.

405 B. The Executive Director is accountable to and supervised by the Ministry Board and reports directly to the Ministry Board President. The Ministry Board personnel committee will communicate pertinent issues to the Presbyteries through a Presbytery representative on the committee.

Lakeshore Center at Okoboji, Inc. By-Laws

410 adopted 10/19/90
amended 2/27/93
amended 2/25/95
amended 10/21/95
amended 4/17/99
amended 4/06/01
415 amended 11/11/2011
amended 03/7/2014
amended 5/31/2017

I. Legal Description

420 1. The name of this corporation shall be the Presbyterian Camp on Okoboji, Inc.(Lakeshore Center at Okoboji)

2. The Board of Trustees shall serve as the Presbyterian Camp on Okoboji Ministry Board ("Ministry Board") empowered to direct the business of the corporation.

3. The principal place of business of this corporation shall be at the Lakeshore Center at Okoboji, 1864 Highway 86, Milford, Dickinson County, Iowa.

425 II. Responsibilities

1. The Ministry Board shall have full management of the operations of the corporation, in cooperation with the Presbytery of North Central Iowa and the Presbytery of Prospect Hill.

430 2. The Ministry Board shall not sell, mortgage or otherwise encumber any of the real property and shall not acquire real property subject to an encumbrance or condition without written permission of the Presbyteries of North Central Iowa and Prospect Hill.

3. If the Ministry Board is to go into indebtedness, it must receive consent from the Presbyteries of North Central Iowa and Prospect Hill.

4. The Ministry Board shall review the Standard Operating Procedures of Lakeshore Center at Okoboji every 3 years.

435 III. Membership

IV. Members

A. The Presbyterian Camp on Okoboji Ministry Board shall consist of ten (10) members.

B. The Presbyteries of North Central Iowa and Prospect Hill shall each have an equal number of members on the Presbyterian Camp on Okoboji Ministry Board.

440 C. Members shall be elected for a three-year term, beginning January 1, and ending December 31.

D. Members may not serve more than six (6) consecutive years.

E. Members may be re-elected by Presbyteries after being off the Presbyterian Camp on Okoboji Ministry Board for one year.

445 F. A vacancy on the Board shall be filled by the Presbytery from which the vacating member was elected, at the next meeting of the Presbytery.

G. Minnesota Valleys Presbytery shall be allowed to have one (1) person.

H. The Ministry Board may elect two (2) members at large to serve.

I. Board members shall have the right to make motions and vote on all items.

450 J. Board members may serve as officers of the corporation.

V. The Moderator or President of the Ministry Board shall be a member of either the Presbytery of North Central Iowa or the Presbytery of Prospect Hill and may serve no more than 3 years.

A. The Administrative Presbyters or a delegate from the presbyteries of North Central Iowa, Prospect Hill and Minnesota Valleys shall serve as ex-officio members, without vote, of the

455 Ministry Board and its committees.

B. The Lakeshore Center at Okoboji Executive Director shall be (an) ex-officio member(s) of the Ministry Board and all its committees.

VI. Officers

460 1. The officers of this corporation shall be Board Moderator (President), Board Vice- Moderator (Vice-President), Clerk (Secretary), and Treasurer and both North Central Iowa and Prospect Hill Presbyteries shall be represented..

2. They shall be elected to a term of no more than three (3) years. They shall be elected at the fall Ministry Board meeting and take office on the following January 1st.

3. Vacancies of officers shall be filled by the Ministry Board.

465 VII. Meetings

1. The Ministry Board shall meet at least four (4) times a year. The final first meeting of the calendar year shall be the annual meeting. Each of the committees shall meet, as needed, prior to each meeting of the Ministry Board.

470 2. Special meetings, including email, conference call, or other electronic media may be called by the Ministry Board President or by a majority of the Ministry Board members.

3. Notice of all meetings shall be emailed or mailed at least ten (10) days prior to the meeting or by telephone at least two (2) days prior to the meeting.

4. A quorum shall be half of all currently filled Ministry Board seats, plus one. Both Prospect Hill and North Central Iowa Presbyteries shall be represented.

475 VIII. Committees

A. The Ministry Board shall divide into such committees as deemed necessary by the Ministry Board.

B. The Committees shall serve as a resource and work with Lakeshore Center Staff to make recommendations to the Ministry Board according to their expertise. The Moderators of the Committees shall be appointed by Ministry Board President.

480 C. Committee members shall be appointed by the Ministry Board for a three (3) year term.

D. Other persons may be appointed to serve on projects and committees.

IX. Changing By-Laws

1. The By-Laws may be changed at any meeting by sending notice of the change to the

485 members of the Ministry Board with the meeting notice seven (7) days prior to the meeting.

2. The change must be approved by 2/3 of the members present.

3. The By-Laws are to be reviewed every five- (5) years by the Presbyterian Camp on Okoboji, Inc. Ministry Board.

490 4. Changed By-laws must be made available to the Councils of the Presbyteries.

No further business appearing, the Presbytery adjourned with prayer by Moderator Baker at 1:51 p.m.

The next Stated Meeting of the Presbytery will be October 28, 2017 at the Lakeshore Center, Milford, Iowa.

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